

How to create credentials for Lepide

AI.

User guide.

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NOTE: The following steps are not required if you already have a M365 Subscription

1 How to Create Credentials

1.1 Steps to Generate the Token for Lepide AI

- Run an Internet Search and search for **Create a free Microsoft 365 trial account**
- From the search results, click on – **Free Trial – Try Microsoft 365 for a Month**



Figure 1: Microsoft 365 Homepage

- Click **Start your free trial** and the following dialog box will be displayed:

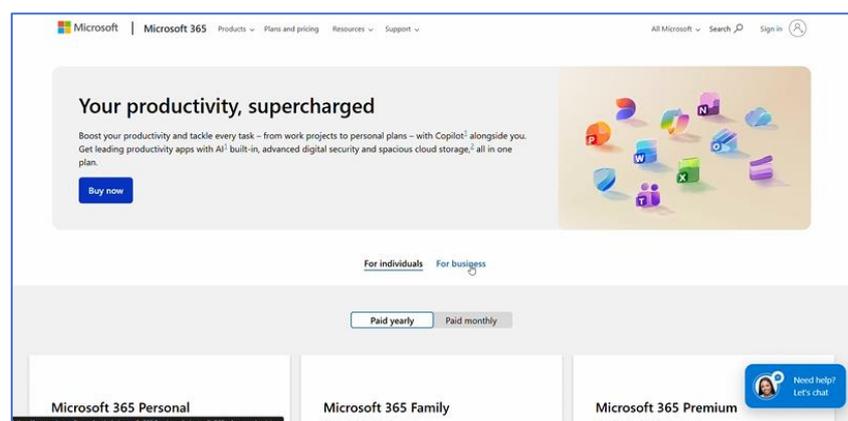


Figure 2: Select for Business

- Click on **For Business**

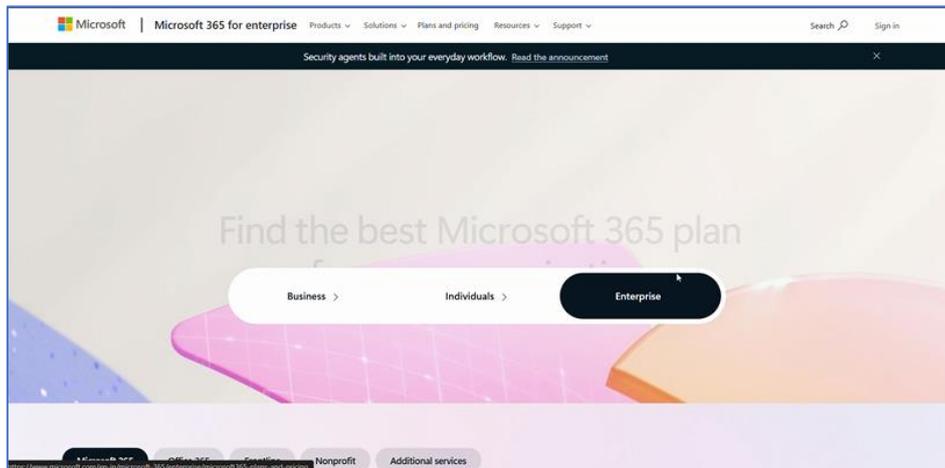


Figure 3: Enterprises

- From the next screen, click **Enterprise**
- Scroll down and click on **Try for free**

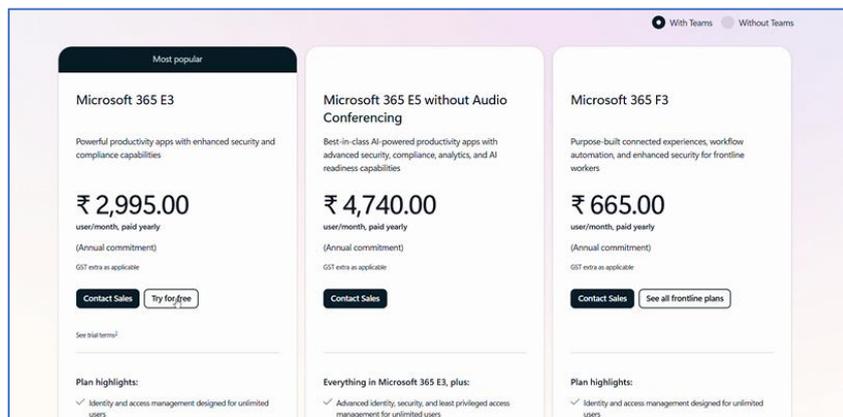


Figure 4: Try for Free

- Enter the Details
- Click **Next**

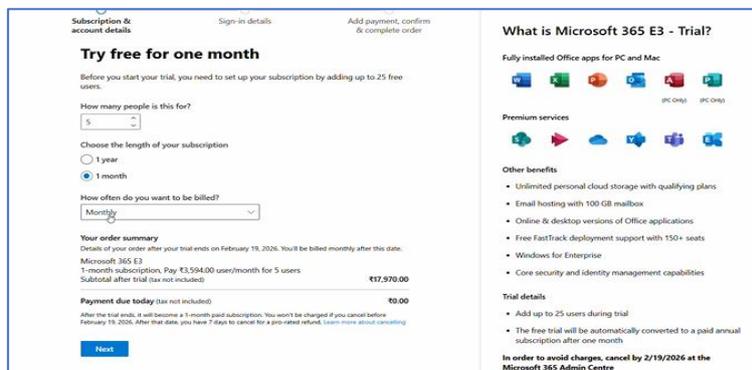


Figure 5: Try Free for one Month

- Enter your email and click **Next**

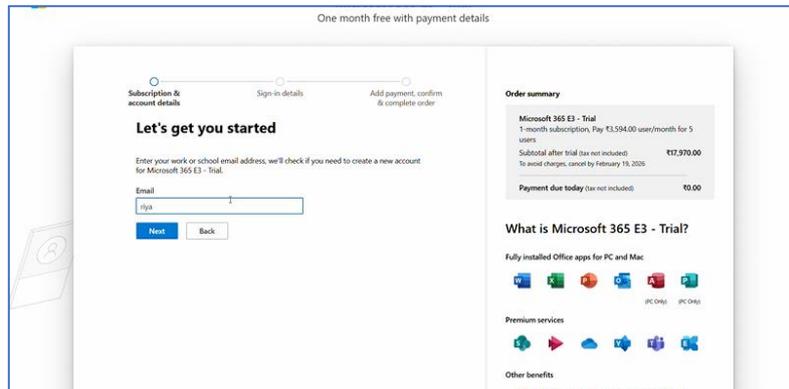


Figure 6: Let's Get You started

- Click on **Set up account**

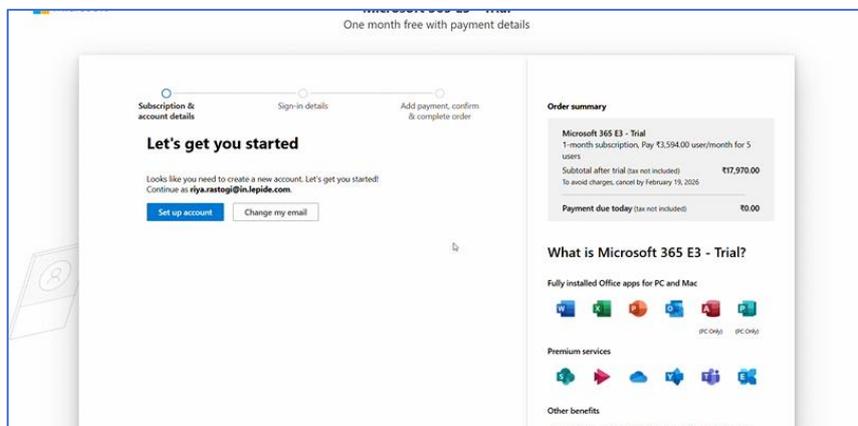


Figure 7: Set up Account

- Enter the details into the form and click **Next**

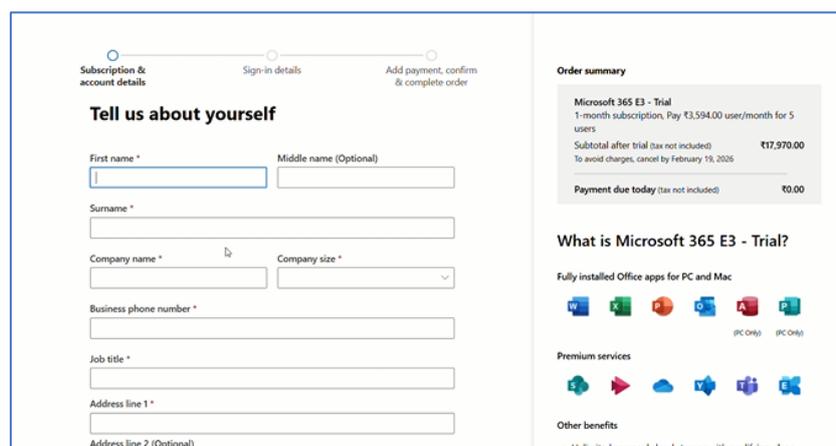


Figure 8: Enter Form Details

- Click on **Use this address**

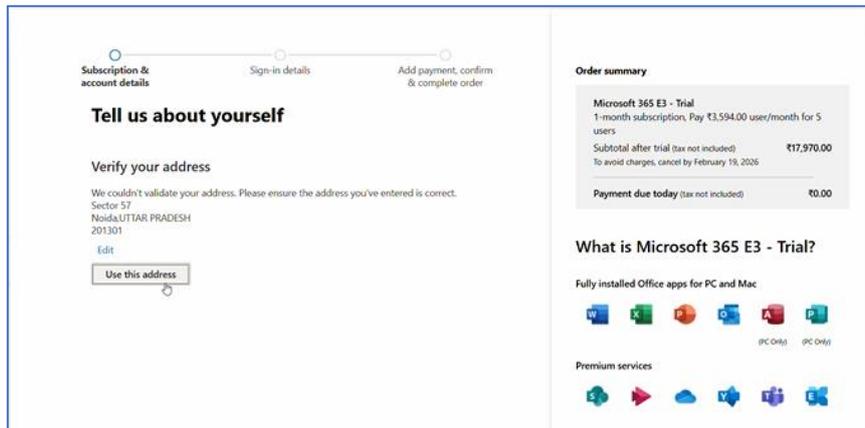


Figure 9: Verify Address

- Enter your **Tax Id** and click **Next**

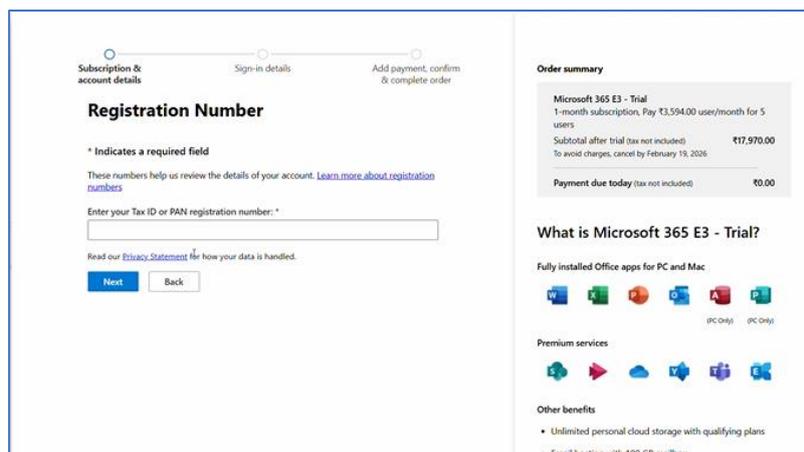


Figure 10: Tax Details

- Specify a **Password** and click **Next**

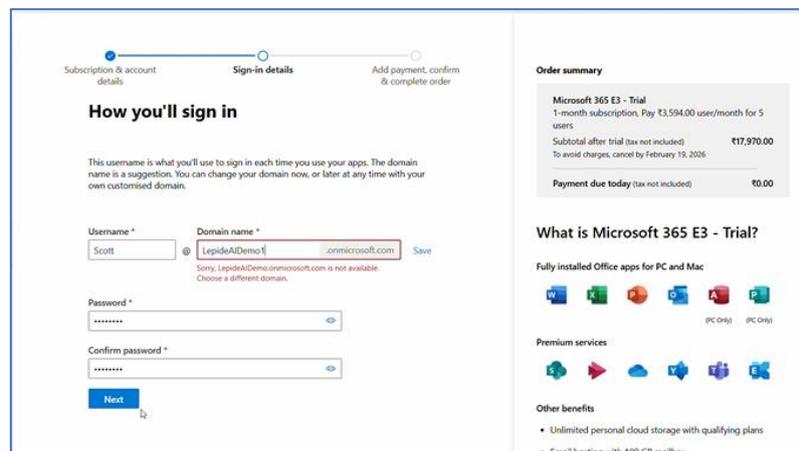


Figure 11: Set Password

- Enter your **Payment method details** then click **Save**

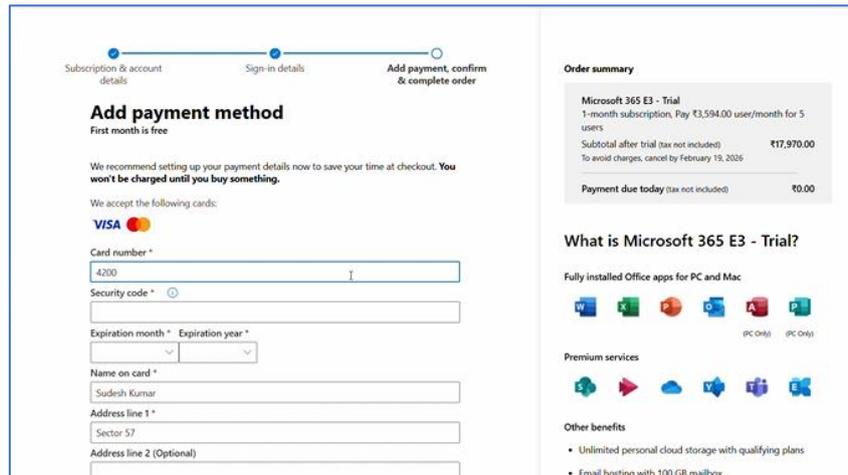


Figure 12: Payment Details

- Click on **Use this address**

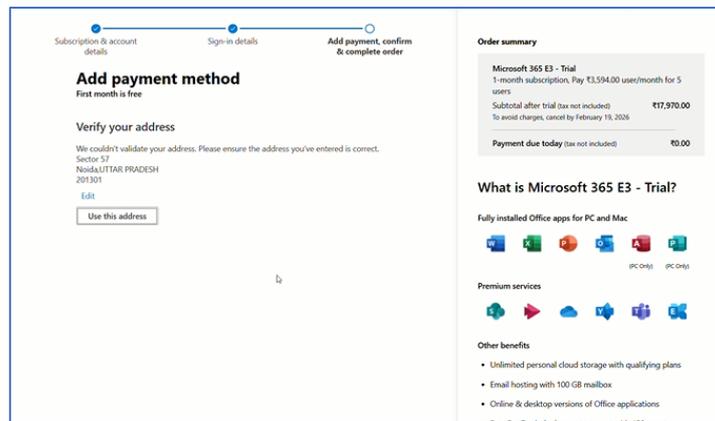


Figure 13: Verify Adress

- Review and confirm your details

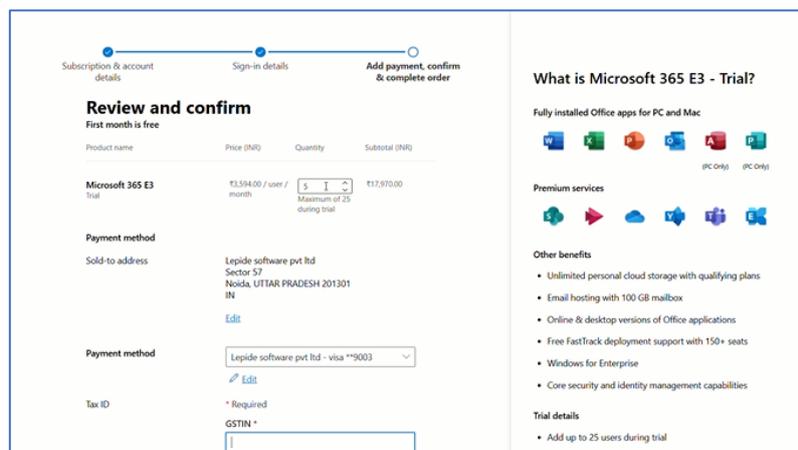


Figure 14: Review and Confirm

- Enter your Tax information then click **Save**

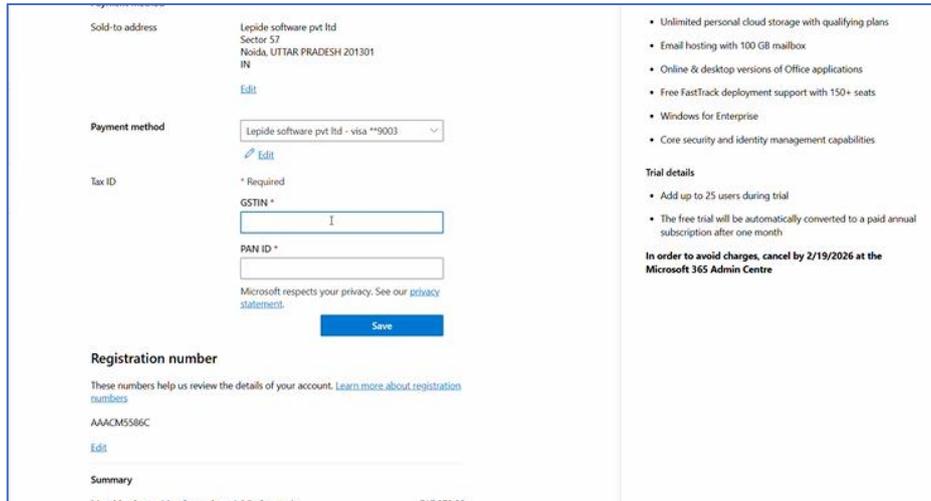


Figure 15: Enter Tax Details

- Refresh the page, confirm your details and click **Start trial**

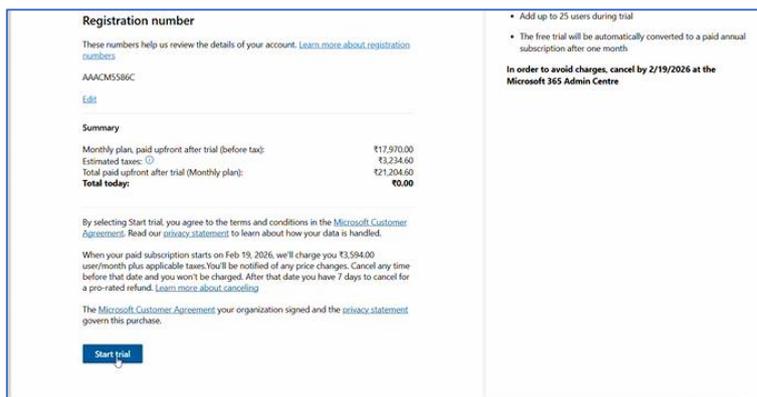


Figure 16: Start Trial

- Click **Next**

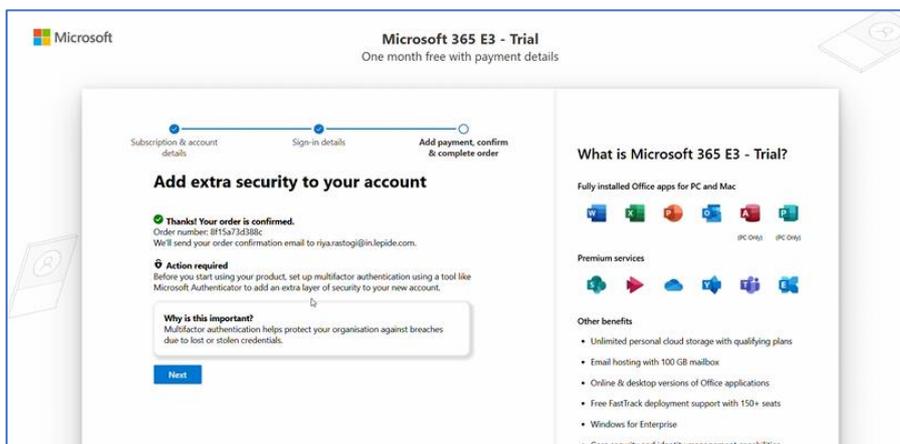


Figure 17: Add Extra Security to your Team

- Enter your **Password** and click **Sign in**

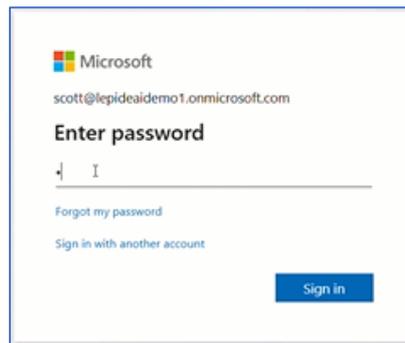


Figure 18: Sign in

- Click **Next**



Figure 19: Account Security

- Click **Next**



Figure 20: Install Microsoft Authenticator

- Click **Next**

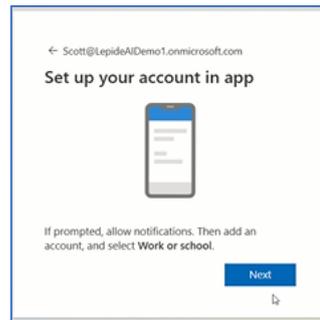


Figure 21: Verify Via App

- Use the Microsoft Authenticator app to scan the QR code then click **Next**



Figure 22: Scan the QR Code

- Click **Done**



Figure 23: Authentication Added

- Click **Yes**



Figure 24: Signed in

- Click Start using **Microsoft 365 Admin Centre**

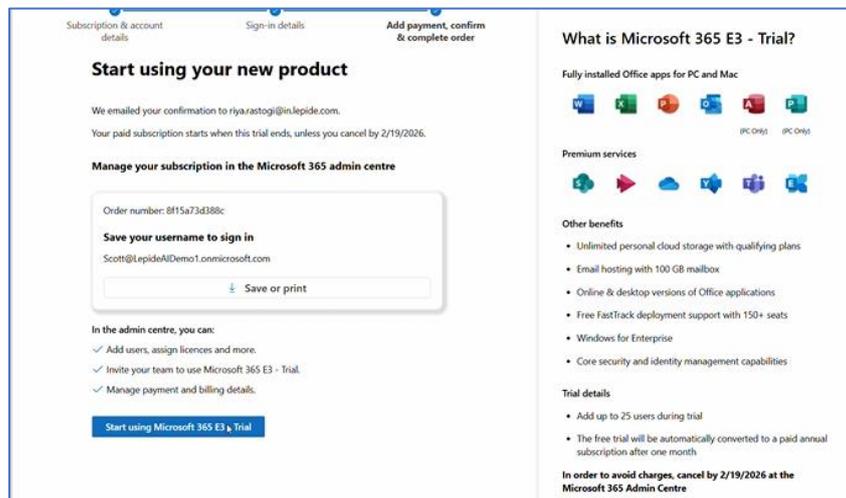


Figure 25: Microsoft 365 E3 Trial

- This Screen will be displayed

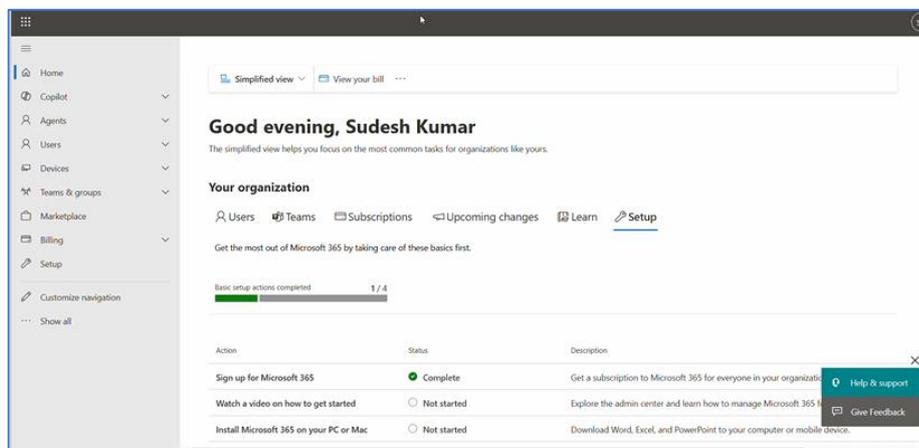


Figure 26: Home Page

- Open Portal.azure.com
- Click Start with azure free trial Start Button

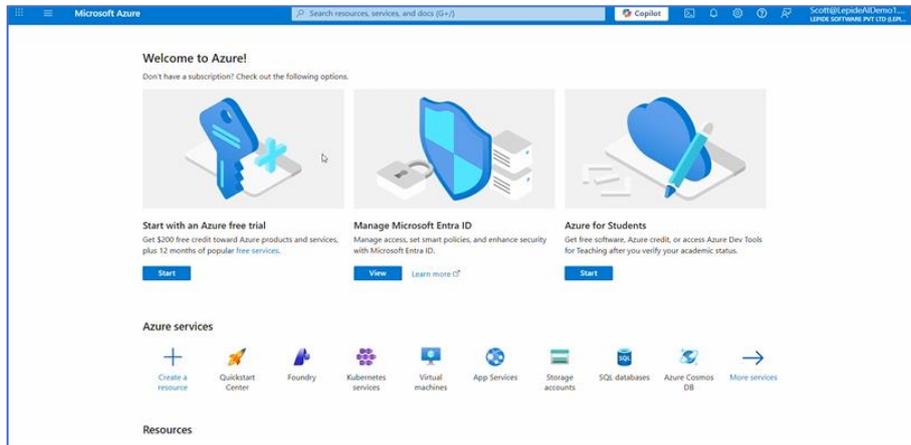


Figure 27: Azure.com Home Page

- Click on **Try Azure for free**

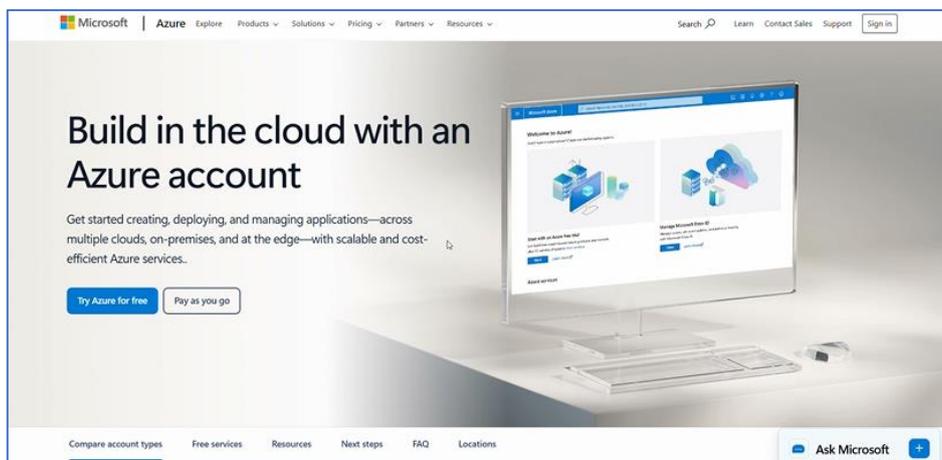
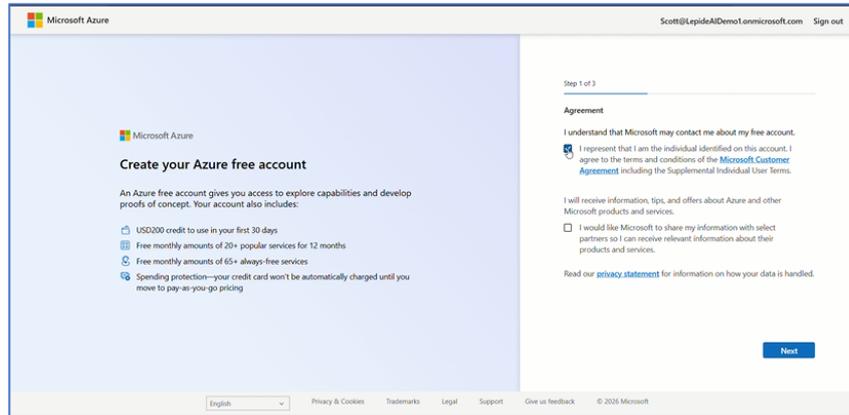


Figure 28: Try Azure for free

- Click on the check box as given below and click **Next**



Microsoft Azure

Scott@LepideAIDemo1.onmicrosoft.com Sign out

Step 1 of 3

Agreement

I understand that Microsoft may contact me about my free account.

I represent that I am the individual identified on this account. I agree to the terms and conditions of the [Microsoft Customer Agreement](#) including the Supplemental Individual User Terms.

I will receive information, tips, and offers about Azure and other Microsoft products and services.

I would like Microsoft to share my information with select partners so I can receive relevant information about their products and services.

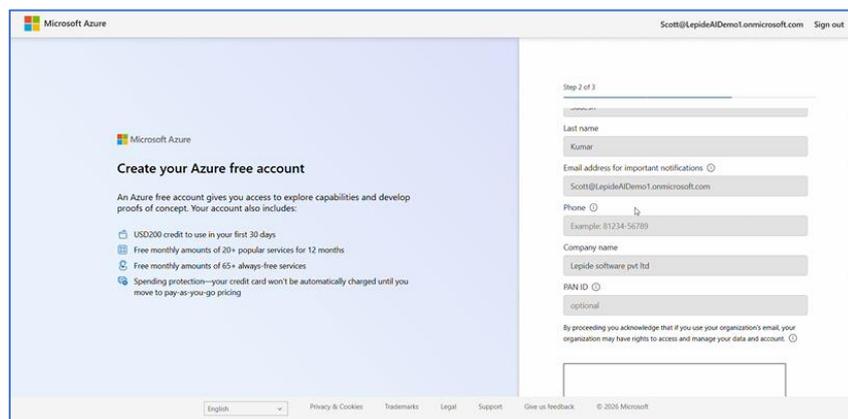
Read our [privacy statement](#) for information on how your data is handled.

Next

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Figure 29: Create your Azure free Account

- The following screen will appear. Scroll down to see the rest of the screen. Click **Next**



Microsoft Azure

Scott@LepideAIDemo1.onmicrosoft.com Sign out

Step 2 of 3

Last name
Kumar

Email address for important notifications
Scott@LepideAIDemo1.onmicrosoft.com

Phone
Example: 81234-56789

Company name
Lepide software pvt ltd

PAN ID
optional

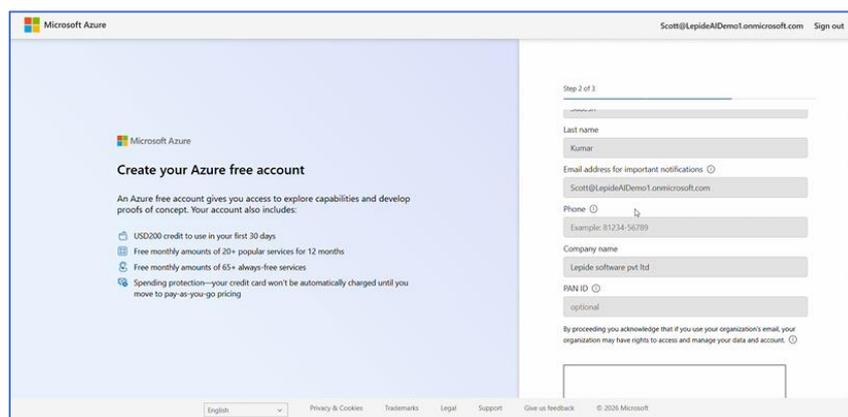
By proceeding you acknowledge that if you use your organization's email, your organization may have rights to access and manage your data and account.

Next

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Figure 30: Create Account Add Details

- Confirm payment details and Click sign up



Microsoft Azure

Scott@LepideAIDemo1.onmicrosoft.com Sign out

Step 2 of 3

Last name
Kumar

Email address for important notifications
Scott@LepideAIDemo1.onmicrosoft.com

Phone
Example: 81234-56789

Company name
Lepide software pvt ltd

PAN ID
optional

By proceeding you acknowledge that if you use your organization's email, your organization may have rights to access and manage your data and account.

Next

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Figure 31: Confirm Payment Details

- Click **Next**

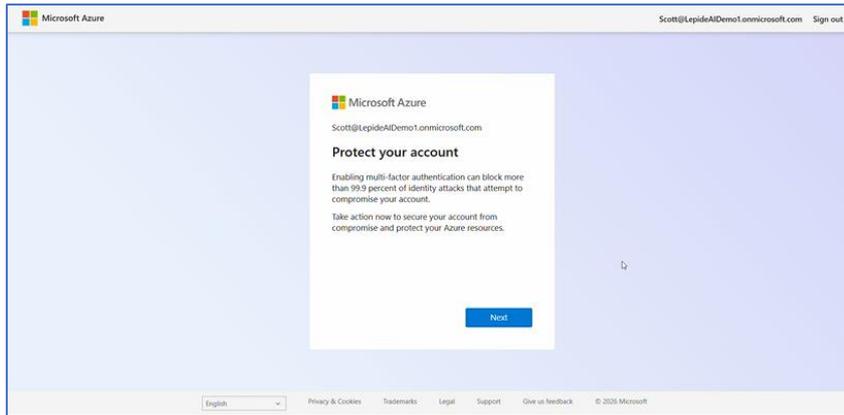


Figure 32: Protect your Account

- You will be redirected to portal.azure.com

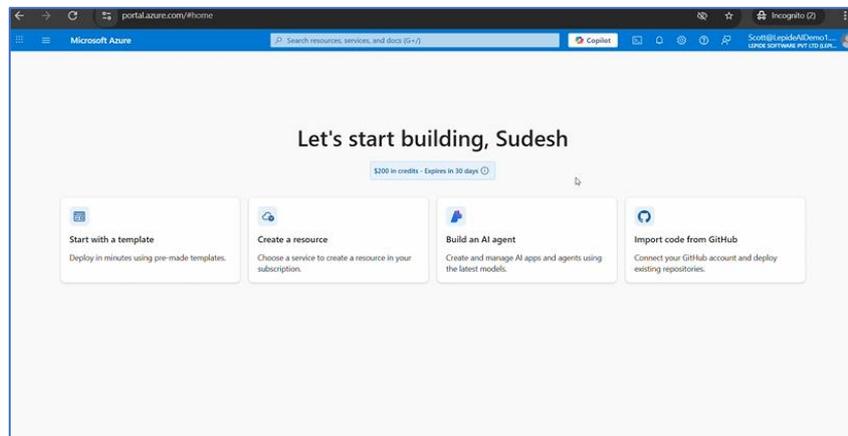


Figure 33: Microsoft Azure

- Search **Azure Open AI** and click on it

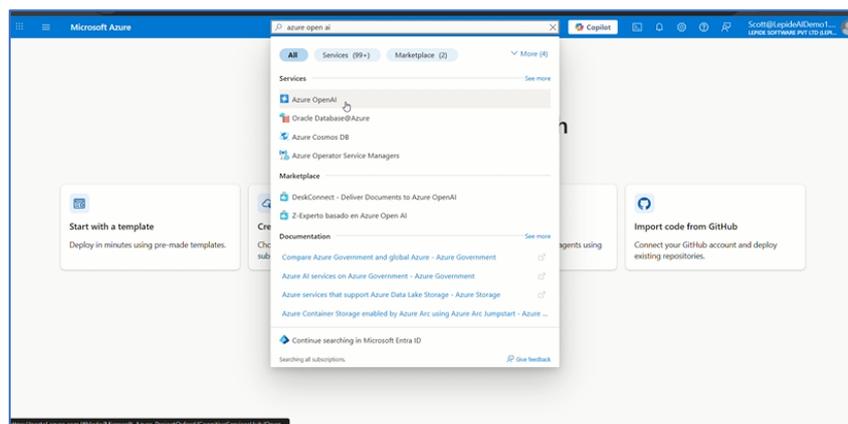


Figure 34: Azure OpenAI

- Click create then click on Azure Open AI
- Enter all the details

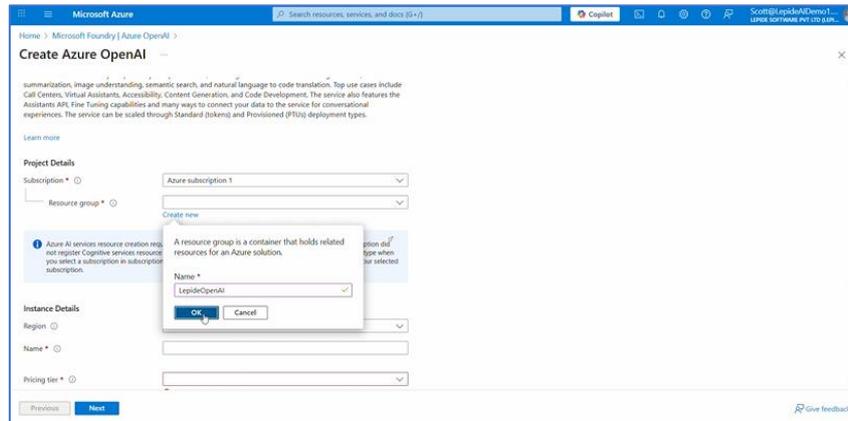


Figure 35: Enter Details

- Enter Region, Name and select pricing tier

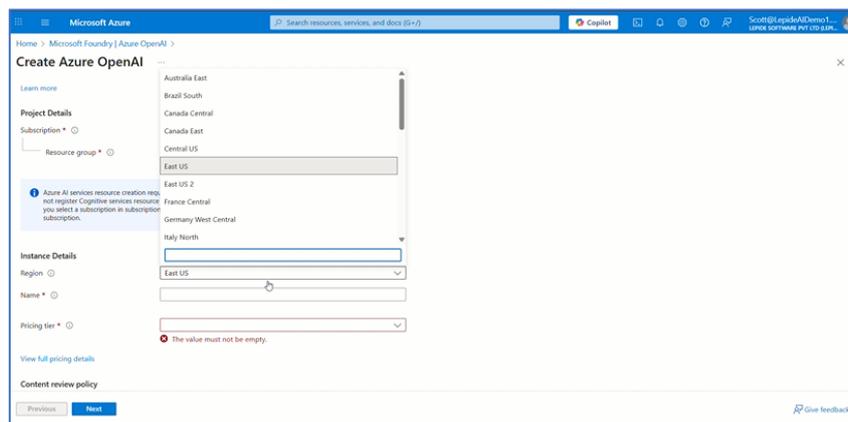


Figure 36: Enter Region, Name and Pricing Tier

- Click Next

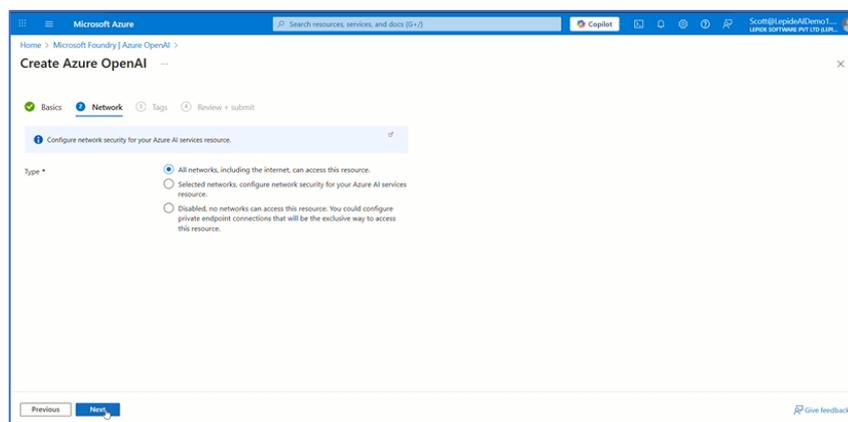


Figure 37: Configure Network Security

- Click Next

- Click **Next**

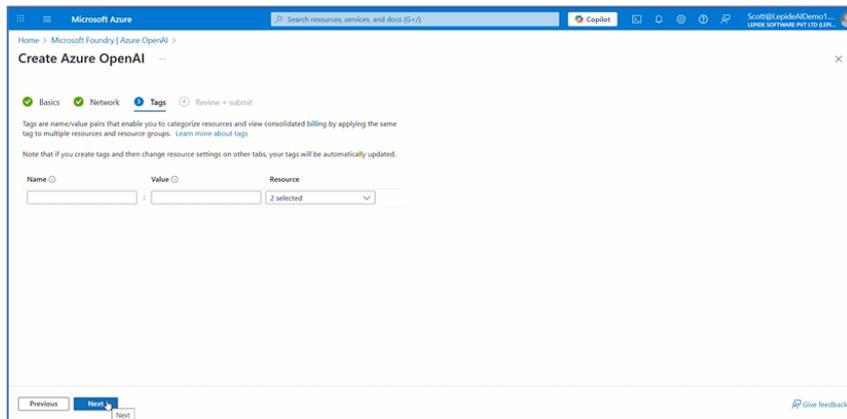


Figure 38: Create Tags

- Click **Create**

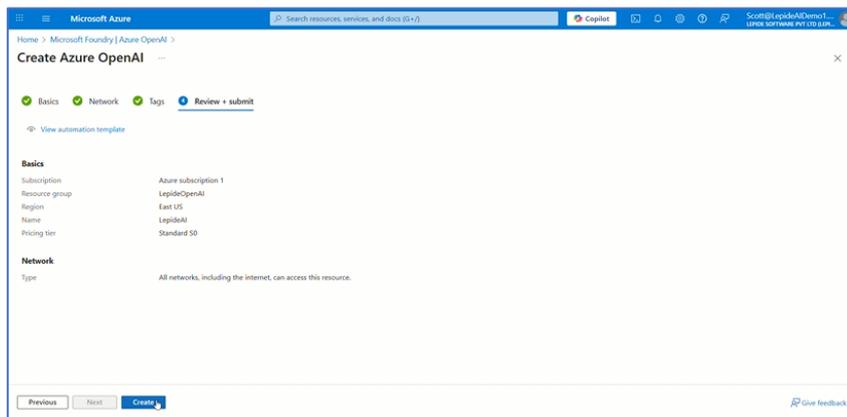


Figure 39: Review and Submit

- The screen will show Deployment in progress

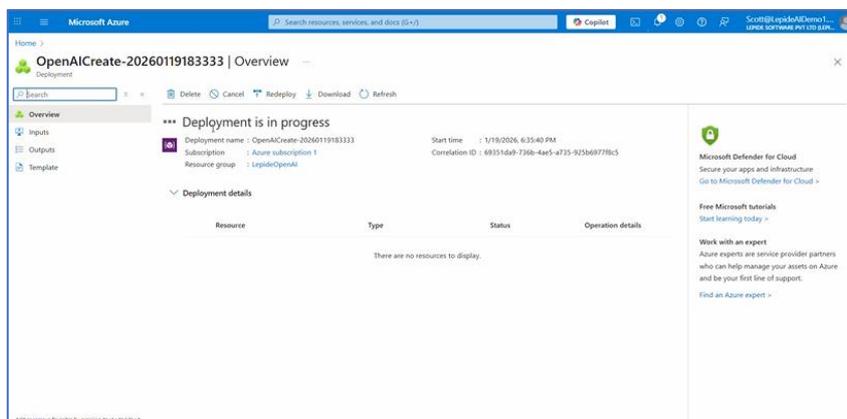


Figure 40: Deployment in Progress

- When finished, you will see **Your deployment is complete**

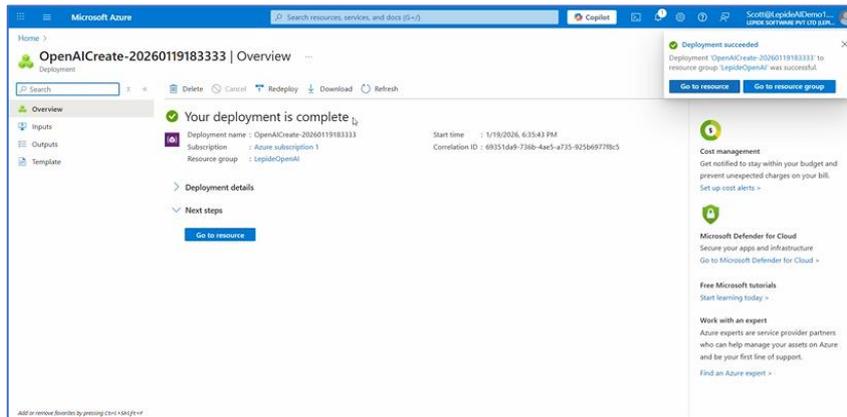


Figure 41: Deployment Succeeded

- Click on **Go to resources**

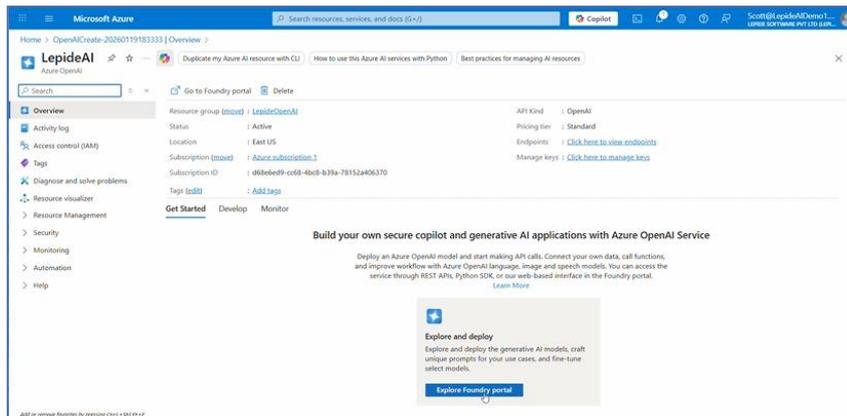


Figure 42: Go to Resources

- Click **Explore Foundry Portal**
- From the left panel click **Deployments**

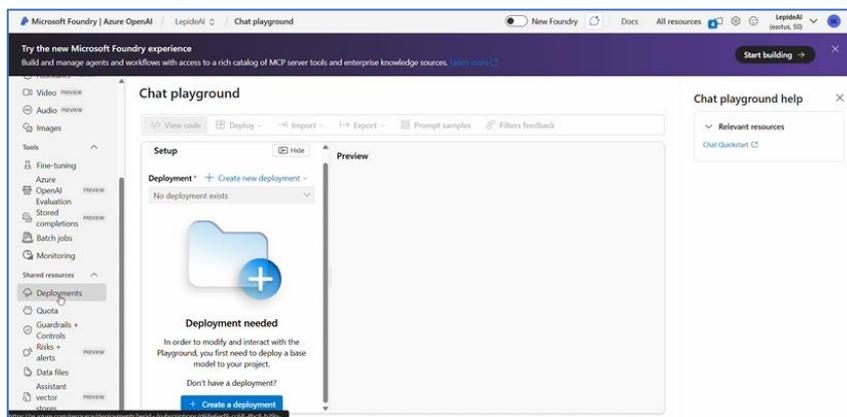


Figure 43: Deployments

- Click **Deploy Model, Deploy Base Model**

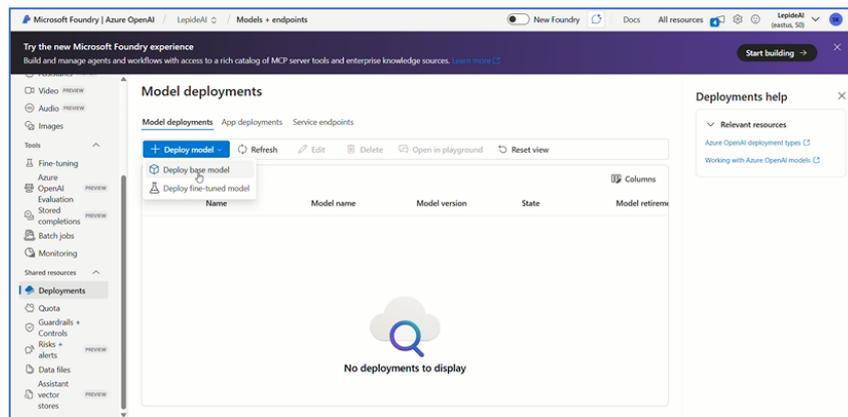


Figure 44: Deploy Model, Deploy Base Model

- Search Gpt

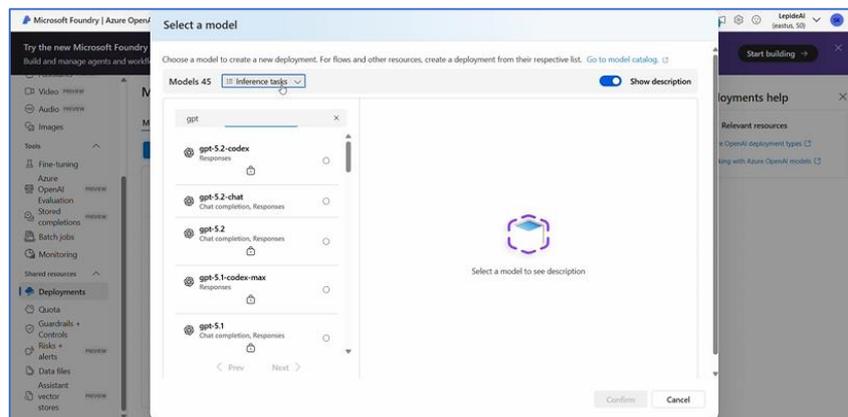


Figure 45: Search GPT

- Click on Inference Tasks and then select chat completion

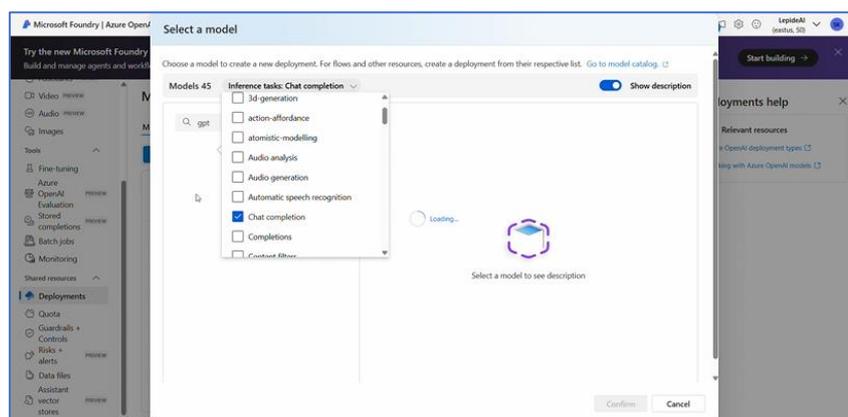


Figure 46: Chat Completion

- Then select **gpt-4.1** then click **Confirm**

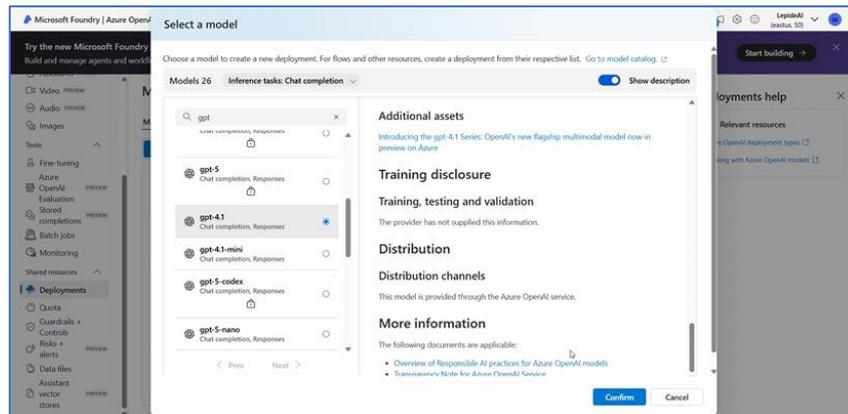


Figure 47: Chat GPT-4.1

- Enter **Deployment Name**
- Click **Customize**
- Enter **Token Per Minute**
- Click **Deploy**

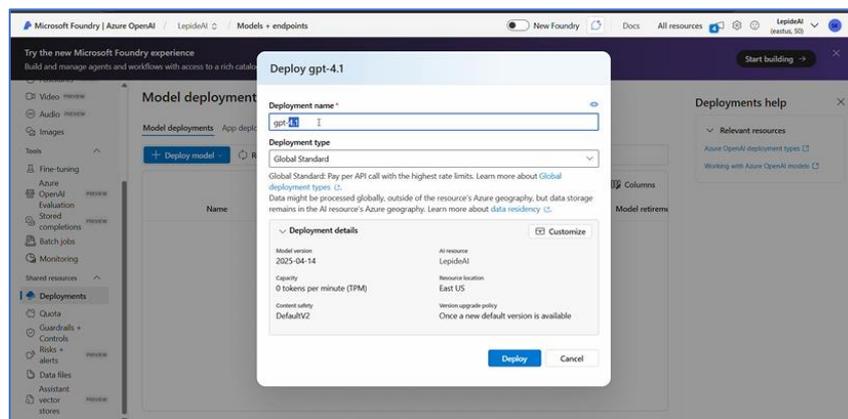


Figure 48: Deployment Details

- Copy the Target URL and Key and store it

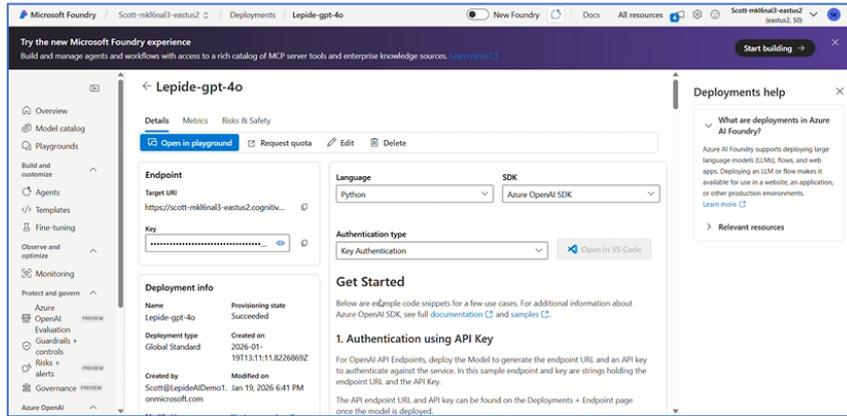


Figure 49: Copy Target URL and Key

- Select **Language Rest**
- Authentication Type – select **Key Authentication**

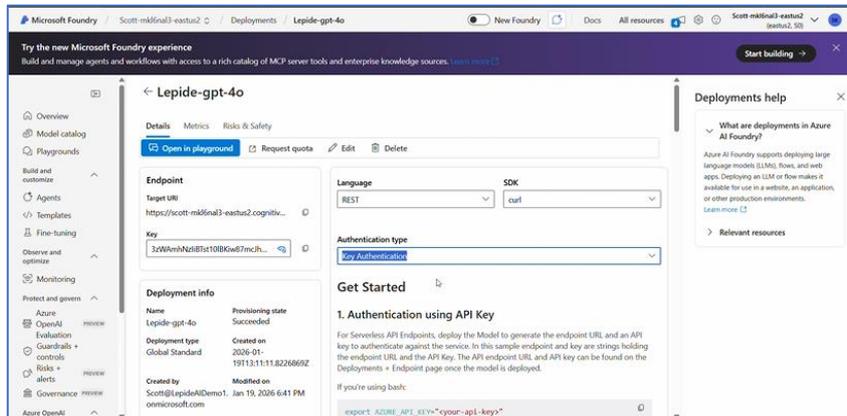


Figure 50: Key Authentication

- Copy the URL which is selected and store it

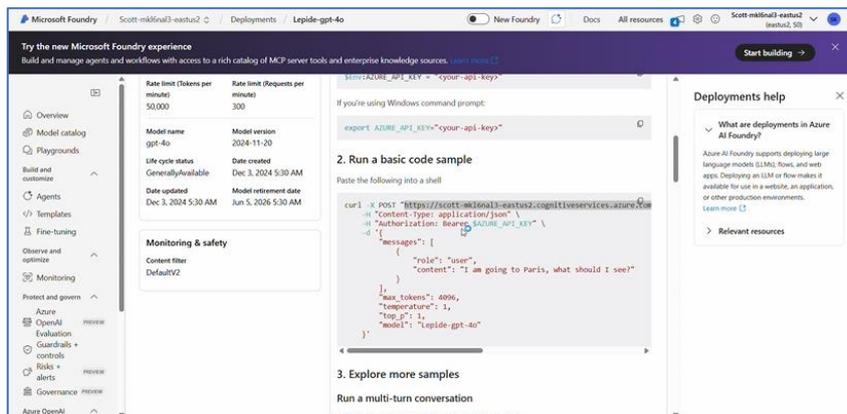


Figure 51: Copy URL

- Copy Key and Target URL (Model Name, delete till deployments) and store it

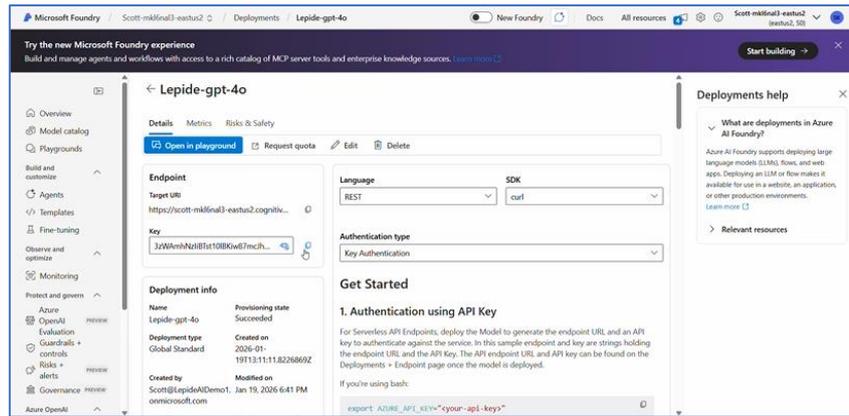


Figure 52: Key and Target URL

- This is our Required Credentials for AI Configuration
- Click On **Overview** then **templates**

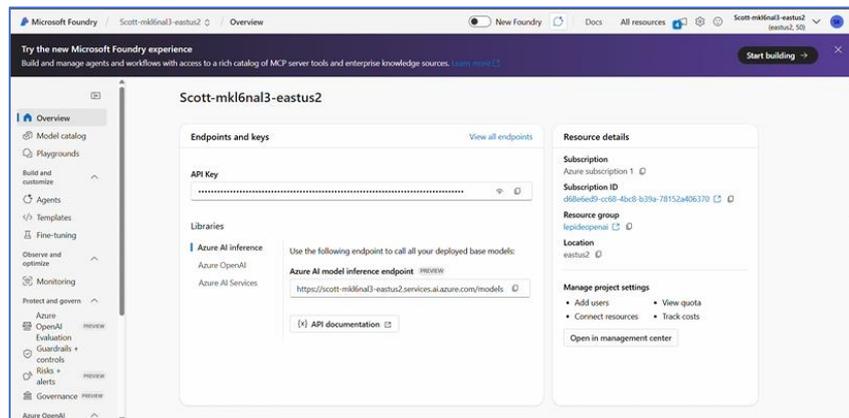


Figure 53: Endpoints and Keys

- Login to the Lepide web console and click on **Settings**

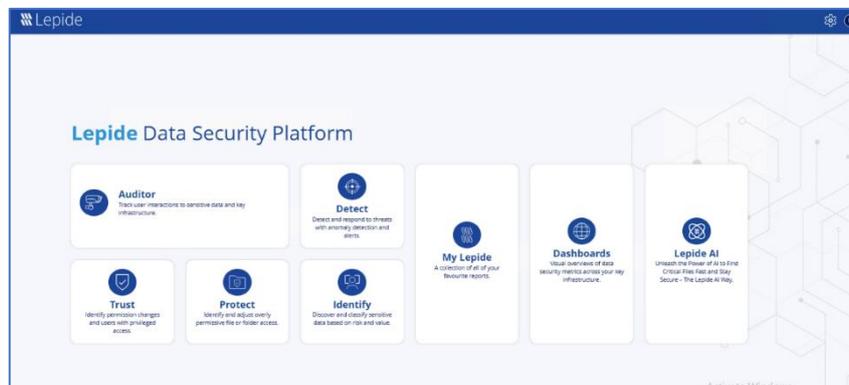


Figure 54: Lepide Web Console Home Page

- Click on **Lepide AI**

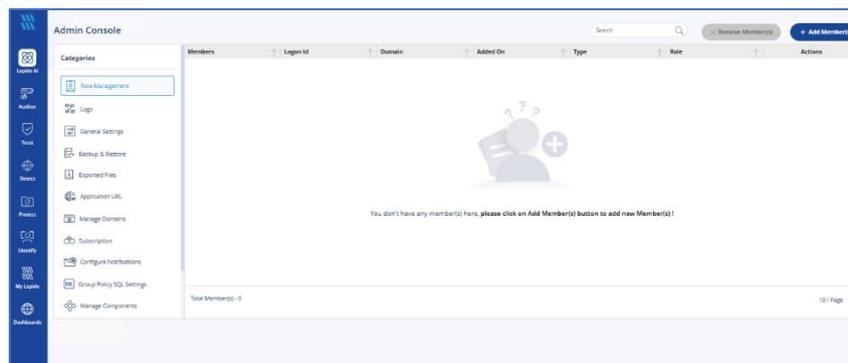


Figure 55: Lepide Admin Console

- Click on **Configure Database**

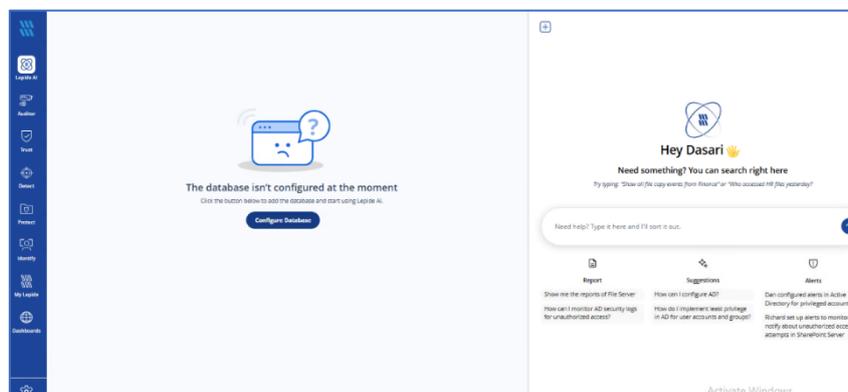


Figure 56: Configure Database

- Click on **Add Credentials**

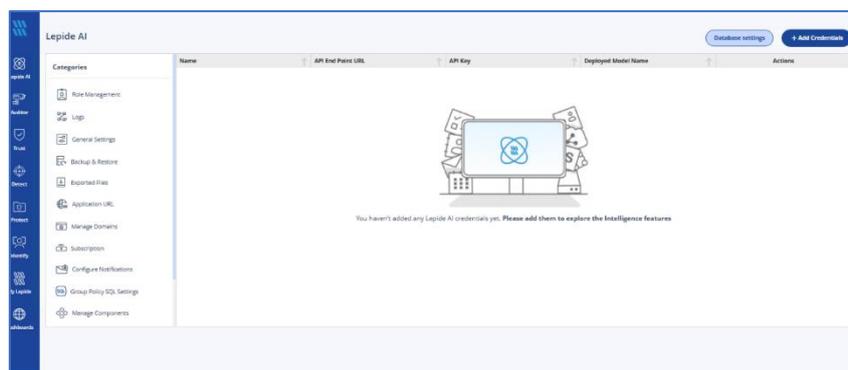
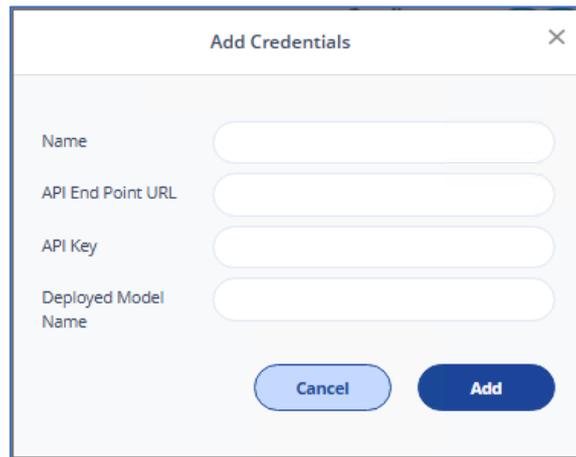


Figure 57: Lepide AI Screen

- Add credentials and click on **Add**



The image shows a modal dialog box titled "Add Credentials" with a close button (X) in the top right corner. The dialog contains four text input fields, each with a label to its left: "Name", "API End Point URL", "API Key", and "Deployed Model Name". Below the input fields are two buttons: a light blue "Cancel" button and a dark blue "Add" button.

Figure 58: Add Credentials

Now you can start using Lepide AI

2 Support

If you are facing any issues whilst installing, configuring, or using the solution, you can connect with our team using the contact information below.

Product Experts

USA/Canada: +1(0)-800-814-0578

UK/Europe: +44 (0) -208-099-5403

Rest of the World: +91 (0) -991-004-9028

Alternatively, visit <https://www.lepide.com/contactus.html> to chat live with our team. You can also email your queries to the following addresses:

sales@Lepide.com

support@Lepide.com

To read more about the solution, visit <https://www.lepide.com/data-security-platform/>.

Technical Gurus

USA/Canada: +1(0)-800-814-0578

UK/Europe: +44 (0) -208-099-5403

Rest of the World: +91(0)-991-085-4291

3 Trademarks

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