



CONFIGURATION GUIDE

# CREATING A NEW DDC PROFILE FOR EXCHANGE ONLINE

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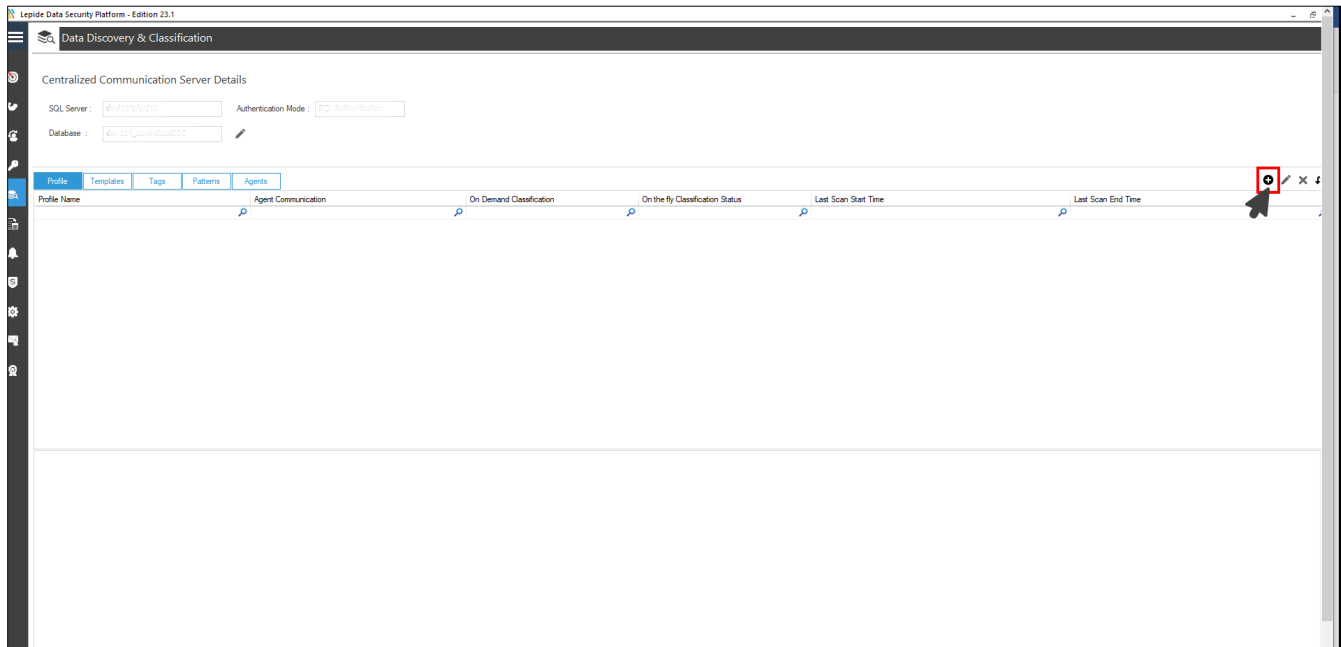
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# 1 Introduction

This guide explains how to create a new Data Discovery & Classification (DDC) Profile for Exchange Online.

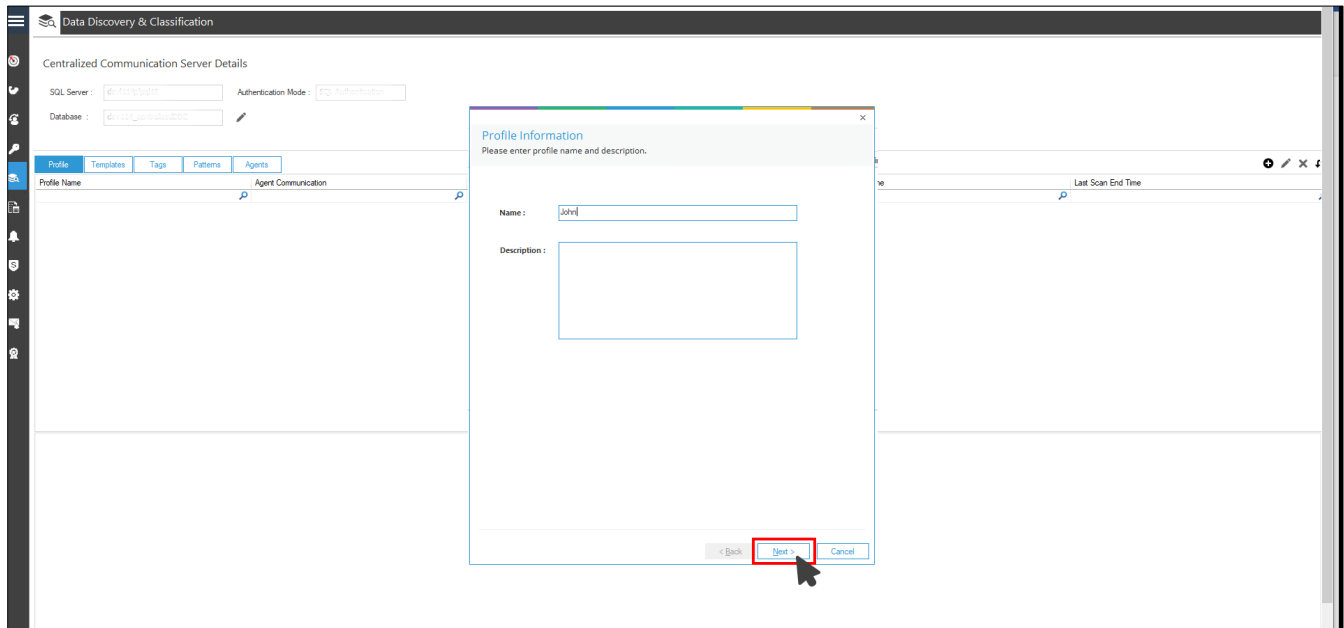
## 2 Creating a Profile

- Click on the (+) icon to create a new profile



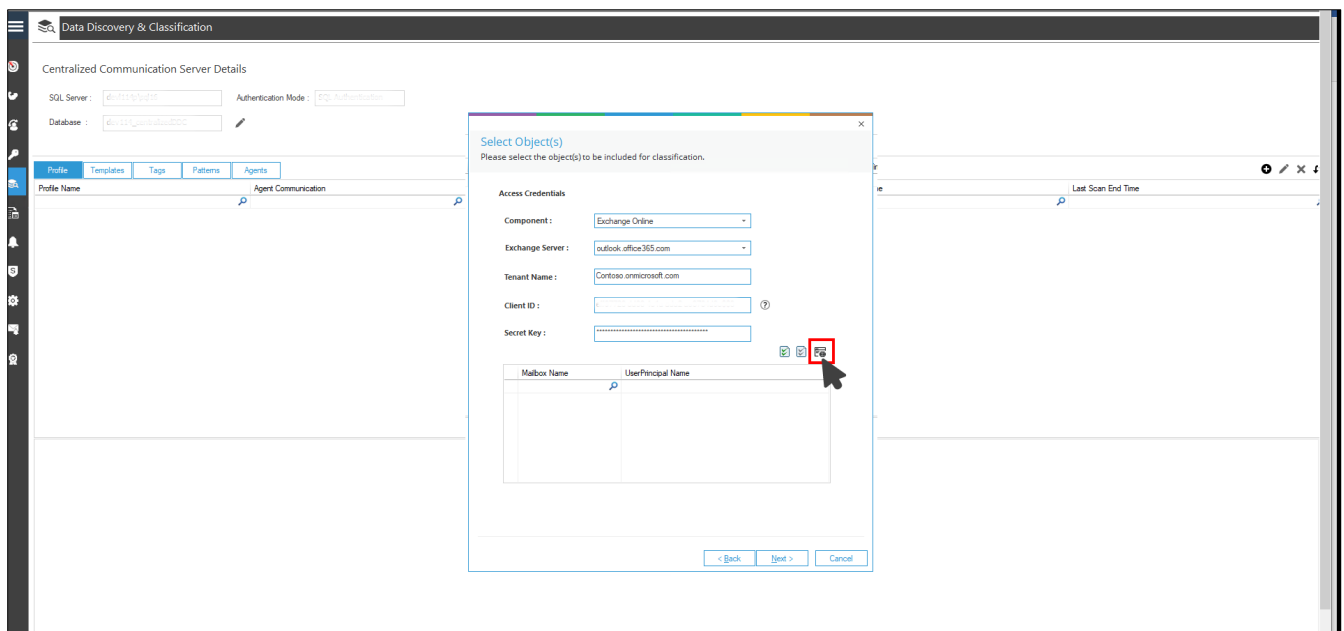
**Figure 1: Adding a New Profile**

- The Profile Information dialog box will be displayed:



**Figure 2: Give the New Profile a Name**

- Add a **Name** and optional **Description** for the Profile
- Click **Next**
- Choose **Exchange Online** as the Component
- Provide the credentials and enumerate the mailboxes:



**Figure 3: Enumerating the Mailboxes by providing Credentials**

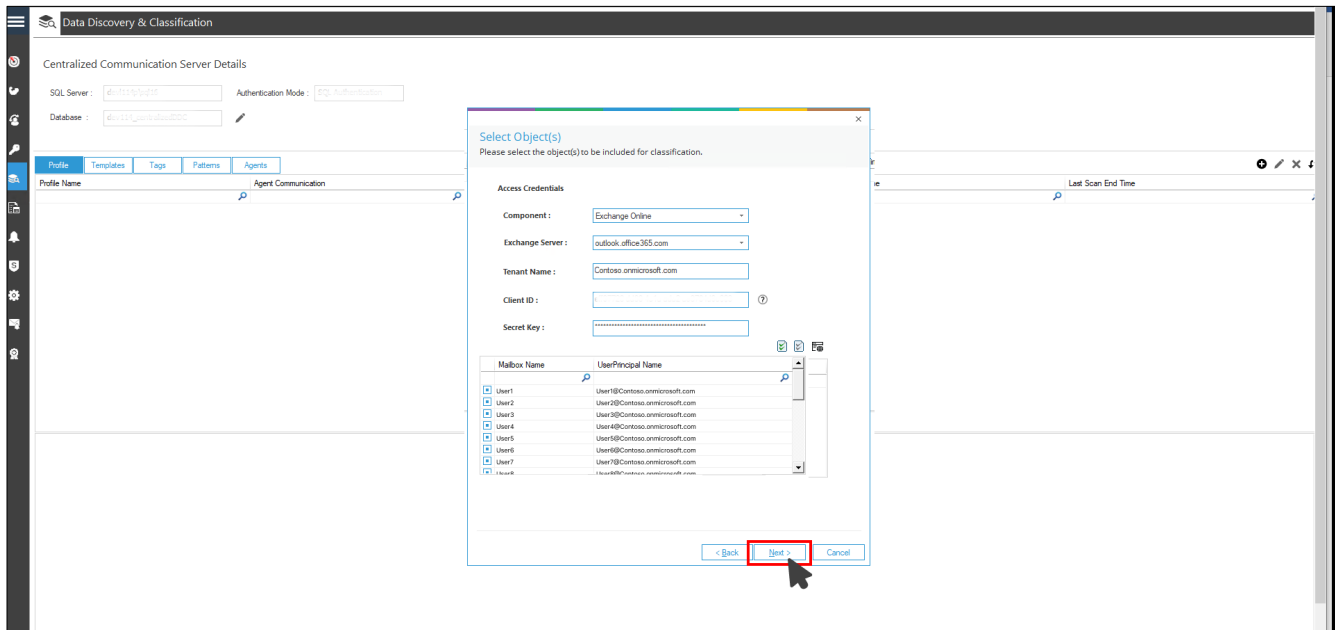


Figure 4: Mailboxes Listed

- Click **Next**
- To Add the **On the fly Classification** select the check box:

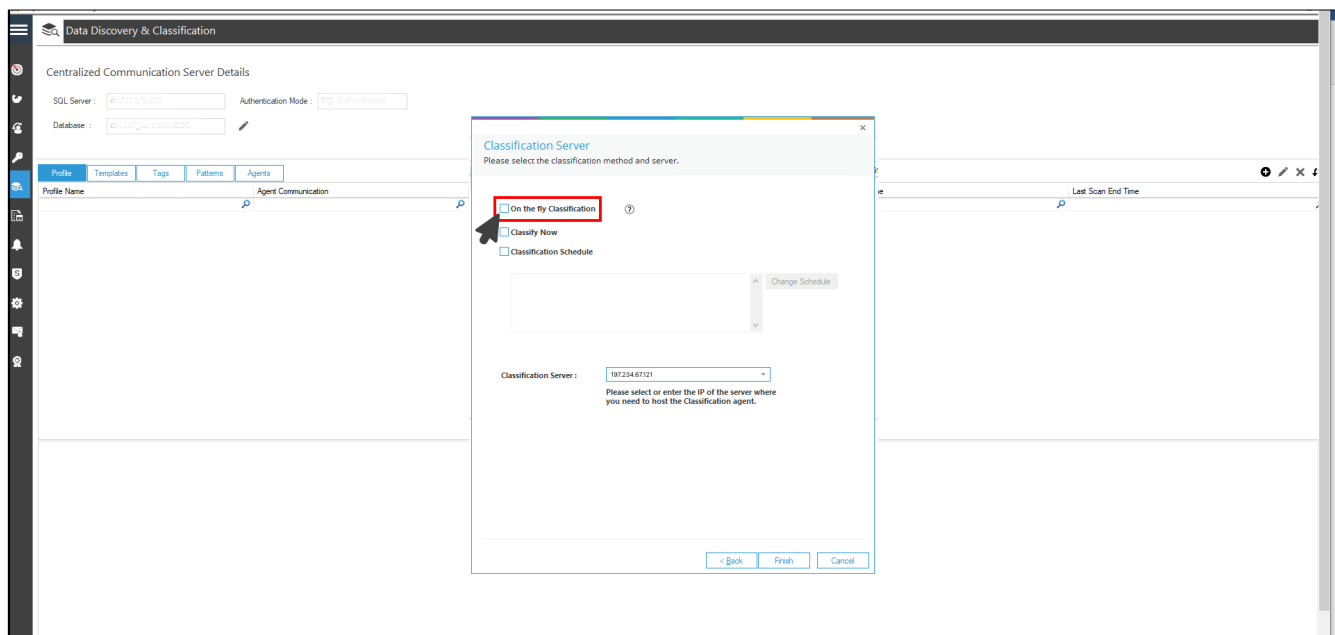
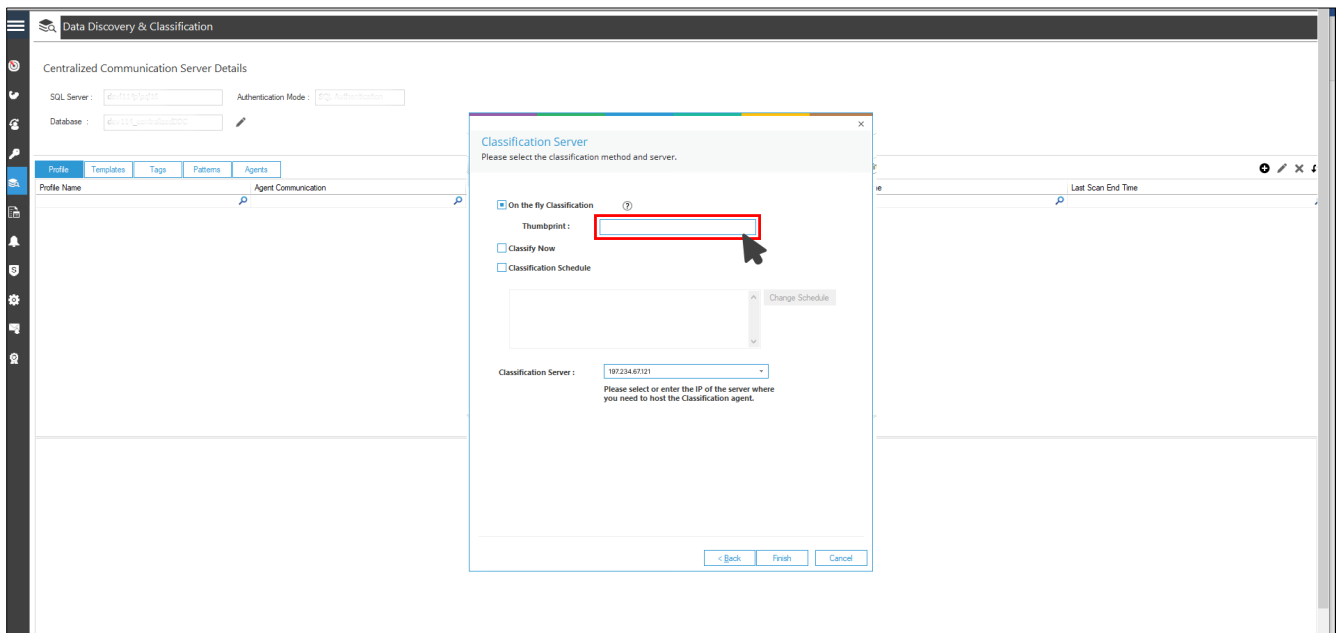


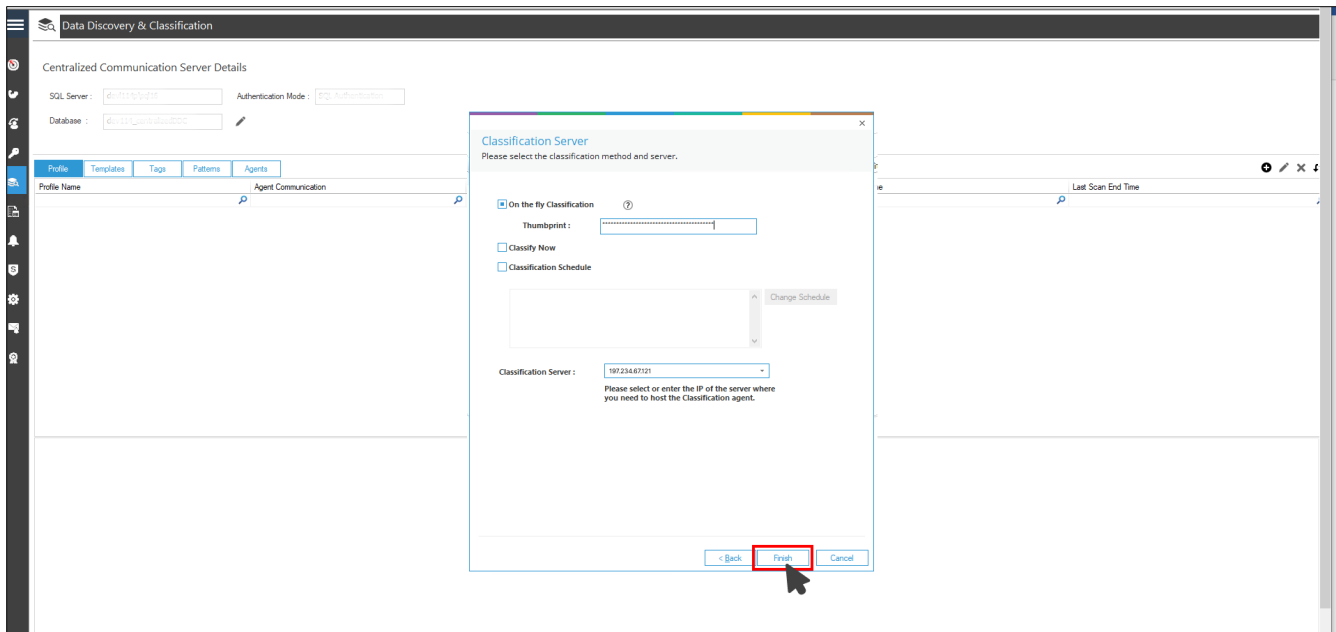
Figure 5: Selecting On the Fly Classification

- Enter the Thumbprint Value of the Tenant's Certificate in the text box:

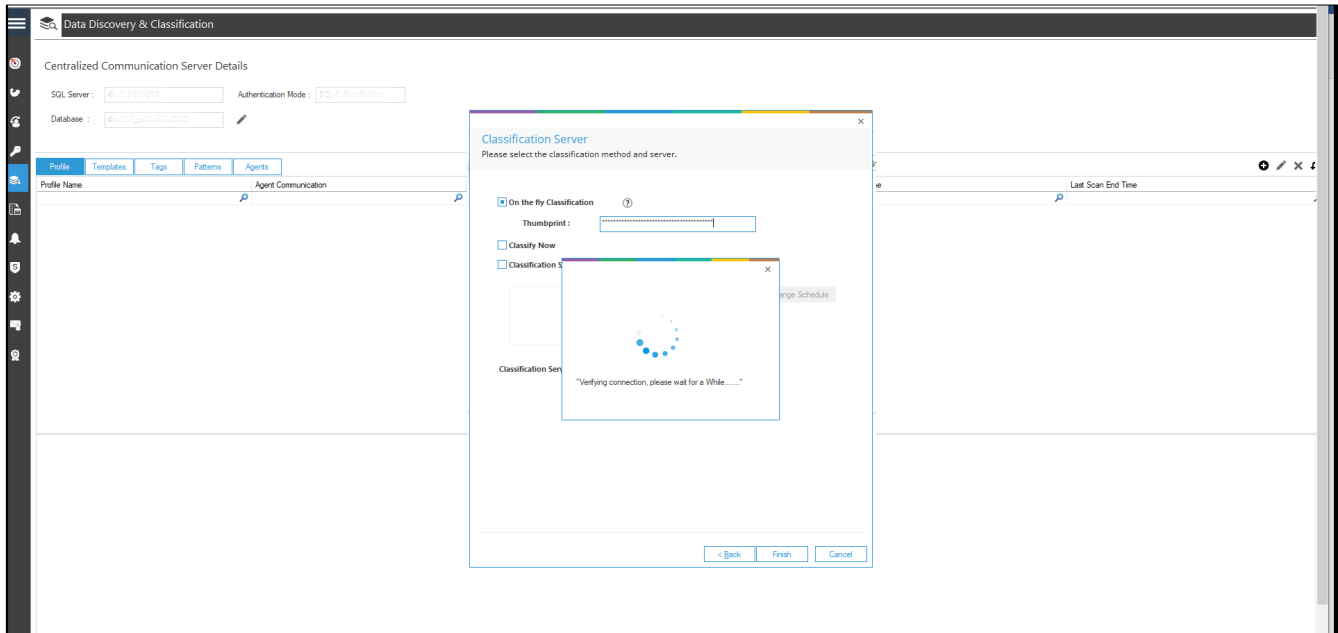


**Figure 6: Add the Thumbprint Value**

- Choose **Finish**



**Figure 7: Thumbprint Added**



**Figure 8: Credentials validation**

- The new DDC Profile will be set up

## 3 Support

If you are facing any issues whilst installing, configuring, or using the solution, you can connect with our team using the contact information below.

### Product Experts

USA/Canada: +1(0)-800-814-0578

UK/Europe: +44 (0) -208-099-5403

Rest of the World: +91 (0) -991-004-9028

### Technical Gurus

USA/Canada: +1(0)-800-814-0578

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Rest of the World: +91(0)-991-085-4291

Alternatively, visit <https://www.lepide.com/contactus.html> to chat live with our team. You can also email your queries to the following addresses:

[sales@Lepide.com](mailto:sales@Lepide.com)

[support@Lepide.com](mailto:support@Lepide.com)

To read more about the solution, visit <https://www.lepide.com/data-security-platform/>.

## 4 Trademarks

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