



USER GUIDE

LEPIDE WEB CONSOLE

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1 Introduction

The Lepide Web Console provides an accessible and user-friendly interface for the Lepide Data Security Platform, offering a modern, logical, and intuitive layout making it easier to interrogate data with custom filters, and columns.

2 Requirements and Prerequisites

To work with the Lepide Web Console, you will need to have installed and configured the Lepide Data Security Platform and have appropriate rights to access Active Directory.

2.1 System Requirements

- Required Processor
 - Minimum dual-core processor
 - Recommended quad-core processor
- Required RAM
 - Minimum 8 GB RAM
 - Recommended 16 GB RAM
- Required free disk space
 - Minimum 1 GB
 - Recommended 2 GB
- Any of the following 32 bit or 64 bit Windows Operating Systems.
 - Windows Server OS: Any Server above and including 2008 R2
- Any of the following SQL Servers (local or network hosted) for storing auditing logs:
 - Any SQL Server above and including SQL Server 2005 (standard or enterprise)
- .NET Framework 4.0 or later

Supported Web Browsers:

The LDSP Web Console can run in any of the following web browsers:

- Google Chrome (latest publicly released version)
- Microsoft Edge (latest publicly released version)
- Mozilla Firefox (latest publicly released version)
- Safari (latest publicly released version)

NOTE: Internet Explorer is no longer supported

3 How to Install the LDSP Web Console

- Double click the LDSP Web Console installation file **LDSP Web Console.exe**

3.1 Application File Location

- If you have downloaded the Solution using the link from the Lepide website the .exe file will be located in the Web Console Folder which is found in the LepideDSP zip folder:

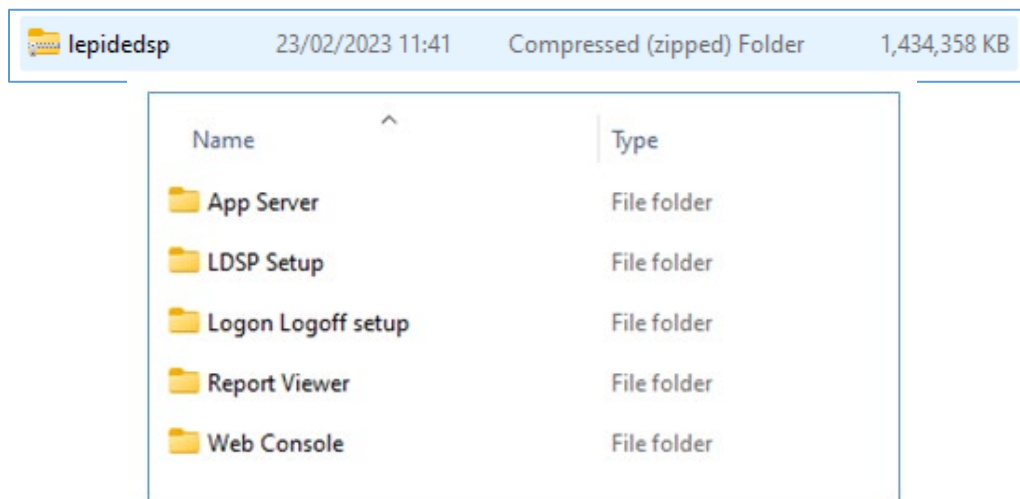


Figure 2: Web Console Folder

- Unzip the lepidedsp folder to show the following folders:
- Open the Web Console folder to see the LDSP Web Console Application file:

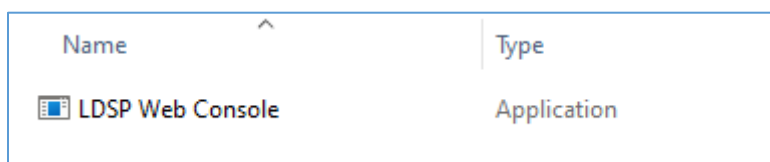


Figure 3: Web Console Exe File

- If you are installing the web console on a virtual appliance, the .exe file will be located on the C Drive of the virtual appliance.
- Respond to the security warning if it appears:

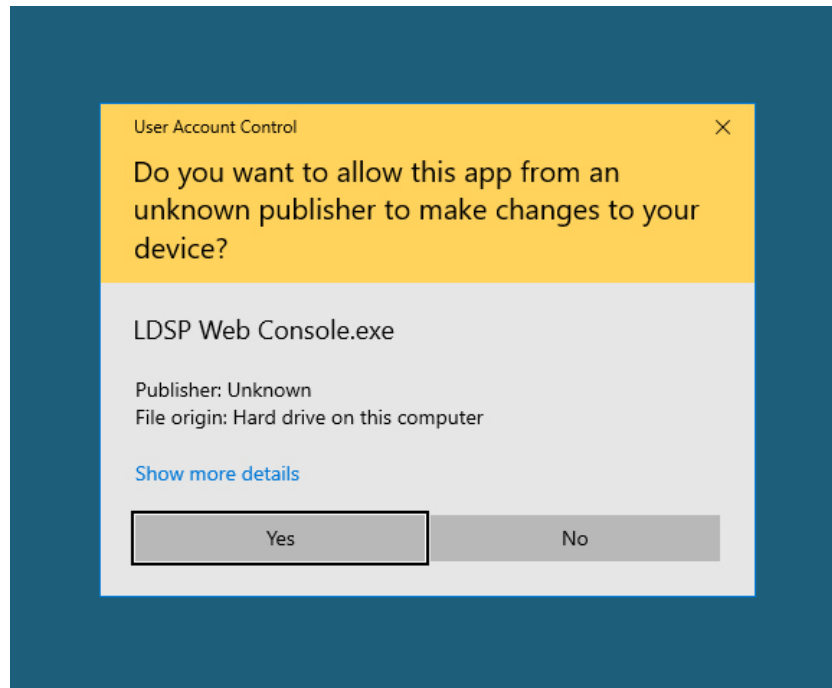


Figure 4: Security Warning

The LDSP Web Console Setup Wizard should automatically start. The first screen of the Wizard is shown below:

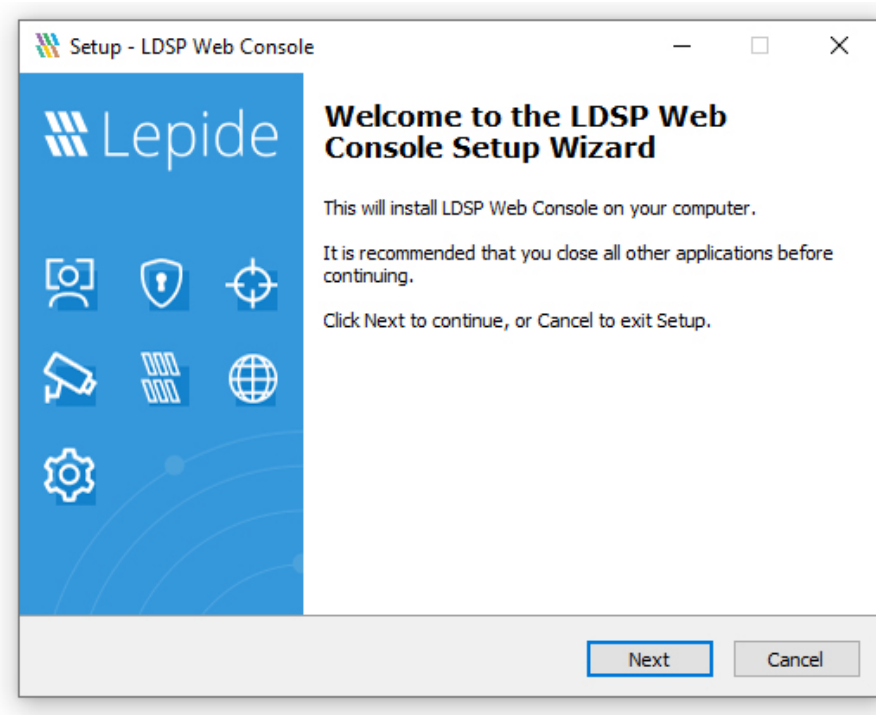


Figure 5: Setup Wizard

- Click **Next** and continue through each stage of the Wizard. Once you have reached the end, you should see the following screen:

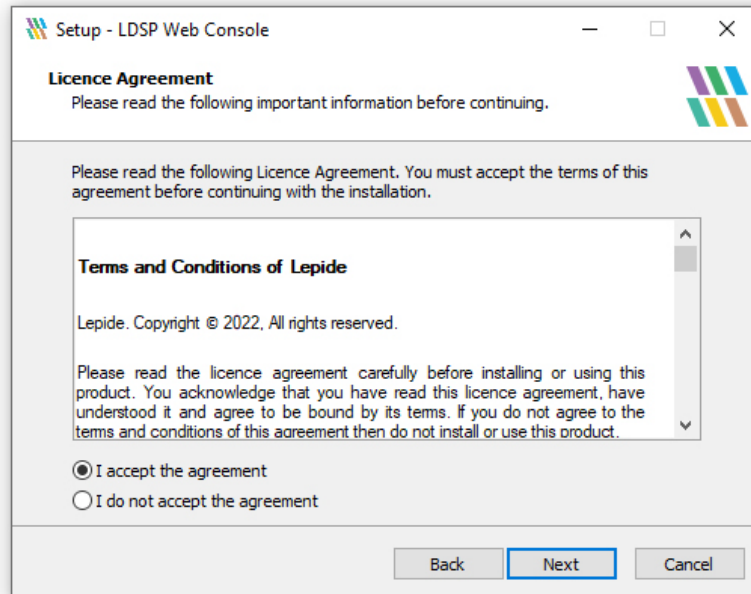
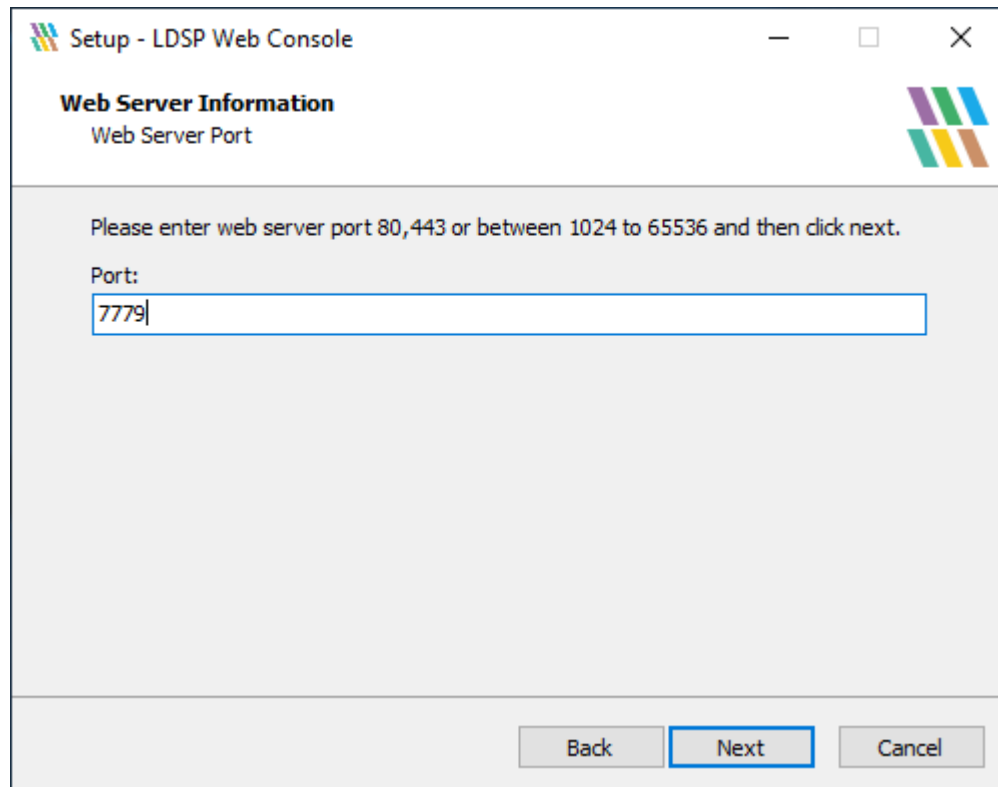


Figure 6: Accept Licence Agreement

- Accept the License Agreement and click **Next**
- The following screen is displayed:



Setup - LDSP Web Console

Web Server Information
Web Server Port

Please enter web server port 80,443 or between 1024 to 65536 and then click next.

Port:

7779

Back Next Cancel

Figure 7: Web Server Port

- Add the web server port number. The default port of 7779 is the default used by the Lepide Web Console but you can use any free port you have available.
- Click **Next**

- The following dialog box appears:

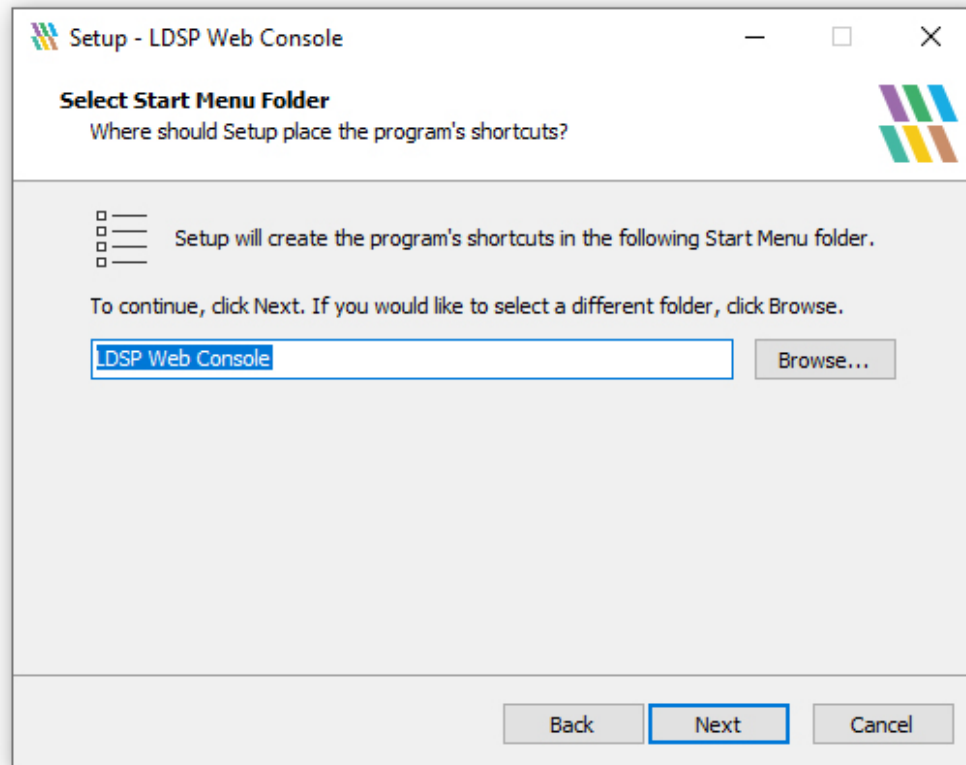


Figure 8: Select Start Menu Folder

- Choose whether to accept the default folder for the shortcuts or select a different one
- Click **Next** to continue

- From the following dialog box, choose any additional tasks you would like setup to perform during installation

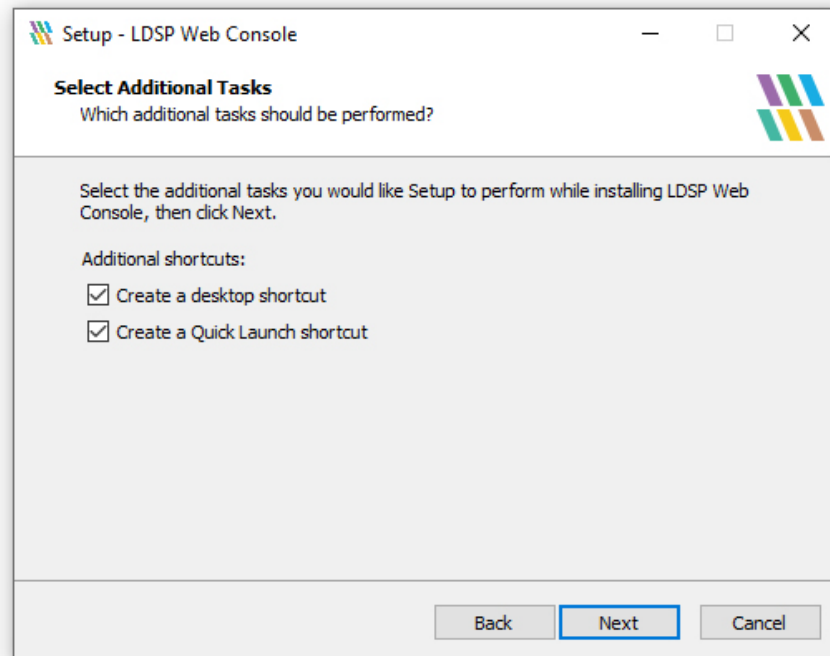


Figure 9: Select Additional Tasks

- Click **Next** to continue

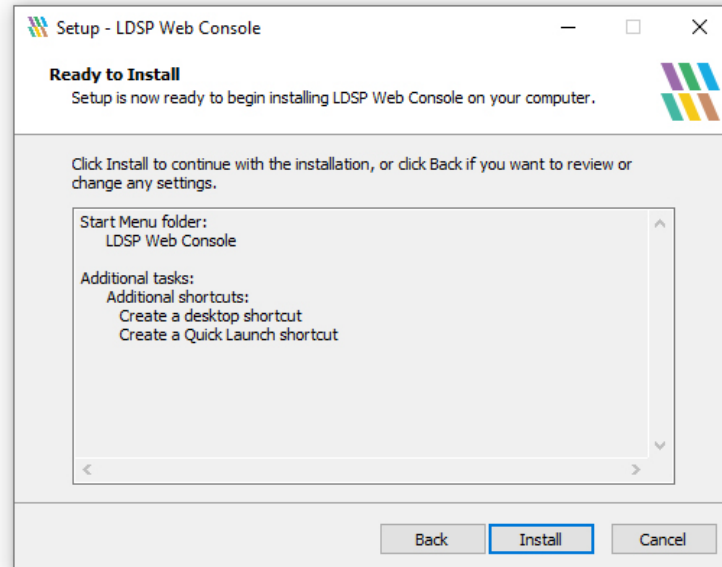


Figure 10: Ready to Install

- Click the **Install** button and wait for the installation to finish

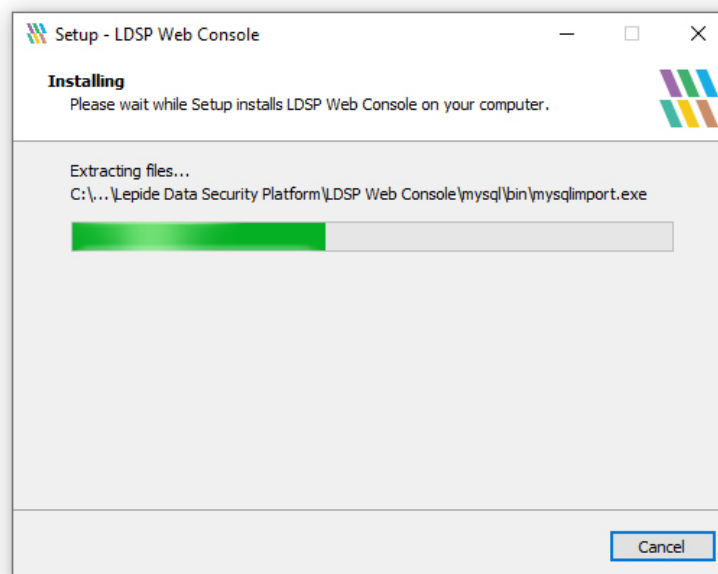


Figure 11: Installing

- Click the **Finish** button to complete the installation

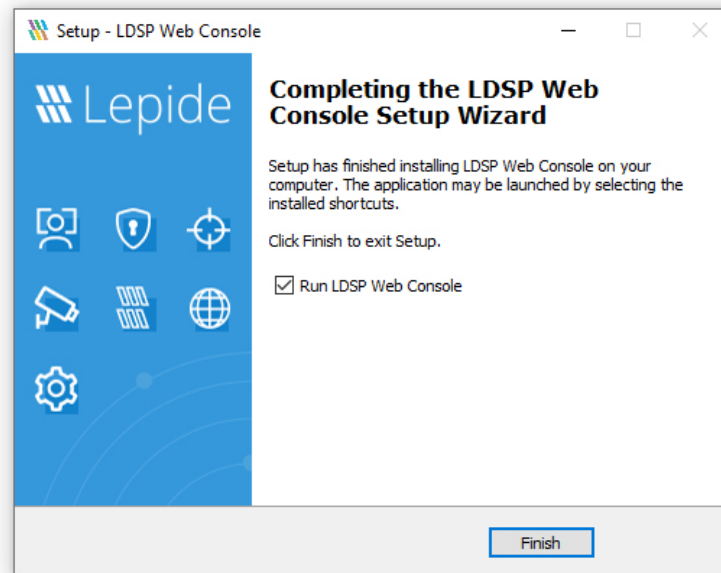
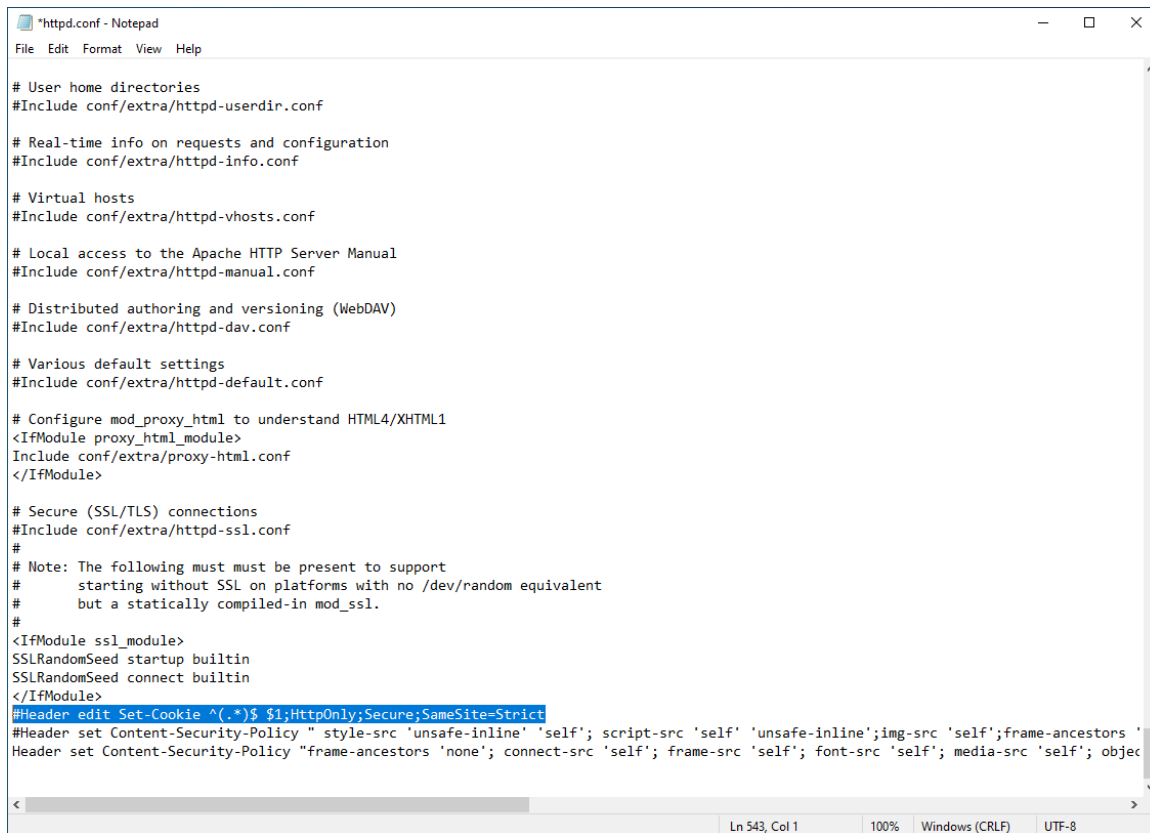


Figure 12: Complete the Setup Wizard

4 Accessing the Web Console from outside the Lepide Application Server

The steps below explain how to configure the web console so you can access it from outside the Lepide Application Server.

1. Open the File 'httpd.conf' from the path 'Lepide installation directory folder/LDSP Web Console/apache/conf'
2. Go to the bottom of the file, find the following line, and add a '#' at the beginning:
#Header edit Set-Cookie ^(.*)\$ \$1;HttpOnly;Secure;SameSite=Strict



```
# httpd.conf - Notepad
File Edit Format View Help

# User home directories
#Include conf/extra/httpd-userdir.conf

# Real-time info on requests and configuration
#Include conf/extra/httpd-info.conf

# Virtual hosts
#Include conf/extra/httpd-vhosts.conf

# Local access to the Apache HTTP Server Manual
#Include conf/extra/httpd-manual.conf

# Distributed authoring and versioning (WebDAV)
#Include conf/extra/httpd-dav.conf

# Various default settings
#Include conf/extra/httpd-default.conf

# Configure mod_proxy_html to understand HTML4/XHTML1
<IfModule proxy_html_module>
Include conf/extra/proxy-html.conf
</IfModule>

# Secure (SSL/TLS) connections
#Include conf/extra/httpd-ssl.conf
#
# Note: The following must be present to support
#       starting without SSL on platforms with no /dev/random equivalent
#       but a statically compiled-in mod_ssl.
#
<IfModule ssl_module>
SSLRandomSeed startup builtin
SSLRandomSeed connect builtin
</IfModule>
#Header edit Set-Cookie ^(.*)$ $1;HttpOnly;Secure;SameSite=Strict
#Header set Content-Security-Policy " style-src 'unsafe-inline' 'self'; script-src 'self' 'unsafe-inline';img-src 'self';frame-ancestors '
Header set Content-Security-Policy "frame-ancestors 'none'; connect-src 'self'; frame-src 'self'; font-src 'self'; media-src 'self'; objec

Ln 543, Col 1    100%    Windows (CRLF)    UTF-8
```

Figure 13: #Header edit Set-Cookie

3. Save the file with the changes in the same location.
4. Restart the **LDSPApache** service.

NOTE: If you need further help on how to configure the web console with SSL, please refer to the [SSL Configuration Guide](#).

5 Creating the Web Admin Console User

To use the Web Console, the first thing you need to do is to specify a Web Console Admin User. Once this user has been set up, they can create all other Web Console users from within the Web Console interface.

From the Lepide Data Security Platform:

- Click the Settings icon 

- Select **LDSP Web Console** (last option on the tree structure)

The LDSP Web Console screen will be displayed:

The screenshot shows the 'LDSP Web Console (beta)' configuration page. On the left, a sidebar lists various settings categories, with 'LDSP Web Console (beta)' at the bottom. The main area is titled 'LDSP Web Console (beta)' and contains three input fields: 'Define Web Admin User' with the value 'paul@multicorp.local', 'Password' with masked characters, and 'Domain Controller IP' with the value '192.168.20.191'. Below these fields, a note explains that this user will manage web interface access for other users. An 'Apply' button is located at the bottom right of the main panel.

Figure 14: LDSP Web Console Admin User Setup

Enter the user logon details in the dialog box as follows:

- Enter the **Username** or click the icon to select a username. It should be in the format **username@domain.com**
- Enter the **Password** (this is the Active Directory logon password)
- Enter the Domain Controller IP Address

This user will be responsible for assigning web interface access to other users. Login with these credentials to manage roles for other users.

- Click **Apply**

Login to the Web Console with this user. Please use the same format for the username ([Username@domain.com](#)). The Web Console Home Screen will be displayed:

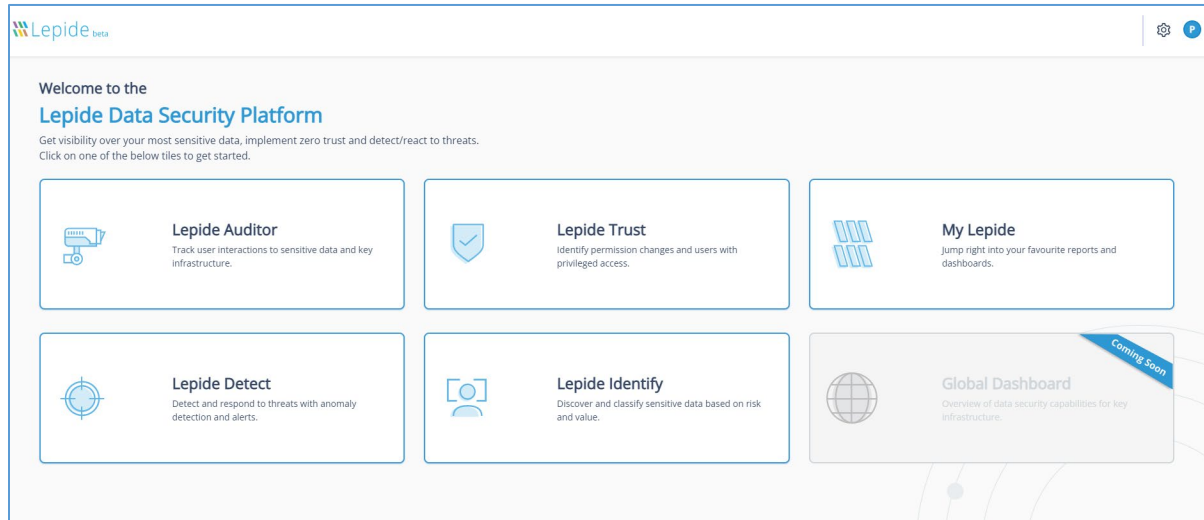


Figure 15: Web Console Home Screen

6 The Home Screen

The Home Screen for the Lepide Web Console will be displayed showing the four different Lepide categories and My Lepide. Clicking any of these buttons will take you into the relevant option.

The Home Screen Options are:

Lepide Auditor: Track user interactions to sensitive data and key infrastructure


Lepide Trust: Identify permission changes and users with privileged access

Lepide Detect: Detect and respond to threats with anomaly detection and alerts

Lepide Identify: Discover and classify sensitive data based on risk and value

My Lepide: Jump right into your favorite reports and dashboards

7 Adding a New User or Group

From the Home Screen, click the Settings icon  at the top right of the screen.

The Admin Console is displayed:

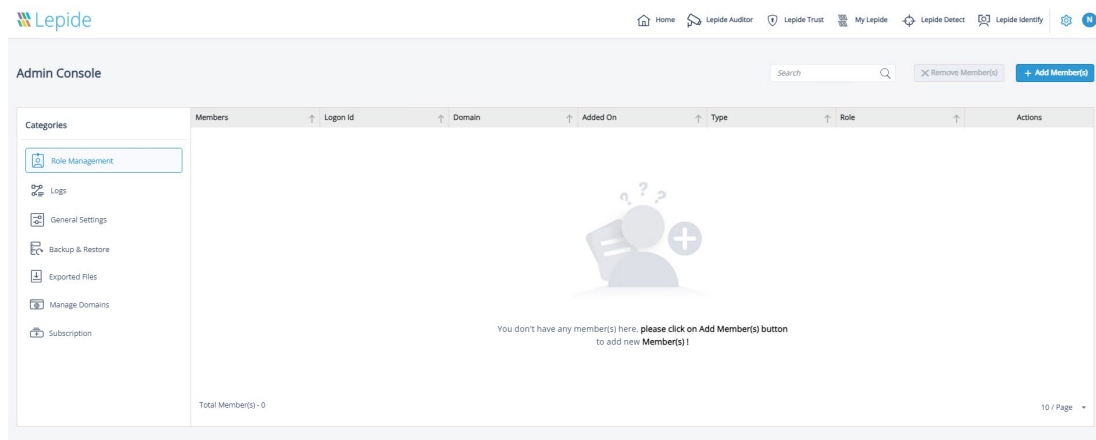


Figure 16: Admin Console

- Click the **Add Members** button

The following dialog box is displayed:

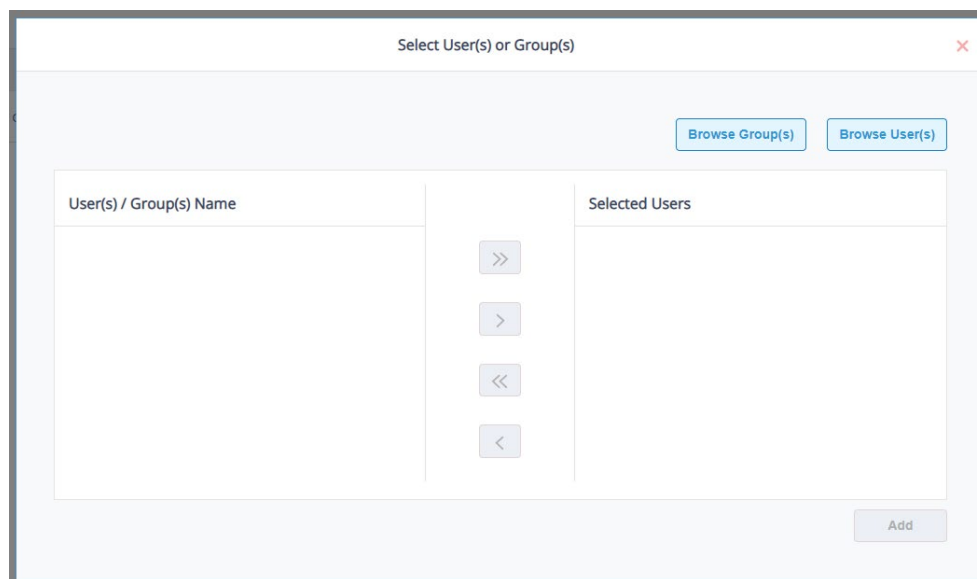




Figure 17: Select Users or Groups

7.1 Adding a Group

- Click the **Browse Group(s)** button

Figure 18: Groups

- The Group(s) Name area will be populated with all the Groups available
- If there are multiple pages of group names, use the **First/Previous/Next/Last** navigation buttons to move through the pages
- To search for a particular group, click on the **Search** bar at the top of the dialog box and type the search text
- To add all listed groups, click the  button
- To add a specific group, click to select the group and click the  button to add it to the selected users list.
- Repeat this last step for any other groups you want to add

- Select the required role of either **Admin** or **Data Viewer**:
- Click the **Add** button to add the group(s)

7.2 Adding a User

- Click the **Browse User(s)** button
- The User(s) Name area will be populated with all the usernames available

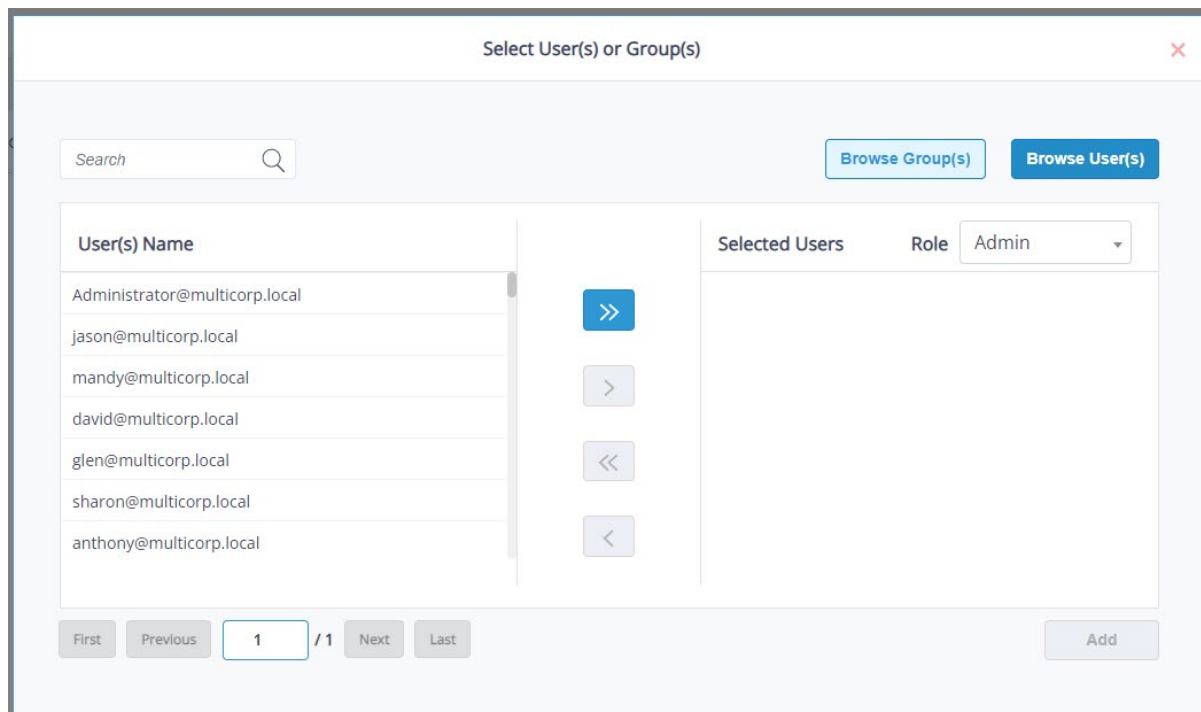
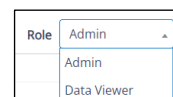


Figure 19: Users

- If there are multiple pages of usernames, use the **First/Previous/Next/Last** navigation buttons to move through the pages
- To add all users, click the **>>** button
- To add a specific user, click to select the username and click the **>** button to add it to the selected users list.
- Repeat this last step for any other users you want to add

- Select the required role either Admin or Data Viewer:
- Click the **Add** button



8 Dashboards and Reports

From the Home Screen, choose a Lepide Category – this can be either Lepide Auditor, Lepide Trust, Lepide Detect or Lepide Identify. For this example, we will look at Lepide Auditor

8.1 Dashboard Options

The Lepide Auditor Dashboard screen is displayed. This contains pre-defined dashboards based on reports for the chosen category (in this case Lepide Auditor).

The following options to change the time period and to refresh the data are available:



Figure 20: Dashboard Options

- These options are 1 day ago, 7 days ago, 31 days ago and Refresh

8.2 Display the Report Behind the Data

- Clicking on an area of data within the dashboard will display the report on which the data was based
- In the example below, clicking on the first column in the chart will display the All Environment Changes Report which is the report that this Dashboard chart was based on:



Figure 21: Dashboard Data

- Click Generate to generate the report:

Report

Report Name - All Environment Changes

Filters : Component Name : [Equals [Active Directory, Exchange Server, Group Policy]] AND Who : [Contains [MULTICORPIDCBDC001\$]]

Home / Lepide Auditor / Reports / All Environment Changes

Feb 28, 2023 11:00:00 - Mar 1, 2023 10:59:59 **Generate Report** **Export**

Component Name	Server Name	Object Path	Object Type	Who	When	Operation	What	Where	Criticality
Active Directory	multicorp.local	MULTICORP\admin	User	MULTICORPIDCBDC00...	28-02-2023 04:17:58 PM	Locked	Locked	N/A	high
Active Directory	multicorp.local	MULTICORP\Administr...	User	MULTICORPIDCBDC00...	28-02-2023 03:12:08 PM	Locked	Locked	N/A	high
Active Directory	multicorp.local	MULTICORP\Administr...	User	MULTICORPIDCBDC00...	28-02-2023 03:11:08 PM	Locked	Locked	N/A	high
Active Directory	multicorp.local	MULTICORP\admin	User	MULTICORPIDCBDC00...	28-02-2023 02:47:12 PM	Locked	Locked	N/A	high
Active Directory	multicorp.local	MULTICORP\Administr...	User	MULTICORPIDCBDC00...	28-02-2023 02:42:52 PM	Locked	Locked	N/A	high
Active Directory	multicorp.local	MULTICORP\Administr...	User	MULTICORPIDCBDC00...	28-02-2023 02:42:12 PM	Locked	Locked	N/A	high
Active Directory	multicorp.local	MULTICORP\Administr...	User	MULTICORPIDCBDC00...	28-02-2023 01:11:49 PM	Locked	Locked	N/A	high
Active Directory	multicorp.local	MULTICORP\admin	User	MULTICORPIDCBDC00...	28-02-2023 12:48:32 PM	Locked	Locked	N/A	high
Active Directory	multicorp.local	MULTICORP\Administr...	User	MULTICORPIDCBDC00...	28-02-2023 12:24:20 PM	Locked	Locked	N/A	high
Active Directory	multicorp.local	MULTICORP\Administr...	User	MULTICORPIDCBDC00...	28-02-2023 12:24:10 PM	Locked	Locked	N/A	high

Total Records - 24

First Previous 1 / 3 Next Last

10 / Page

Figure 22: Report Behind the Dashboard Data

8.3 Running a Report

- From the top of the Dashboard screen, click on **Lepide Auditor** and choose **Reports**

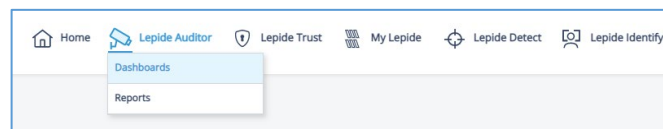
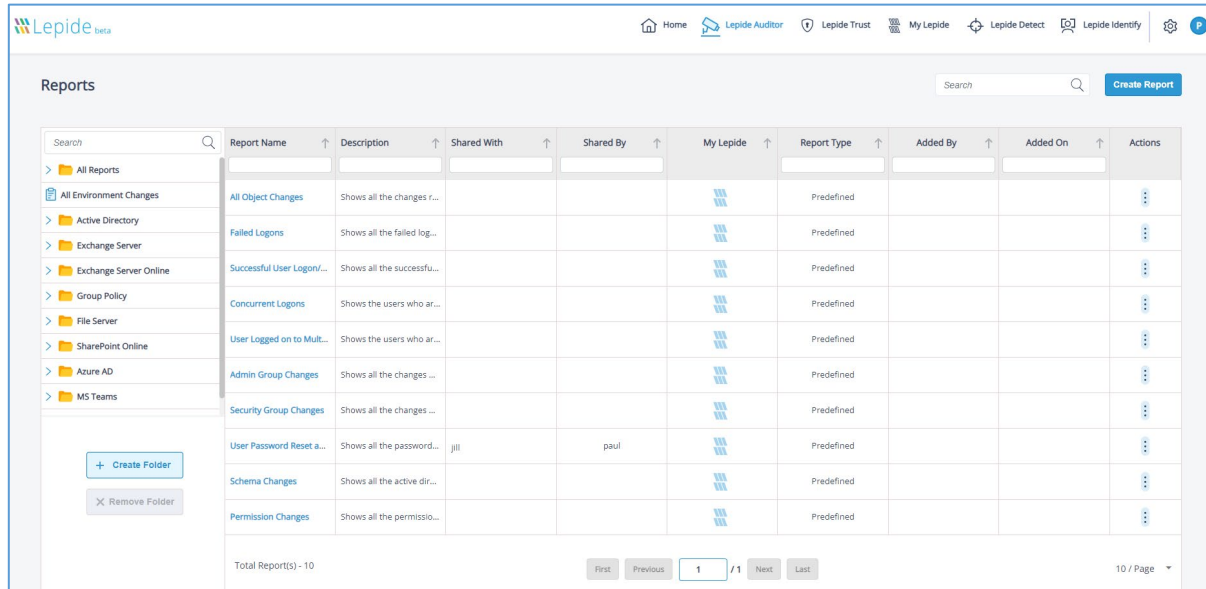


Figure 23: Menu Options

The Reports Window is displayed:



Reports

Search [Create Report](#)

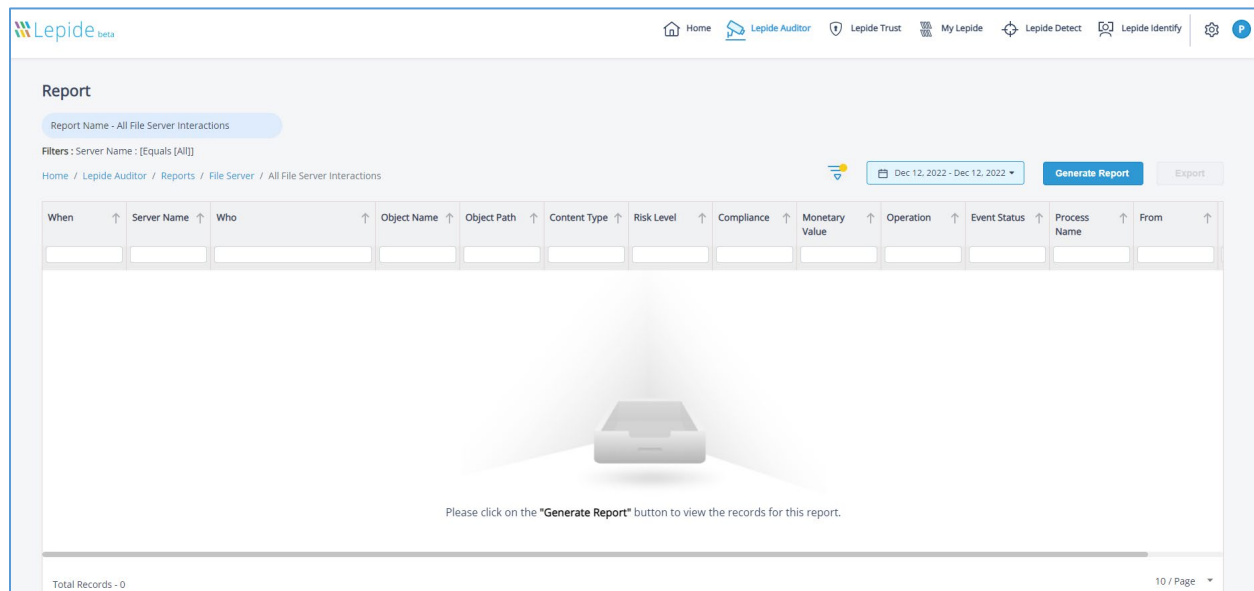
Search	Report Name	Description	Shared With	Shared By	My Lepide	Report Type	Added By	Added On	Actions
> All Reports									
> All Environment Changes	All Object Changes	Shows all the changes r...				Predefined			
> Active Directory	Failed Logons	Shows all the failed log...				Predefined			
> Exchange Server	Successful User Logon/...	Shows all the successfu...				Predefined			
> Exchange Server Online	Concurrent Logons	Shows the users who ar...				Predefined			
> Group Policy	User Logged on to Mult...	Shows the users who ar...				Predefined			
> File Server	Admin Group Changes	Shows all the changes ...				Predefined			
> SharePoint Online	Security Group Changes	Shows all the changes ...				Predefined			
> Azure AD	User Password Reset a...	Shows all the password...	jill	paul		Predefined			
> MS Teams	Schema Changes	Shows all the active dir...				Predefined			
	Permission Changes	Shows all the permisso...				Predefined			
Total Report(s) - 10									

First Previous 1 / 1 Next Last 10 / Page

Figure 24: Reports Window

Here all reports available within Lepide Auditor are displayed.

- To see the reports within a folder, click the folder name – for example **File Server**
- To view a particular report, click the report name. In this example the **All File Server Interactions Report** has been selected:



Report

Report Name - All File Server Interactions

Filters: Server Name: [Equals [All]]

Home / Lepide Auditor / Reports / File Server / All File Server Interactions

Dec 12, 2022 - Dec 12, 2022 [Generate Report](#) [Export](#)

When	Server Name	Who	Object Name	Object Path	Content Type	Risk Level	Compliance	Monetary Value	Operation	Event Status	Process Name	From

Please click on the "Generate Report" button to view the records for this report.

Total Records - 0 10 / Page

Figure 25: All File Server Interactions Report

8.3.1 Specify a Date Range

- From the top of the screen, click on the date to choose a date range from the list

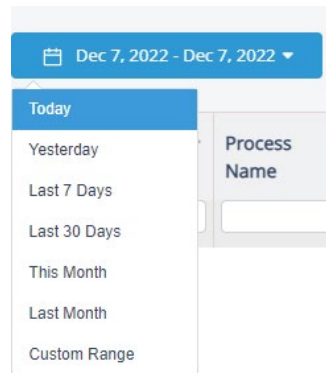


Figure 26: Date Range Filter

- Select a date range from the list
- Click the **Generate Report** button to run the report for the specified time period

Report Name - All File Server Interactions

Filters: Server Name : [Equals [All]]

Home / Lepide Auditor / Reports / File Server / All File Server Interactions

Now 30, 2021 20:09:58 - Dec 7, 2022 20:09:58

Generate Report **Export**

When	Server Name	Who	Object Name	Object Path	Content Type	Risk Level	Compliance	Monetary Value	Operation	Event Status	Process Name	From	What
14-10-2022 04:3...	192.168.20.193	MULTICORPAd...	Switches.xlsx	E:\MulticorpiTe...	Switch Name	469	Organization Inf...	\$ 1379	File Copied	Allowed	System	192.168.20.197...	File Copied- Fro...
14-10-2022 04:3...	192.168.20.193	MULTICORPAd...	459565496.bmp	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...	File Copied- Fro...
14-10-2022 04:3...	192.168.20.193	MULTICORPAd...	67949.bmp	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...	File Copied- Fro...
14-10-2022 04:3...	192.168.20.193	MULTICORPAd...	Advertising bud...	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...	File Copied- Fro...
14-10-2022 04:3...	192.168.20.193	MULTICORPAd...	Client portfolio...	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...	File Copied- Fro...
14-10-2022 04:3...	192.168.20.193	MULTICORPAd...	Confidential.pdf	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Read	Allowed	System	192.168.20.197...	File Read- E:\M...
14-10-2022 04:3...	192.168.20.193	MULTICORPAd...	Confidential.pdf	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...	File Copied- Fro...
14-10-2022 04:3...	192.168.20.193	MULTICORPAd...	Customer conta...	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Read	Allowed	System	192.168.20.197...	File Read- E:\M...
14-10-2022 04:3...	192.168.20.193	MULTICORPAd...	Customer list.p...	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...	File Copied- Fro...
14-10-2022 04:3...	192.168.20.193	MULTICORPAd...	Email lists.txt	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...	File Copied- Fro...

Total Records - 3763

First Previous 1 / 377 Next Last

10 / Page

Figure 27: Generated File Server Interactions Report

9 Sorting a Report

Reports can be sorted by clicking the arrow next to the column heading. When clicked, the arrow changes to blue and shows in the direction of the sort.

Here the Operation has been sorted ascending (a-z) by Operation:

Monetary Value	Operation	Event Status	P
A	File Copied	Allowed	S
A	File Copied	Allowed	S
A	File Copied	Allowed	S
A	File Copied	Allowed	S
A	File Copied	Allowed	S
A	File Copied	Allowed	S
A	File Read	Allowed	S
A	File Read	Allowed	S

Figure 28: Sorting a Report

- Click the arrow again to sort descending (z-a)

10 Applying a Filter to a Report

There are two ways to apply filters using the Lepide Web Console and these are explained below:

10.1 Applying a Filter using the Filter Icon

- To apply a filter to the report, click the **Filter** icon:



The Modify Filters dialog box is displayed:

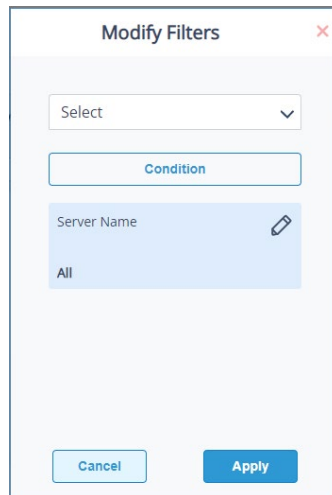


Figure 29: Modify Filters

- Click the **Select** drop down list to choose the column to filter by. In this example we will choose **Operation**

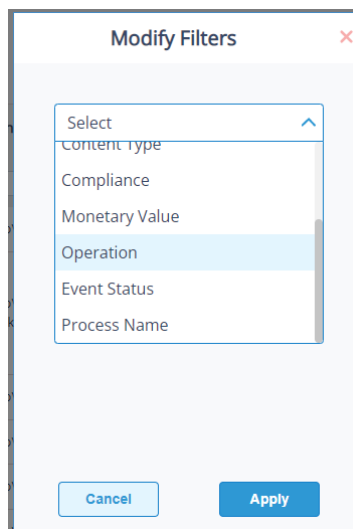


Figure 30: Choose a Column to Filter By

Operation now appears in the dialog box with blue highlight:

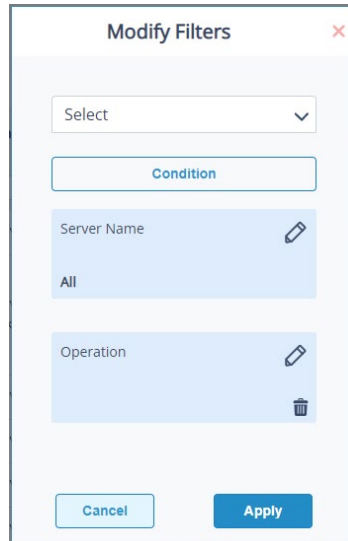



Figure 31: Filter Shows with Blue Highlight

- Click the **Edit Filter** icon  next to the relevant column name (highlighted blue)

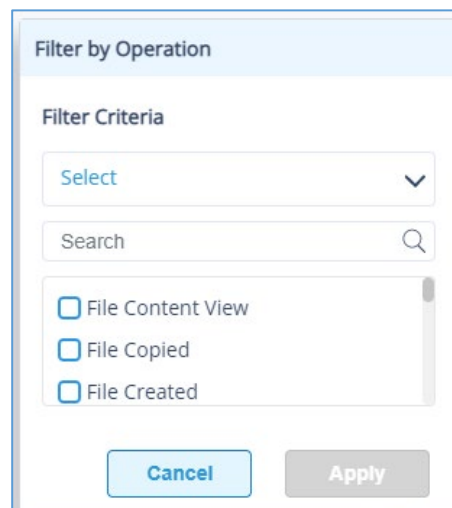


Figure 32: Filter Criteria

- Click the **Select** drop down and choose from the criteria options available. In this example, we are filtering by Operation and so can choose between **Equals** or **Not Equals**:

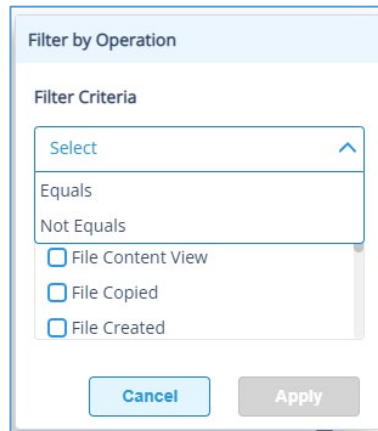


Figure 33: Filter Condition

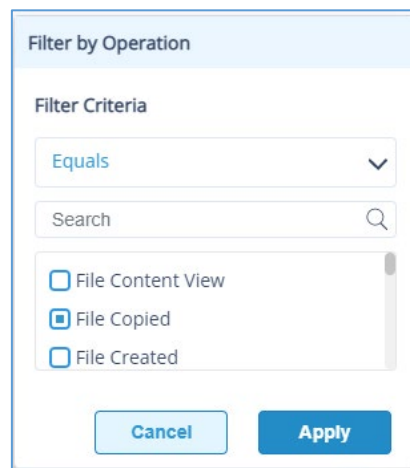


Figure 34: Select the Column(s) to Filter By

- Choose the column(s) you want to filter by. In this example, we will filter by **File Copied**
- Click **Apply**
- Click Generate Report

The report will run and will display the filtered data

Filters : Server Name : [Equals [All]] AND Operation : [Equals [File Copied]]

Home / Lepide Auditor / Reports / File Server / All File Server Interactions

May 1, 2022 23:58:22 - Dec 2, 2022 02:58:22

Generate Report Export

When	Server Name	Who	Object Name	Object Path	Content Type	Risk Level	Compliance	Monetary Value	Operation	Event Status	Process Name	From
14-10-2022 04:3...	192.168.20.193	MULTICORP\Administrator	Switches.xlsx	E:\MulticorpiTe...	Switch Name	469	Organization inf...	\$ 1379	File Copied	Allowed	System	192.168.20.197...
14-10-2022 04:3...	192.168.20.193	MULTICORP\Administrator	459565496.bmp	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...
14-10-2022 04:3...	192.168.20.193	MULTICORP\Administrator	67949.bmp	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...
14-10-2022 04:3...	192.168.20.193	MULTICORP\Administrator	Advertising bud...	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...
14-10-2022 04:3...	192.168.20.193	MULTICORP\Administrator	Client portfolio...	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...
14-10-2022 04:3...	192.168.20.193	MULTICORP\Administrator	Confidential.pdf	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...
14-10-2022 04:3...	192.168.20.193	MULTICORP\Administrator	Customer list.p...	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...
14-10-2022 04:3...	192.168.20.193	MULTICORP\Administrator	Email lists.txt	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...
14-10-2022 04:3...	192.168.20.193	MULTICORP\Administrator	Expenses.xlsx	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...
14-10-2022 04:3...	192.168.20.193	MULTICORP\Administrator	Legal.txt	E:\MulticorpiTe...	No Sensitive Co...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.197...

Total Records - 719

First Previous 1 / 72 Next Last

10 / Page

Figure 35: File Server Interactions Report with Filter

In the example above, a filter for File Copied has been applied and the details of this filter are shown at the top of the screen:

Filters : Server Name : [Equals [All]] AND Operation : [Equals [File Copied]]

Figure 36: Details of the Filter Applied

- To change the filter, click again on the Filter icon  and the Modify Filters dialog box is displayed:

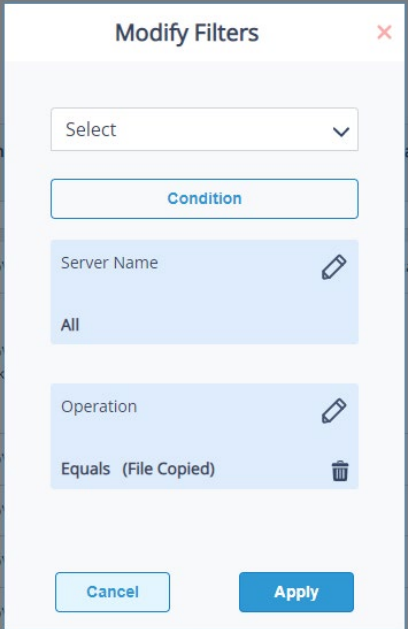

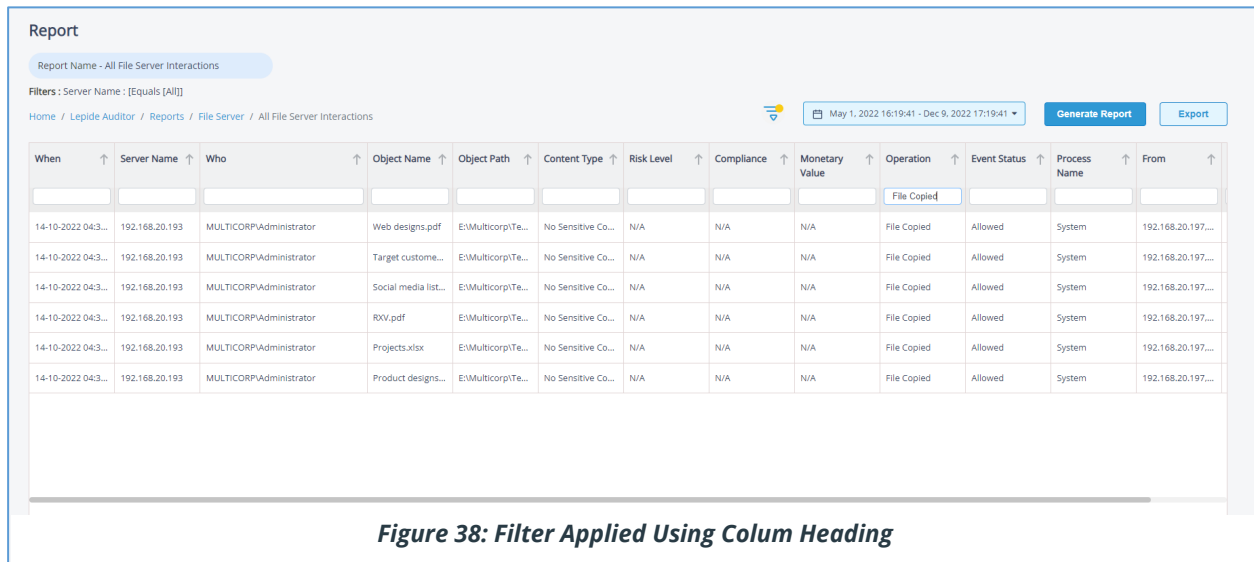


Figure 37: Edit a Filter

- Make the changes as required, then as before, click **Apply** and then **Generate Report**
- To delete a filter, from the Modify Filters dialog box click the  icon.

10.2 Applying a Filter Using the Column Headings

Filters can be added by typing directly into the column heading. As you type, the report will display the filtered data.



In the example above, 'File Copied' has been typed into the **Operation** column to filter by **File Copied**

11 Exporting a Report

Reports can be exported to CSV and PDF file formats. Exporting to CSV will be instant whereas the PDF option will take longer as it has the formatting to export.

To export a report:

From the Reports screen, click the **Export** button

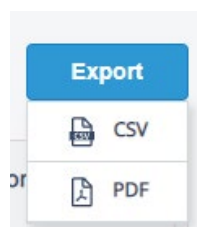


Figure 39: Export Options

- Choose either **CSV** or **PDF** from the menu

A message is displayed:

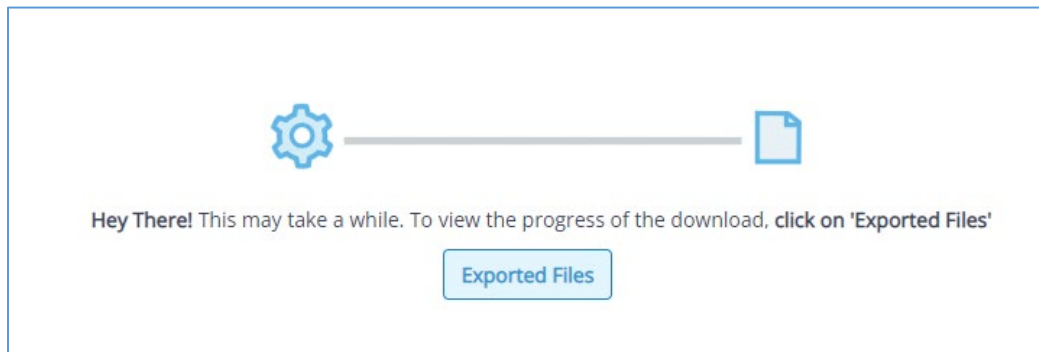


Figure 40: Export to PDF Message

- Click on the **Exported Files** button to see the progress of the export and to see the exported file once the process is complete

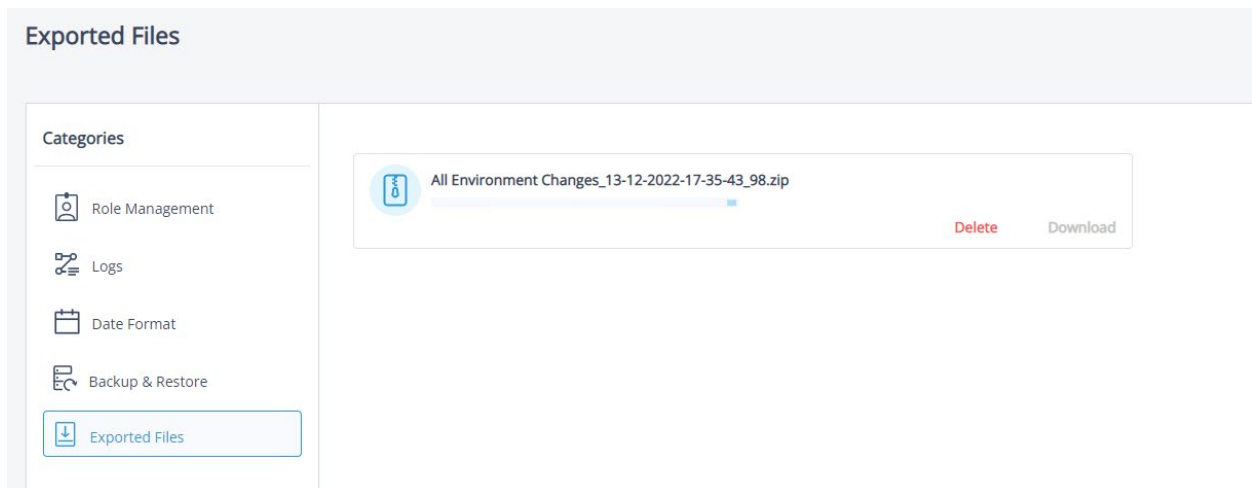


Figure 41: Exported Files

12 Adding Reports to My Lepide

The **My Lepide Dashboard** on the home screen lists any reports and dashboards that you have added to **My Lepide**, providing an easy way to find and run the reports you use frequently. Any report can be added to **My Lepide** whether it is a predefined report or a custom report.

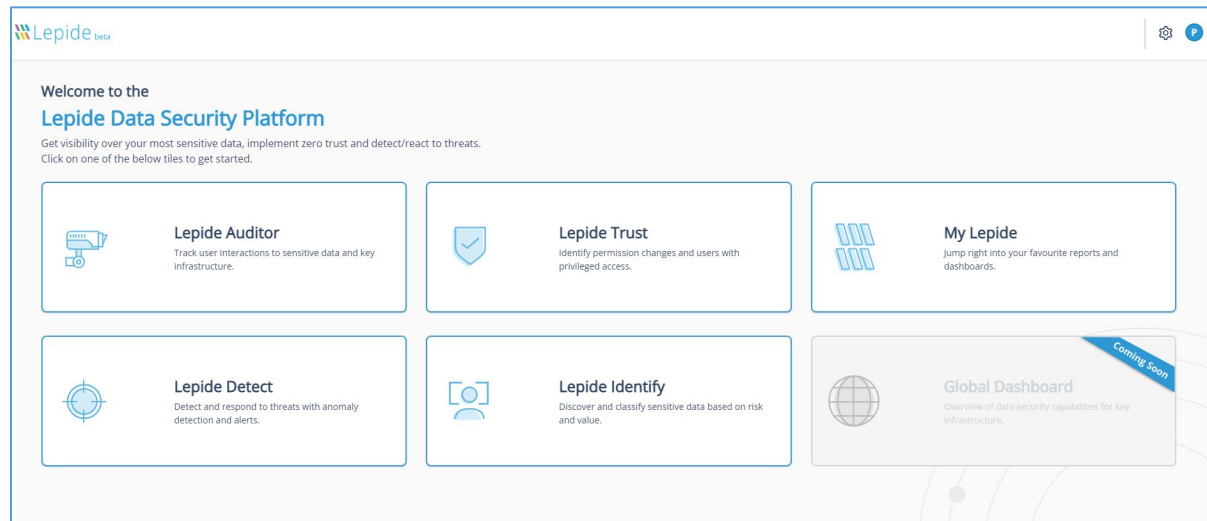


Figure 42: Home Screen

To add a Report to **My Lepide**:

- From the Home Screen, choose a Lepide Category, for example, **Lepide Auditor**
- The Lepide Auditor Dashboard screen is displayed
- From the top of the screen, choose a category, for example, **Lepide Auditor** and select **Reports**

The Reports screen is displayed:

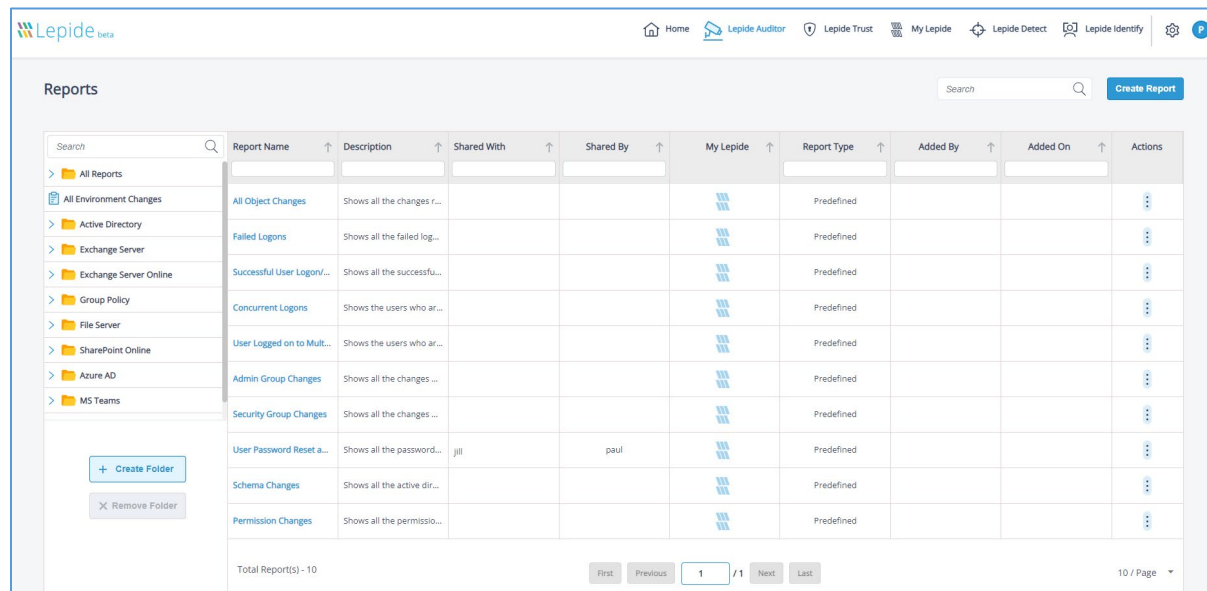


Figure 43: Reports Screen

- Find the report you want to save to **My Lepide**

- Click the  icon in the My Lepide column to add the report to the My Lepide Dashboard

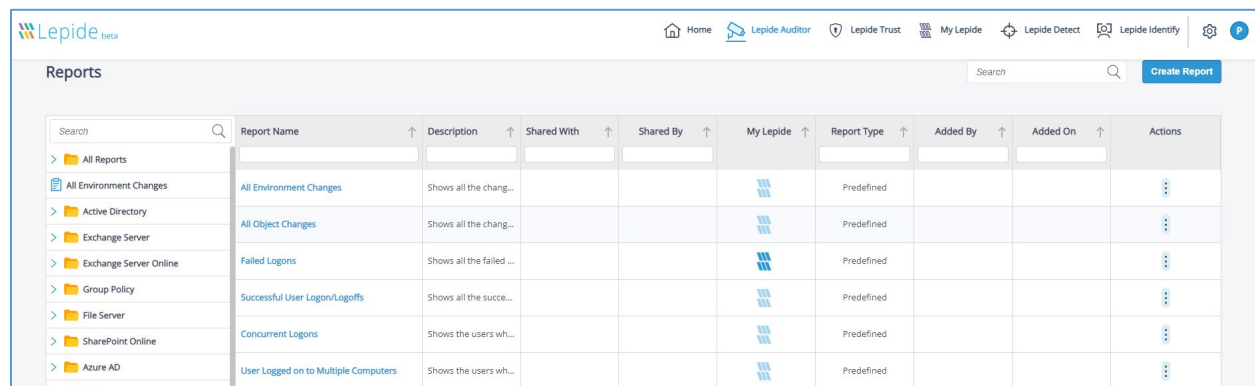
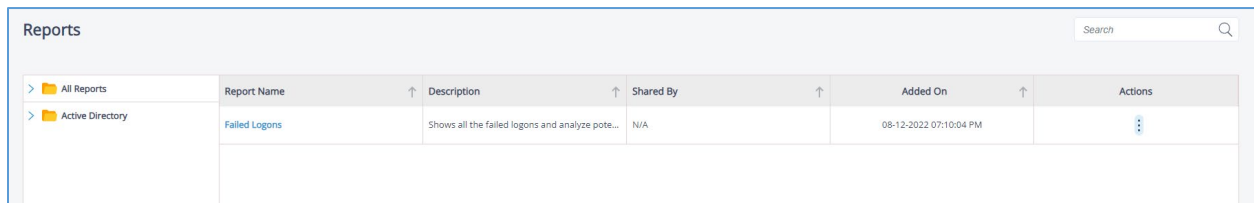


Figure 44: Report Added to My Lepide

In the above example, the **Failed Logons Report** has been added to **My Lepide**. This can be seen as the icon has changed to dark blue.

- Repeat this for all reports you want to be available from **My Lepide**

Now your report(s) will be displayed when you choose **My Lepide** from the menu bar at the top of the **Reports** Screen or from the option on the **Home** screen



Reports				
	Report Name	Description	Shared By	Added On
Active Directory	Failed Logons	Shows all the failed logons and analyze pote...	N/A	08-12-2022 07:10:04 PM

Figure 45: My Lepide Dashboard

13 Creating a Customized Report

Custom reports can be created so that you can choose the columns you want to see and the filters you need.

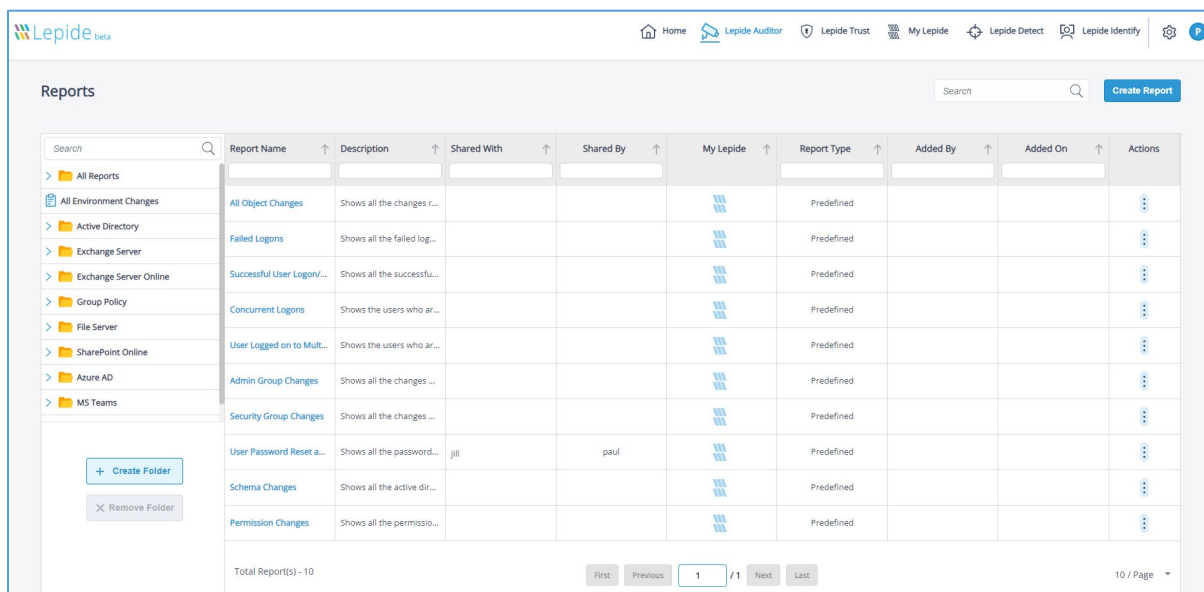
To create a custom report:

- From the **Home** screen, choose a Lepide Category, for example, Lepide Auditor

The Dashboards screen is displayed

- From the top of the screen, click on a Lepide Category, for example, Lepide Auditor and choose Reports

The Reports Window will be displayed:



	Report Name	Description	Shared With	Shared By	My Lepide	Report Type	Added By	Added On	Actions
All Reports	All Object Changes	Shows all the changes r...				Predefined			
Active Directory	Failed Logons	Shows all the failed log...				Predefined			
Exchange Server	Successful User Logon...	Shows all the successfu...				Predefined			
Exchange Server Online	Concurrent Logons	Shows the users who ar...				Predefined			
Group Policy	User Logged on to Mult...	Shows the users who ar...				Predefined			
File Server	Admin Group Changes	Shows all the changes ...				Predefined			
SharePoint Online	Security Group Changes	Shows all the changes ...				Predefined			
Azure AD	User Password Reset a...	Shows all the password...	jill	paul		Predefined			
MS Teams	Schema Changes	Shows all the active dir...				Predefined			
	Permission Changes	Shows all the permissio...				Predefined			

Figure 46: Reports Screen

- To create a report, click the **Create Report** button

The Create Report dialog box is displayed:

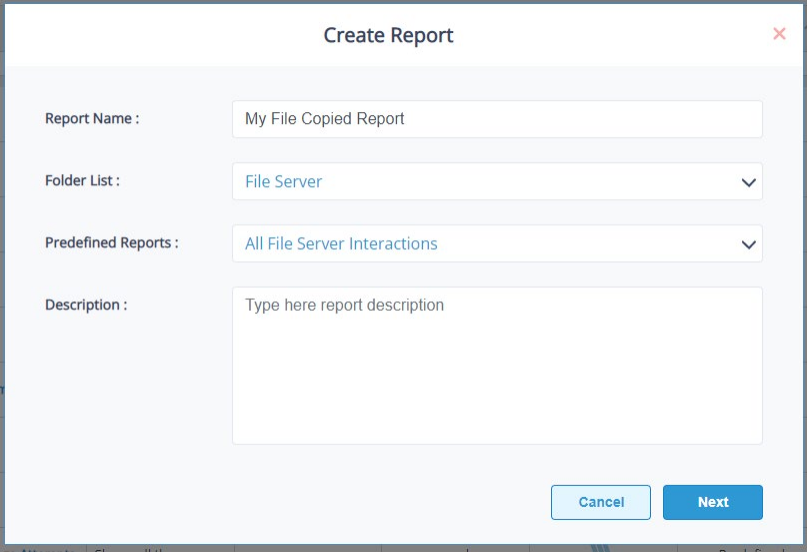
A screenshot of the 'Create Report' dialog box. The dialog has a title bar with 'Create Report' and a close button (X). Inside, there are four fields: 'Report Name' with the text 'My File Copied Report', 'Folder List' with a dropdown menu showing 'File Server', 'Predefined Reports' with a dropdown menu showing 'All File Server Interactions', and 'Description' with a text area containing the placeholder 'Type here report description'. At the bottom right, there are two buttons: 'Cancel' and 'Next'.

Figure 47: Create Report

- Enter a Report Name
- Select from **Folder List** the Folder you want the report to be stored in
- Select from **Predefined Reports** the Predefined Report that this new report is to be based on
- Add an optional **Description**
- Click **Next**

Figure 48: Report Editor Screen

The **Report Editor** screen is displayed with the report name at the top

The columns are those used in the predefined report (selected previously in the Create Report dialog box) which this custom report will be based on.

To the top left of the screen are two Tabs: Filter and Columns


With the Columns Tab selected there are column headings at the top and to the side of the screen. The column headings at the side can be used to **remove columns** by clicking the x icon and **change the order** of columns by dragging them to a new position.

In this report example, the fields **When** and **Server** Name cannot be removed as they are integral to the running of the report.

- To reinstate a previously deleted column name, click the **Select** drop down menu and choose the column name
- Click the **Filter** tab to add filters for the report. For more information setting a filter, please refer to Section 10 of this guide
- When finished, click **Save**. This will save any changes you've made to the columns or filters and you will return to the Reports screen
- Choose **Generate Report** to run the report

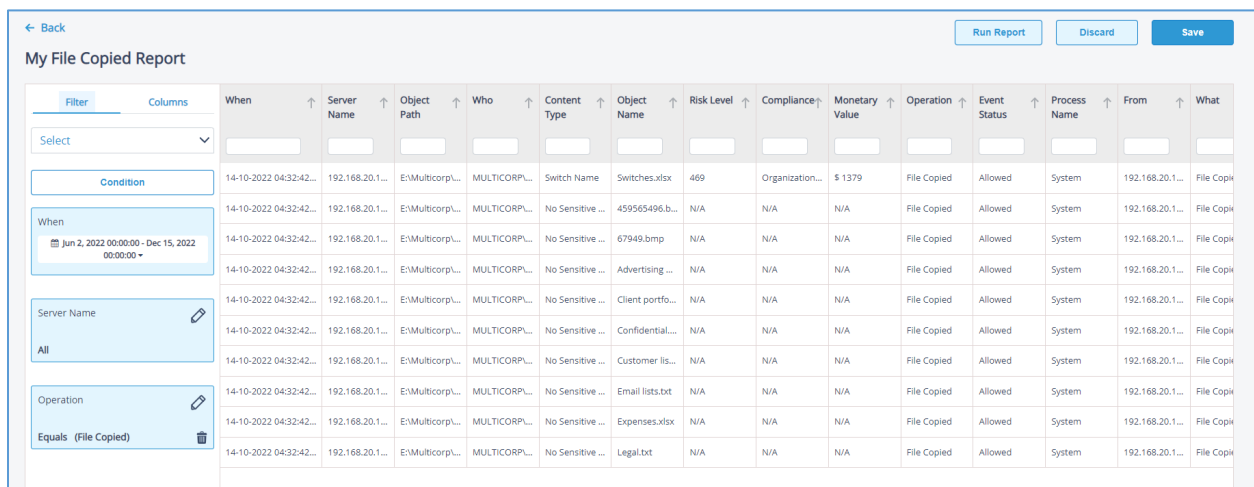
The report will be stored in the folder you specified in the Create Report dialog box and will be saved with all the customized options you chose previously

13.1 Edit a Customized Report

- To make changes to a customized report, click the Customize Report icon  (next to the Filter icon)

This takes you to the Report Editor screen

This will show your customized report with the columns and filters you specified previously



When	Server Name	Object Path	Who	Content Type	Object Name	Risk Level	Compliance	Monetary Value	Operation	Event Status	Process Name	From	What
14-10-2022 04:32:42...	192.168.20.1...	E:\MulticorpL...	MULTICORP...	Switch Name	Switches.xlsx	469	Organization...	\$ 1379	File Copied	Allowed	System	192.168.20.1...	File Copi
14-10-2022 04:32:42...	192.168.20.1...	E:\MulticorpL...	MULTICORP...	No Sensitive ...	459565496.b...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.1...	File Copi
14-10-2022 04:32:42...	192.168.20.1...	E:\MulticorpL...	MULTICORP...	No Sensitive ...	67949.bmp	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.1...	File Copi
14-10-2022 04:32:42...	192.168.20.1...	E:\MulticorpL...	MULTICORP...	No Sensitive ...	Advertising ...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.1...	File Copi
14-10-2022 04:32:42...	192.168.20.1...	E:\MulticorpL...	MULTICORP...	No Sensitive ...	Client portfo...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.1...	File Copi
14-10-2022 04:32:42...	192.168.20.1...	E:\MulticorpL...	MULTICORP...	No Sensitive ...	Confidential...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.1...	File Copi
14-10-2022 04:32:42...	192.168.20.1...	E:\MulticorpL...	MULTICORP...	No Sensitive ...	Customer lis...	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.1...	File Copi
14-10-2022 04:32:42...	192.168.20.1...	E:\MulticorpL...	MULTICORP...	No Sensitive ...	Email lists.txt	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.1...	File Copi
14-10-2022 04:32:42...	192.168.20.1...	E:\MulticorpL...	MULTICORP...	No Sensitive ...	Expenses.xlsx	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.1...	File Copi
14-10-2022 04:32:42...	192.168.20.1...	E:\MulticorpL...	MULTICORP...	No Sensitive ...	Legal.txt	N/A	N/A	N/A	File Copied	Allowed	System	192.168.20.1...	File Copi

Figure 49: Edit a Customized Report

- Make changes as required
- Click **Save** when finished

14 Subscribing to Reports

Subscribing to a report enables the automated, regular execution of the report, eliminating the need to manually run it each time.

14.1 Adding a Subscription

To add a subscription:

- From the Home screen, choose the Settings icon  :

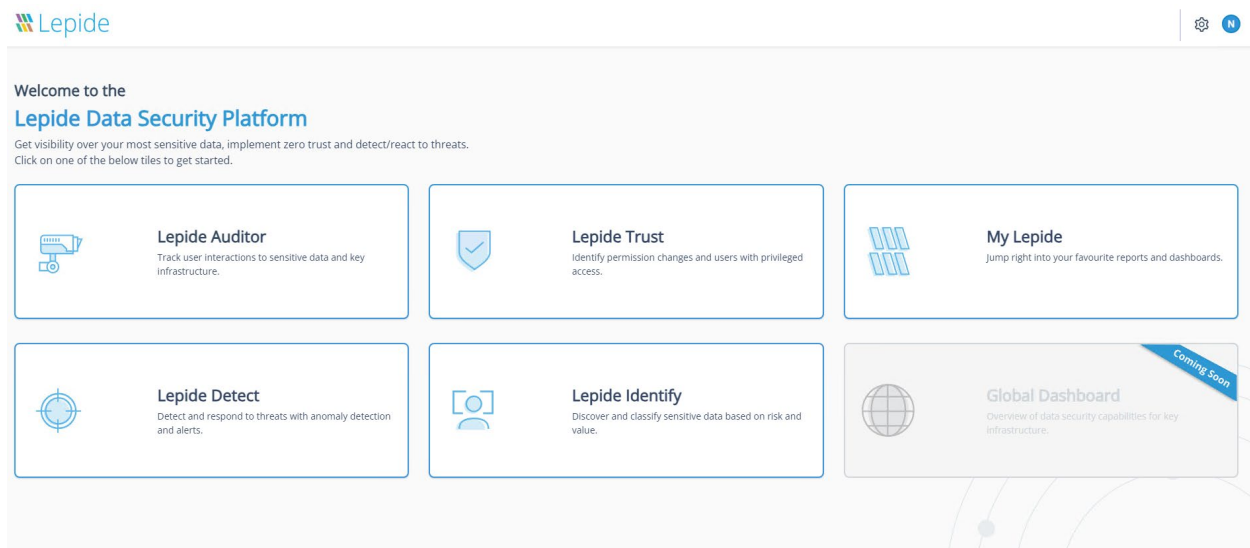


Figure 50: Web Console Screen

- The Admin Console screen will be displayed:

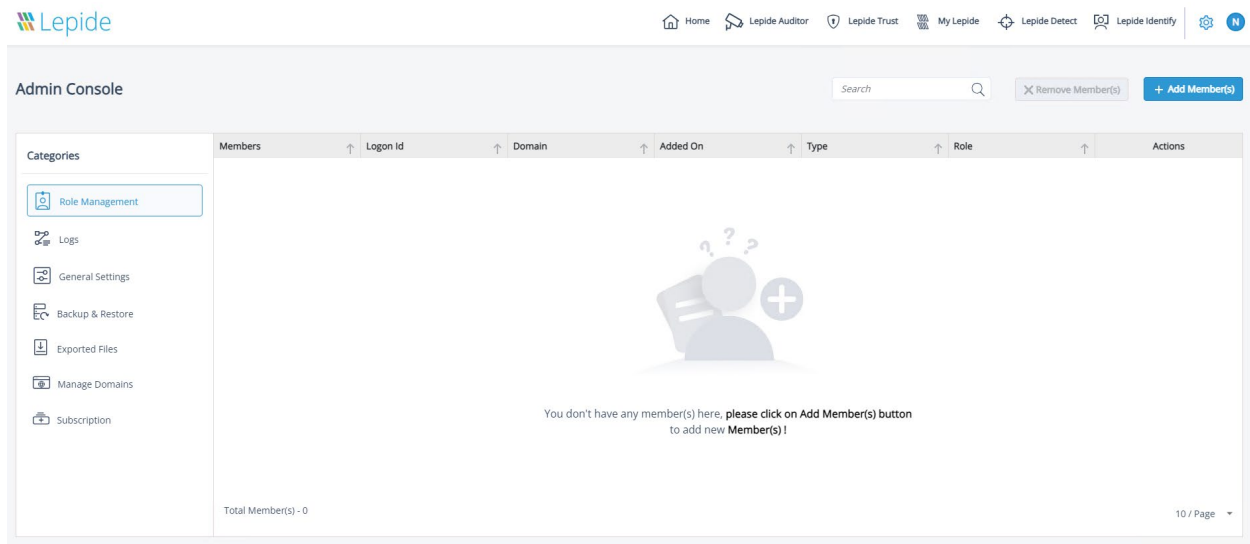


Figure 51: Admin Console Screen

- Select **Subscription** from the list of Categories on the left side of the screen



The Subscription screen is displayed:

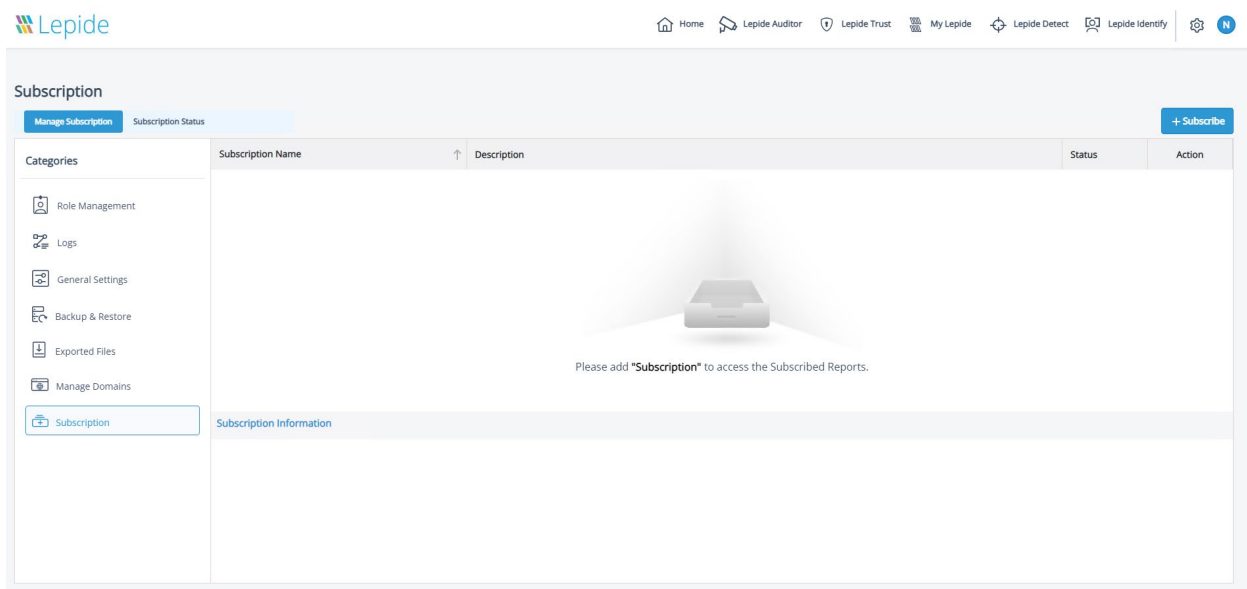


Figure 52: Subscription Screen

- Click on the **+ Subscribe** button (top right of the screen)

The Add Subscription dialog box is displayed:

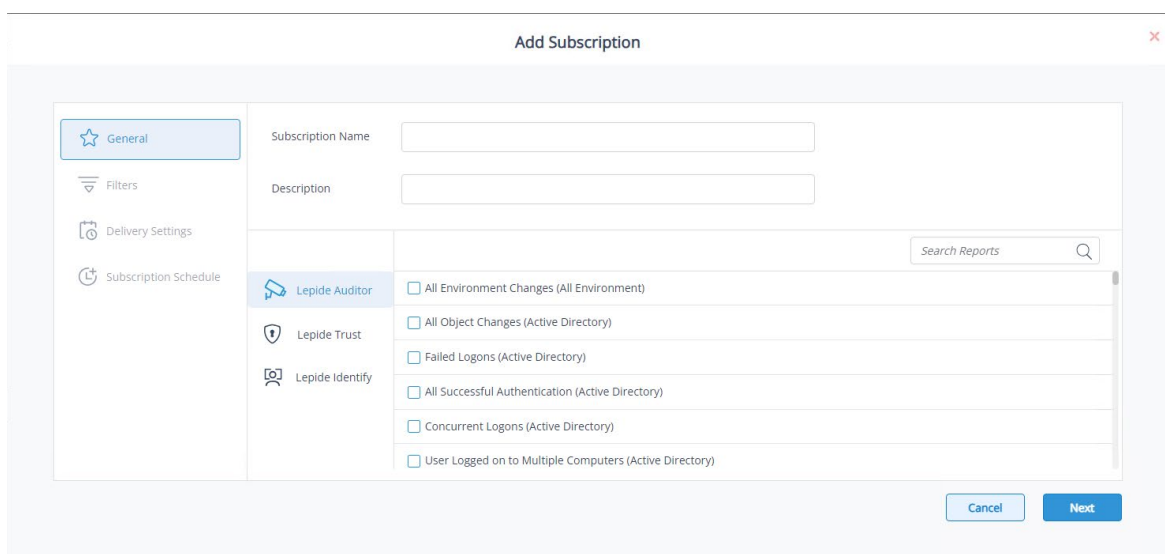


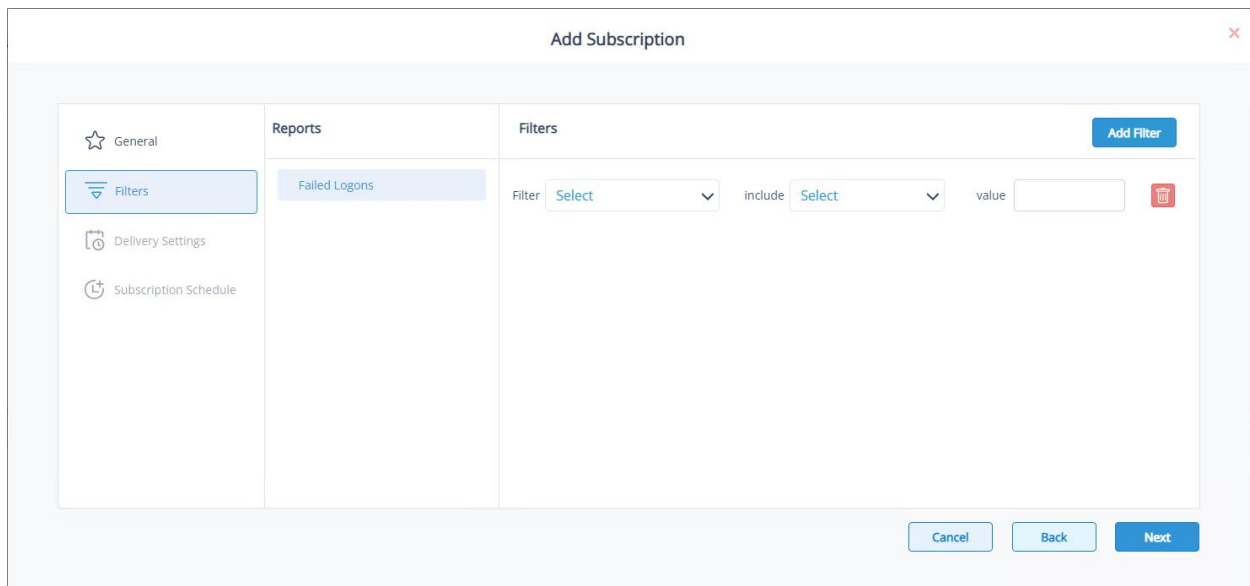
Figure 53: Add Subscription

Add a Subscription Name and Description

Select the Report to subscribe to

- Click Next
- Click the **Add Filter** button to add a filter

The Add Filter options are displayed:



The screenshot shows a modal window titled "Add Subscription" with a close button (X) in the top right corner. The window is divided into three main sections: "General", "Reports", and "Filters". The "General" section on the left contains a sidebar with icons for "General", "Filters", "Delivery Settings", and "Subscription Schedule". The "Reports" section in the middle shows a list with "Failed Logons" selected. The "Filters" section on the right contains an "Add Filter" button at the top right. Below this, there is a form with three fields: "Filter" (a dropdown menu showing "Select"), "include" (a dropdown menu showing "Select"), and "value" (a text input field). A red trash icon is located to the right of the "value" field. At the bottom of the modal, there are three buttons: "Cancel", "Back", and "Next".

Figure 54: Add Filter

- Select your filter options if required and click **Next** to continue

The Delivery Settings options are displayed:

- Click **Add Action** to add the delivery settings

The Configure Report Delivery Action screen is displayed:

Configure Report Delivery Action

Delivery mechanism: Send Email

Sender's Email Account: Dan [Add New Email Account](#)

Recipient's Email

Separate multiple email by:,"

Report Format: ☐ CSV ☐ PDF

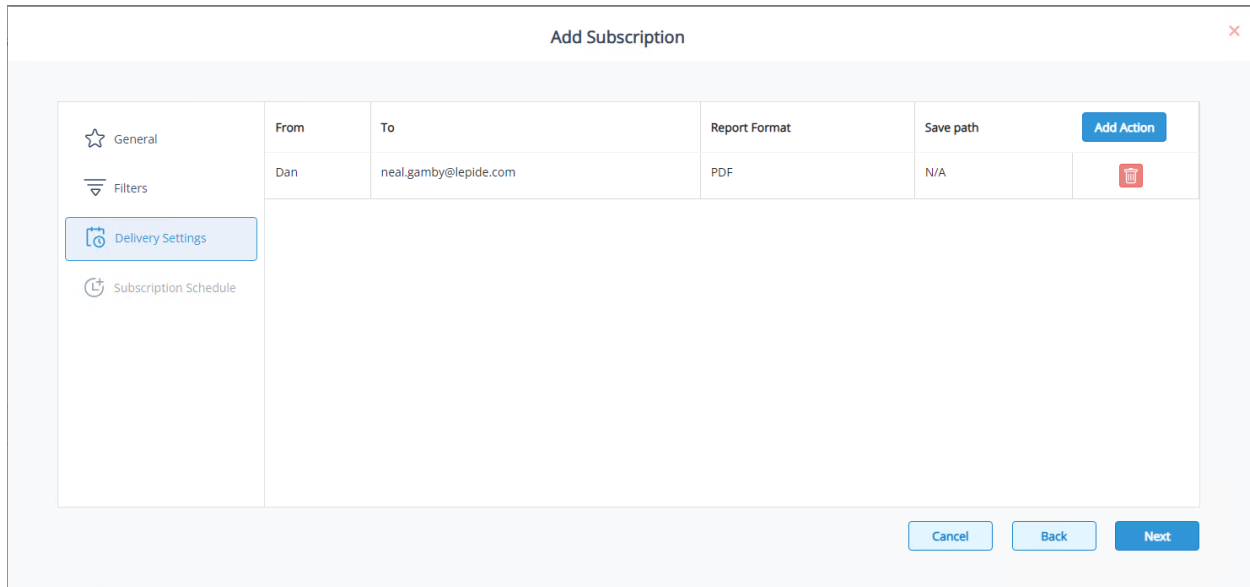
Cancel Done

Figure 55: Configure Report Delivery Action


- Select the Delivery Actions as required:

Delivery Mechanism: Choose from Send Email or Save Report on Disk
Sender's Email Account: Select the email address where the report will be sent from
Recipient's Email: Specify the email address where the report will be sent to. For multiple email addresses, separate them with a ','
Report Format: Select the report format of CSV or PDF

- Click **Done** when finished



The 'Add Subscription' dialog box features a sidebar on the left with four options: 'General' (selected), 'Filters', 'Delivery Settings', and 'Subscription Schedule'. The main area contains a table with the following data:

From	To	Report Format	Save path	
Dan	neal.gamby@lepide.com	PDF	N/A	

At the bottom right of the dialog are three buttons: 'Cancel', 'Back', and 'Next'.

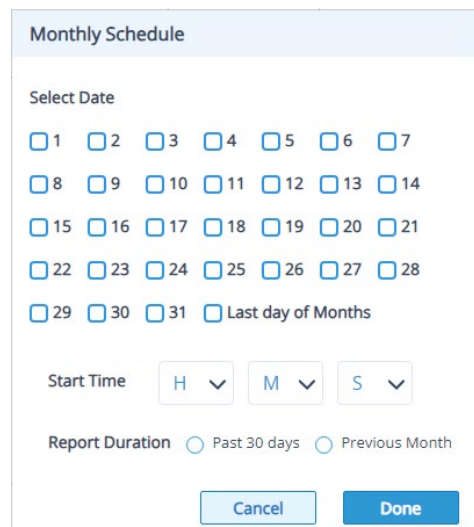
Figure 56: Subscription Details

Click **Next**

Select the frequency of when the subscribed report should run:

Choose from **Monthly**, **Weekly** or **Daily**:

Monthly Schedule:



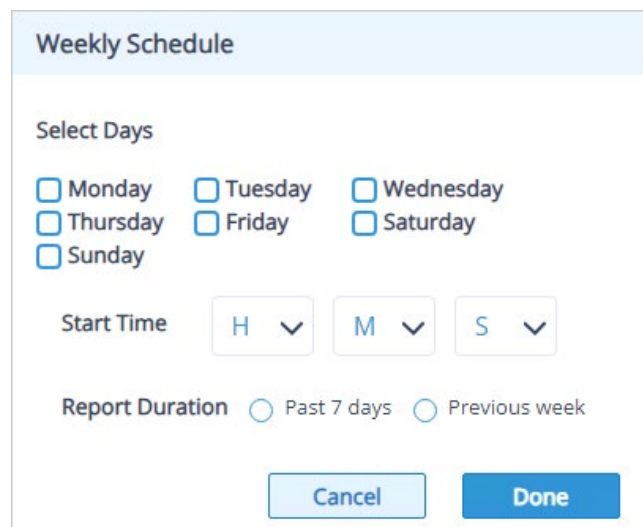
The 'Monthly Schedule' dialog box includes a 'Select Date' section with checkboxes for days 1 through 31, and an option for 'Last day of Months'. Below this is a 'Start Time' section with dropdown menus for hours (H), minutes (M), and seconds (S). The 'Report Duration' section has two radio button options: 'Past 30 days' and 'Previous Month'. At the bottom are 'Cancel' and 'Done' buttons.

Figure 57: Monthly Schedule

The Monthly Schedule option allows you to specify the day(s) in the month that you want the report to run. Or you can choose Last day of Months to run the report on the last day of the month, which will vary from month to month

- Select the start time in **hours**, **minutes** and **seconds**
- Specify the **Report Duration** which can be either Past 7 days or Previous Week
- Click **Done** when finished

Weekly Schedule:

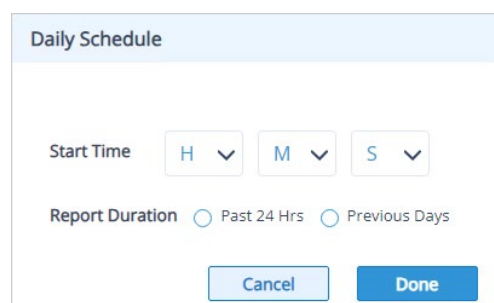


The 'Weekly Schedule' dialog box has a title bar 'Weekly Schedule'. Below it is a section 'Select Days' with seven checkboxes for the days of the week: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, and Sunday. Below the checkboxes is a 'Start Time' section with three dropdown menus labeled 'H', 'M', and 'S'. Below that is a 'Report Duration' section with two radio buttons: 'Past 7 days' and 'Previous week'. At the bottom are two buttons: 'Cancel' and 'Done'.

Figure 58: Weekly Schedule

- Selecting **Weekly Schedule** allows you to specify the day(s) of the week that you want the report to run
- Select the start time in **hours**, **minutes** and **seconds**
- Specify the **Report Duration** which can be either **Past 30 days** or **Previous Month**
- Click **Done** when finished

Daily Schedule:



The 'Daily Schedule' dialog box has a title bar 'Daily Schedule'. Below it is a 'Start Time' section with three dropdown menus labeled 'H', 'M', and 'S'. Below that is a 'Report Duration' section with two radio buttons: 'Past 24 Hrs' and 'Previous Days'. At the bottom are two buttons: 'Cancel' and 'Done'.

Figure 59: Daily Schedule

- Selecting **Daily Schedule** allows you to specify when you want the report to start running
- Select the start time in **hours, minutes** and **seconds**
- Specify the **Report Duration** which can be either **Past 24 hours** or **Previous Day**
- Click **Done** when finished
- From the Add Subscription dialog box, select **Process subscription remotely** and specify an **Agent Server** if required
- Click **Done** when finished
- The Add Subscription dialog box is displayed with the details for when the report should be run:

Add Subscription

General
Filters
Delivery Settings
Subscription Schedule

Type	Selection	Start Time	Duration
Monthly	24	06:30:00	Previous Month

☐ Process subscription remotely Select Agent Server: Select Add Agent

Cancel Back Done

- Click **Done** when finished

The subscription screen will be displayed showing the **Subscription Name** and **Description** (if a description has been added):

Subscription

Manage Subscription | Subscription Status | + Subscribe

Categories	Subscription Name	Description	Status	Action
<ul style="list-style-type: none"> Role Management Logs General Settings Backup & Restore Exported Files Manage Domains Subscription 	General		<input checked="" type="checkbox"/>	Edit Delete

Subscription Information

Please click on Any "Subscription Name" to view details

Figure 60: Subscriptions Added

- The status will be set to enabled ☒ but can be disabled if required by moving the slider to the left
- To edit the subscription, click the **Edit** icon
- To delete the subscription, click the **Delete** icon
- Click on any **Subscription Name** to view its summary information:

Subscription

Manage Subscription | Subscription Status | + Subscribe

Categories	Subscription Name	Description	Status	Action
<ul style="list-style-type: none"> Role Management Logs General Settings Backup & Restore Exported Files Manage Domains Subscription 	General		<input checked="" type="checkbox"/>	Edit Delete

Subscription Information

Subscription Name : General

From : Dan

SendTo : neal.gamby@lepid.com

Report Format : PDF

Attachment Path : N/A

Type : Monthly

Figure 61: Subscription Information

14.2 Subscription Status

To see the current status of a subscription, from the Subscriptions screen, click the **Subscription Status** tab:

The screenshot shows the 'Subscription Status' page in the Lepide Web Console. The page has a sidebar with navigation options: Role Management, Logs, General Settings, Backup & Restore, Exported Files, Manage Domains, and Subscription (selected). The main content area displays a table of subscription details.

Subscription Name	From	To	Subject	Sent On	Schedule Type	Duration	Action
all env	dcm@idsp200.com	dcm@idsp200.com	Schedule Name: [all env] Sched...	12-09-2023 11:33:07 AM	Daily	Past 24 Hours	[Icon]
all env	dcm@idsp200.com	dcm@idsp200.com	Schedule Name: [all env] Sched...	11-09-2023 11:33:09 AM	Daily	Past 24 Hours	[Icon]
all env	dcm@idsp200.com	dcm@idsp200.com	Schedule Name: [all env] Sched... Schedule Time: [11:23:00 AM] Report: [All Environment] All Environment Changes	11-09-2023 11:24:06 AM	Daily	Past 24 Hours	[Icon]
all env: 236	dcm@idsp200.com	dcm@idsp200.com	Schedule Name: [all env: 236] Sc...	01-09-2023 04:29:17 PM	Daily	Past 24 Hours	[Icon]

Below the table, there is a detailed view of a subscription. It includes a notification: 'You have received this notification because the following report has been scheduled.' and a table of schedule details:

Report Name	Schedule Name	Schedule Type	Schedule Time
All Environment: All Environment Changes	all env	Daily	11:23:00 AM

Figure 62: Subscription Status

15 Creating a Customized Dashboard

Dashboards can be customized so that you can choose exactly which graphs you want to see, giving you an immediate visual representation of your data.

You can create customized dashboards for Lepide Auditor, Lepide Trust and Lepide Identify. In this example, we will create a dashboard for Lepide Auditor:

- From the Home Screen, click on Lepide Auditor
- The Lepide Auditor Dashboards will be displayed:

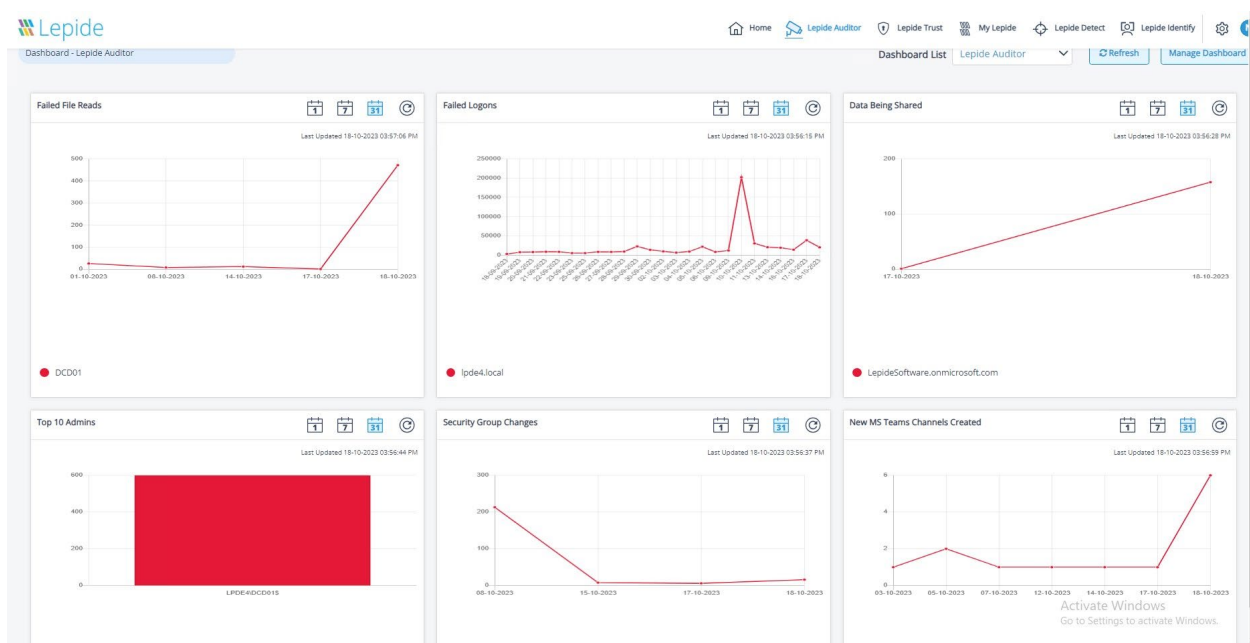
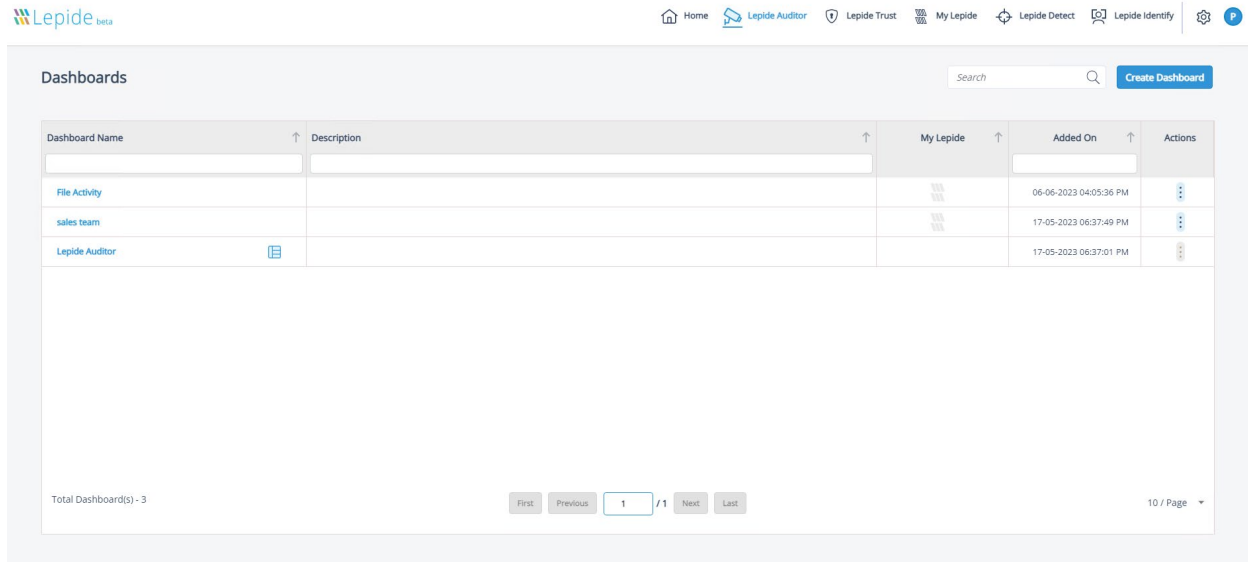


Figure 63: Lepide Auditor Dashboards

- Click on the **Manage Dashboard** button (top right of the screen)
- A list of all dashboards will be displayed:



Dashboard Name	Description	My Lepide	Added On	Actions
File Activity		YES	06-06-2023 04:05:36 PM	
sales team		YES	17-05-2023 06:37:49 PM	
Lepide Auditor		YES	17-05-2023 06:37:01 PM	

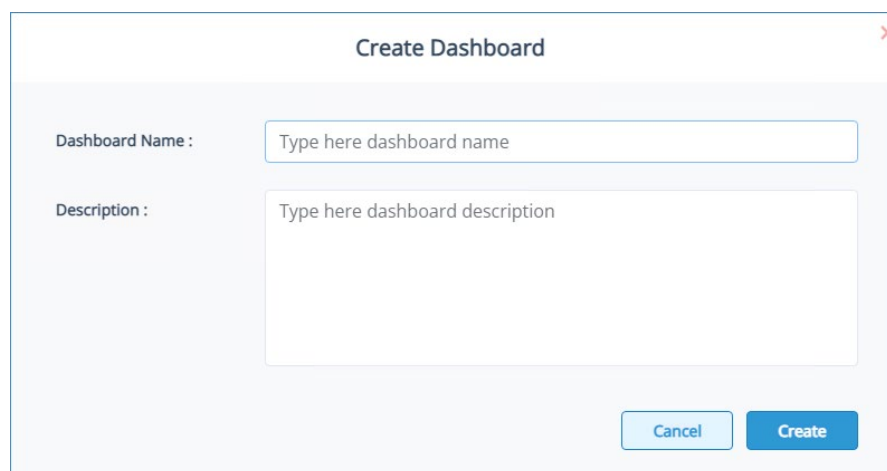
Total Dashboard(s) - 3

First Previous 1 / 1 Next Last

10 / Page

Figure 64: List of Dashboards

- Click on the **Create Dashboard** button
- The Create Dashboard dialog box will be displayed:



Create Dashboard

Dashboard Name :

Description :

Figure 65: Create Dashboard

- Add a **Name** and **Description** for the dashboard
- Click **Create**

The Dashboard screen is displayed with the Dashboard name at the top:

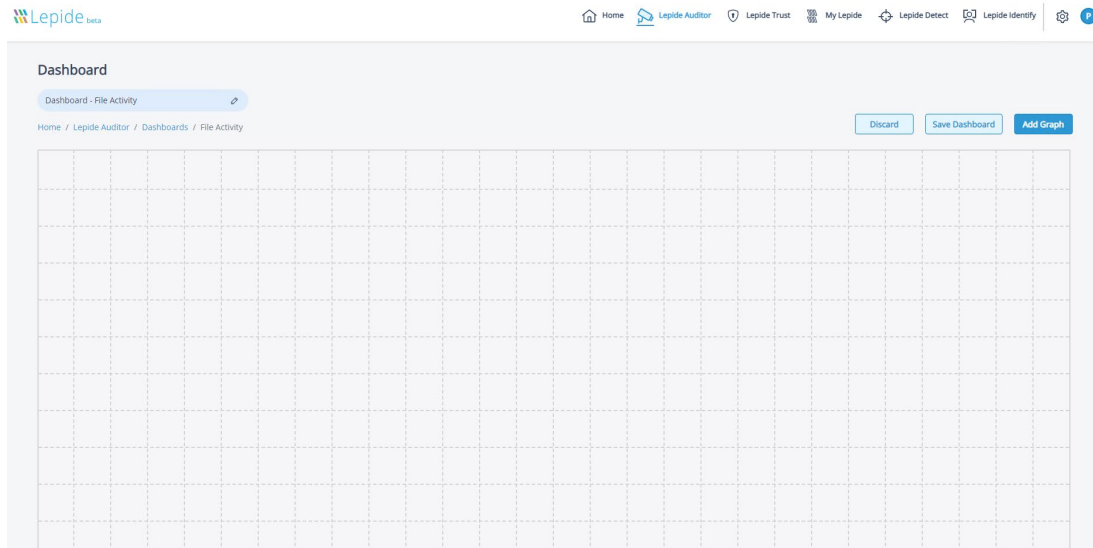


Figure 66: Dashboard Screen

- Click **Add Graph**

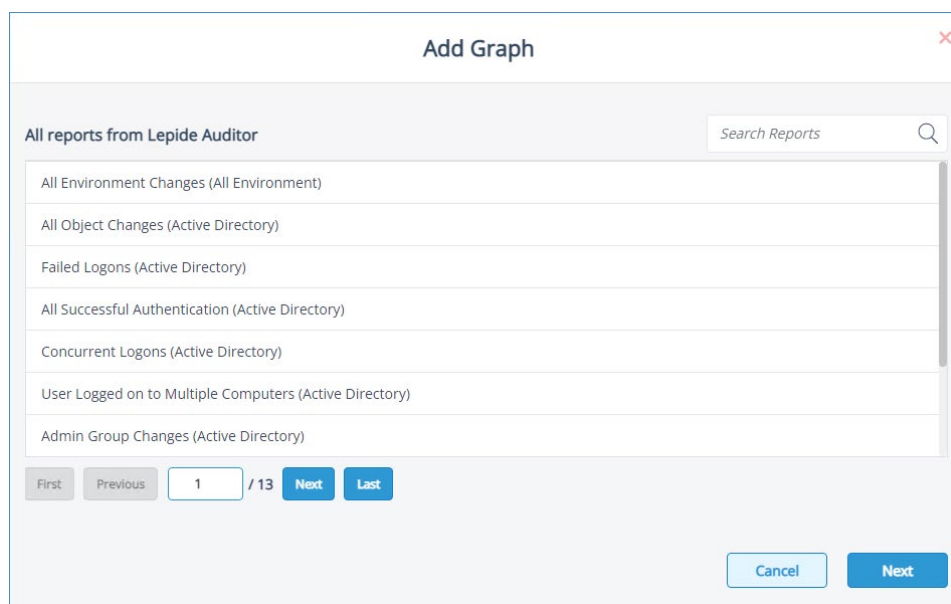
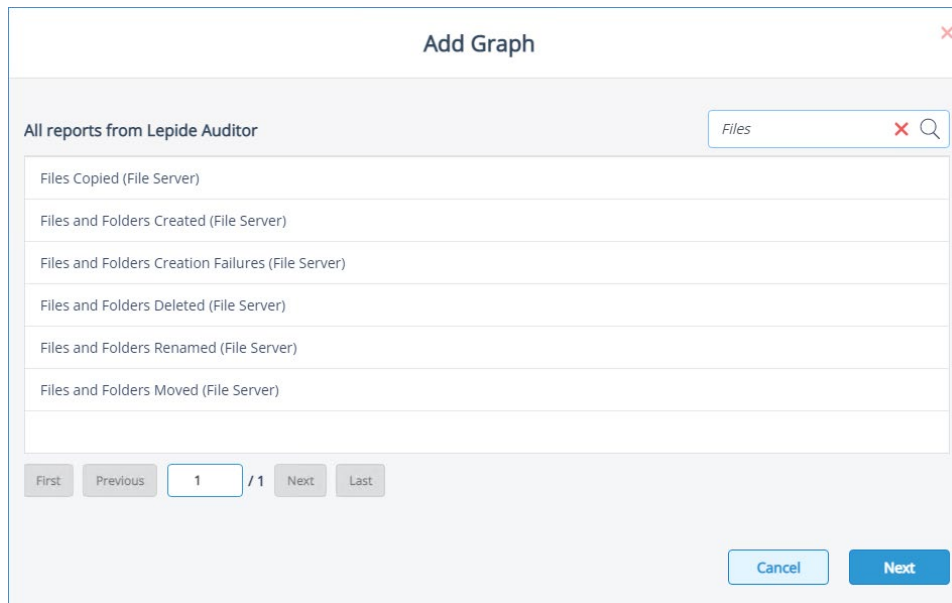


Figure 67: Add Graph

- A list of all reports from Lepide Auditor is displayed and this list includes both pre-defined and customized reports.
- Scroll down or click the First/Last/Previous/Next buttons to move through the list of reports. If you know the name or part of the name of the report, type the name into Search Reports and a filtered list of reports will be displayed:



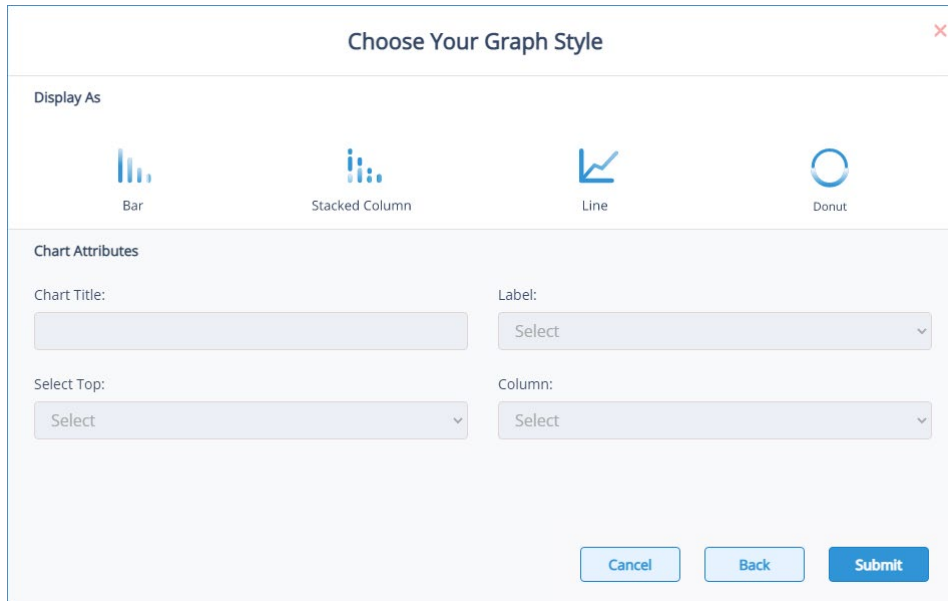
The screenshot shows a dialog box titled "Add Graph" with a close button (X) in the top right corner. Inside the dialog, there is a section labeled "All reports from Lepide Auditor". To the right of this section is a search bar containing the text "Files" and a magnifying glass icon. Below the search bar is a list of reports, all of which start with "Files":

- Files Copied (File Server)
- Files and Folders Created (File Server)
- Files and Folders Creation Failures (File Server)
- Files and Folders Deleted (File Server)
- Files and Folders Renamed (File Server)
- Files and Folders Moved (File Server)

Below the list is a pagination bar with buttons for "First", "Previous", "1 / 1", "Next", and "Last". At the bottom right of the dialog are two buttons: "Cancel" and "Next".

Figure 68: Filtered List of Reports

- In the example above, 'Files' has been entered into the search box so a list of reports starting with 'Files' is listed.
- Choose the report want to include in your dashboard and click **Next**
The Choose Your Graph Style dialog box is displayed:



Choose Your Graph Style

Display As

Bar Stacked Column Line Donut

Chart Attributes

Chart Title:

Label:

Select Top:

Column:

Cancel Back Submit

Figure 69: Choose Your Graph Style

From this dialog box select from the following options:

- Choose the type of graph you require from Bar, Stacked Column, Line and Donut
- **Chart Title:** add a title which will appear at the top of the chart
- **Label:** select a label which will be a field name from the selected report
- **Select Top:** This is the number of records to be displayed
- **Column:** This is not applicable for this example as it applies to Lepide Identify only
- Click Submit

The graph will be displayed as a box on the grid with no data displayed yet

- Click Save Dashboard

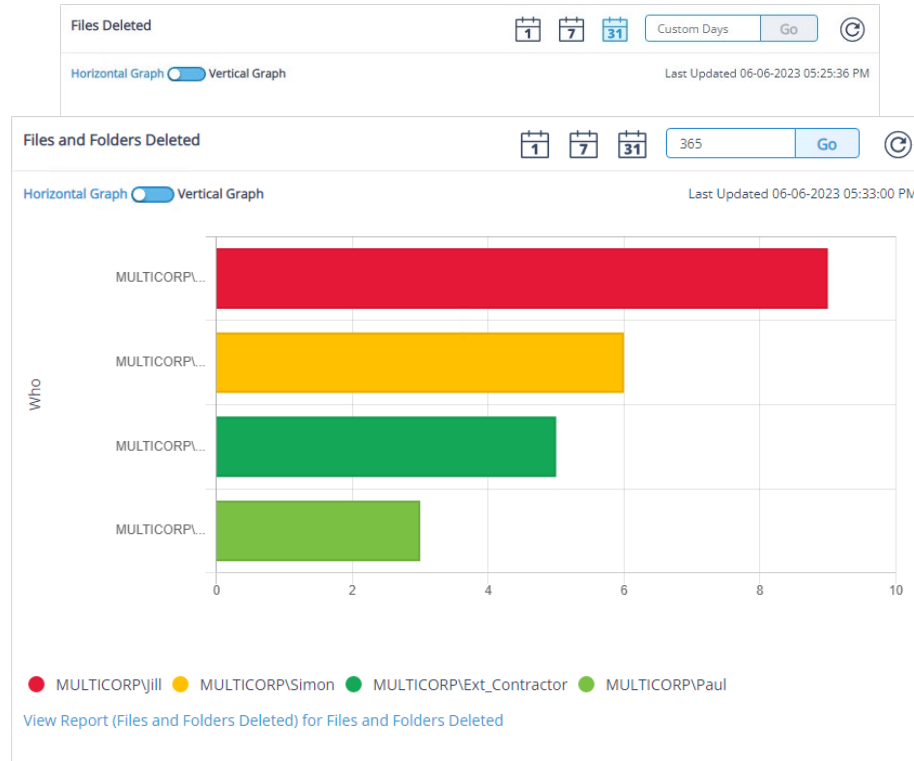




Figure 71: Files and Folders Deleted Chart

- Once saved, you can click the Refresh icon  to refresh the data and the chart will be displayed:
- Repeat the above steps to add further charts to your dashboard

15.1 Editing a Customized Dashboard

To edit a Dashboard:

- from the Dashboards screen, select the dashboard that you want to edit and click the **Edit** button
- To edit a chart within the Dashboard, click the Edit Chart icon 
- This will display the Edit Graph dialog box. Change the options as required and click **Save**

16 Creating a Custom Folder

Custom folders can be created in the Lepide Web Console providing an easy way to locate and run your frequently used reports.

To create a custom folder:

- From the Reports screen, select **Create Folder**

The Create Folder dialog box is displayed:

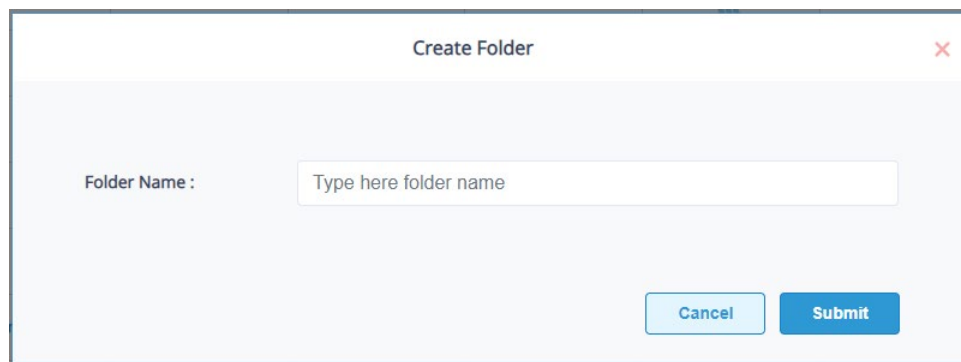
A screenshot of a web-based dialog box titled "Create Folder". It features a light gray background and a white border. At the top right is a red "X" close button. The main area contains a label "Folder Name :" followed by a text input field with the placeholder text "Type here folder name". At the bottom right are two buttons: "Cancel" (light blue) and "Submit" (dark blue).

Figure 72: Create Folder

- Type a folder name and click **Submit**

A message box appears showing the folder has been created successfully:

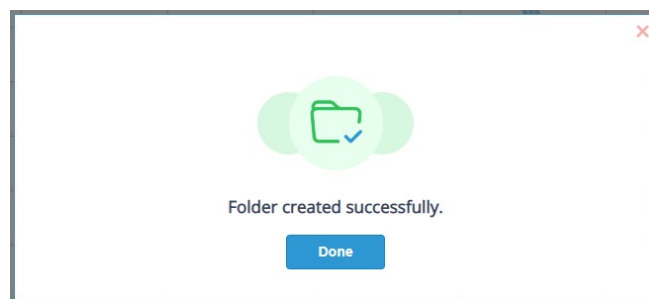


Figure 73: Folder Created Successfully

- Click **Done**

The custom folder will be displayed in the folder list on the left-hand side of the Reports Screen:

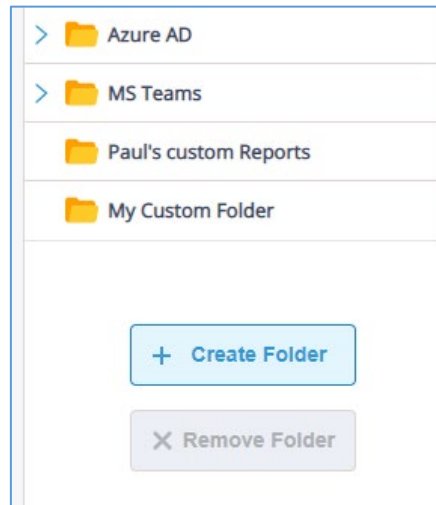



Figure 74: Custom Folder in Folders List

- Now when you create a customized report, you can save it in your custom folder

17 Remove, Move or Share a Report

Custom reports can be removed, moved or shared while predefined reports can be shared

17.1 To Remove a Custom Report

From the Reports screen, next to the report that you want to remove, click the  icon

This menu option to Remove, Move or Share the report will appear

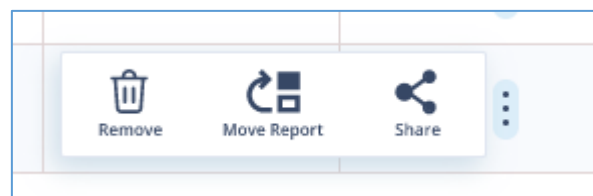


Figure 75: Remove, Move or Share

- Choose **Remove**

The following dialog box will appear:

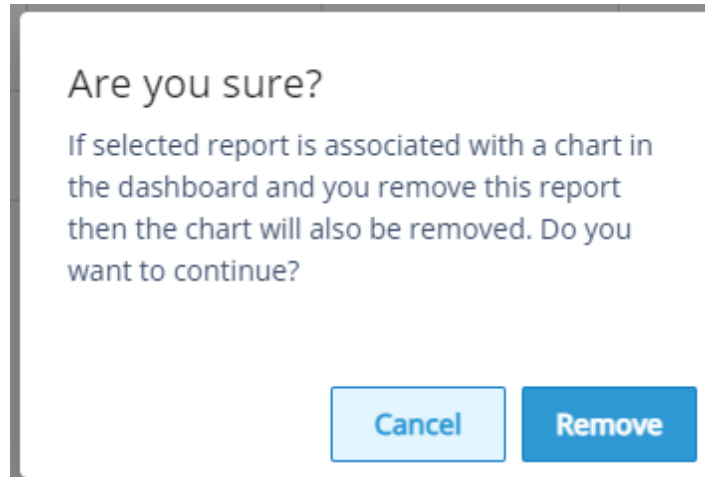



Figure 76: Confirmation to Remove a Report

- Click **Remove** to remove the report

17.2 To Move a Custom Report

- Click the  icon and choose **Move Report**

The Select a Folder dialog box is displayed:

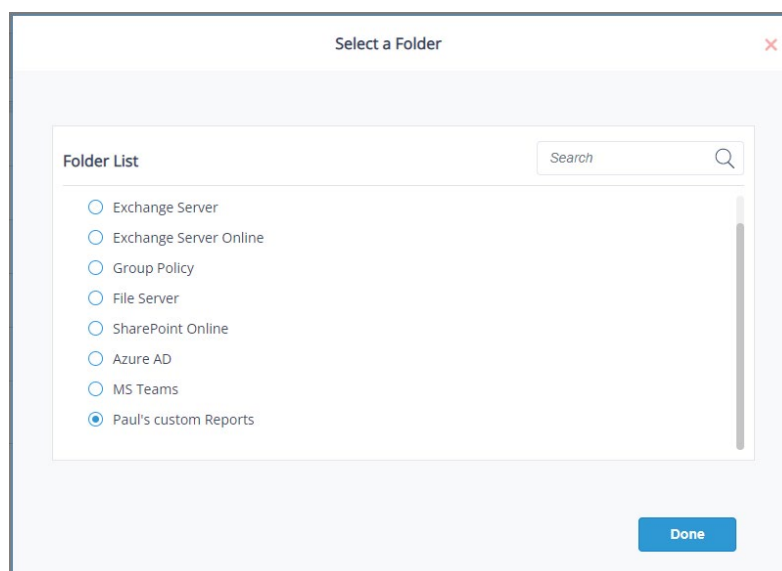



Figure 77: Select a Folder

- Select the folder to move the report to
- Click **Done**

17.3 To Share a Report

- Click the  icon and choose Share Report

The Select User(s) or Group(s) dialog box appears:

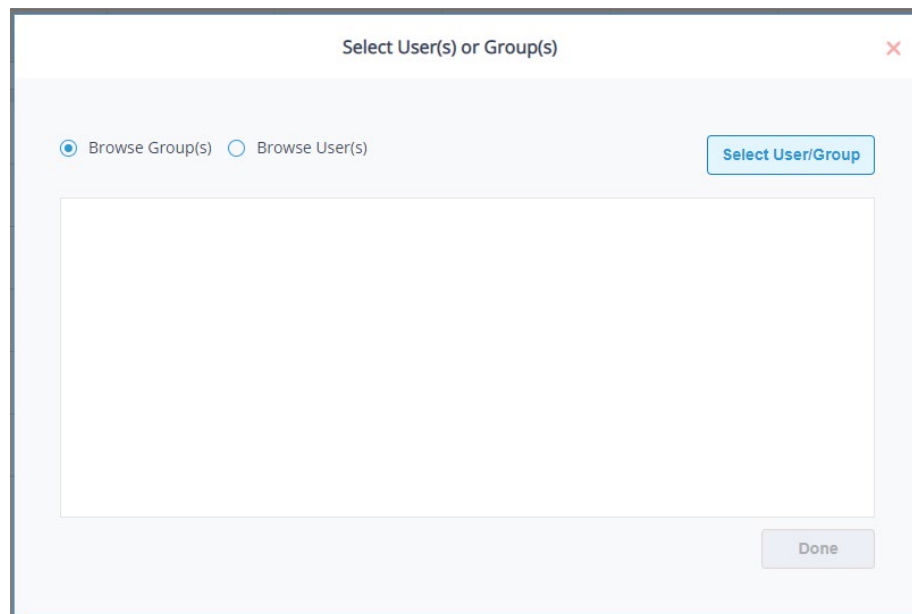


Figure 78: Select Users or Groups

- Select **Browse Group(s)** or **Browse User(s)** and click the Select User/Group button

A list of users or groups will be displayed:

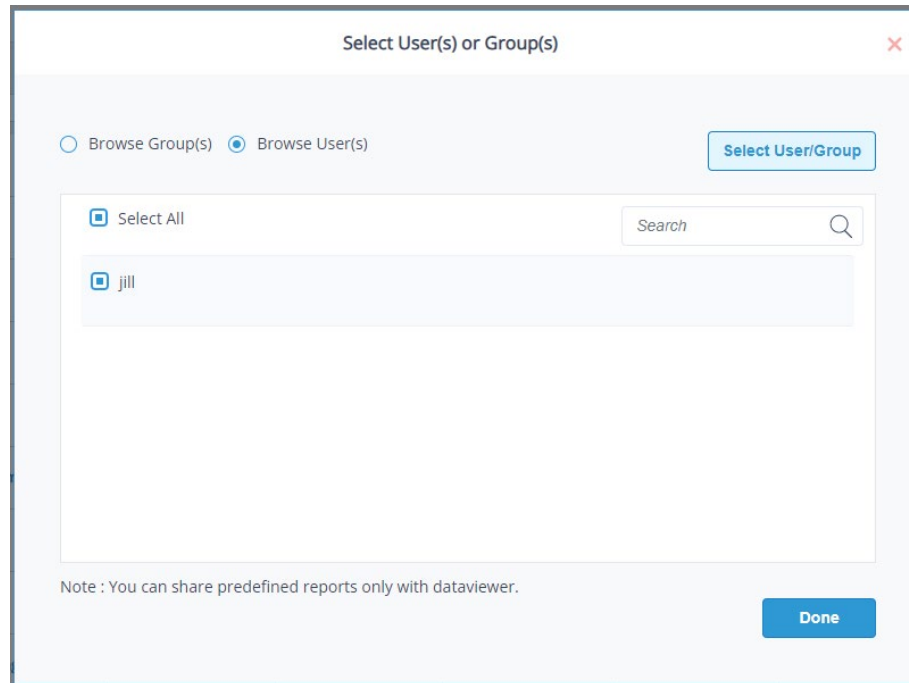


Figure 79: Select the User(s)

- Select the user(s) to share the report with and click **Done**

A **Successfully Shared** message box will be displayed.

- Click **Done**

The Share information is shown in the Reports screen under **Shared With** and **Shared By**

In this example the Failed Logons report was shared with Jill by Paul:

Reports									
<div> <input type="text" value="Search"/> <input type="button" value="Create Report"/> </div>									
<div> <input type="text" value="Search"/> </div> <ul style="list-style-type: none"> > All Reports > All Environment Changes > Active Directory > Exchange Server > Exchange Server Online > Group Policy > File Server 	Report Name	Description	Shared With	Shared By	My Lepide	Report Type	Added By	Added On	Actions
	All Environment Changes	Shows all the chang...				Predefined			
	All Object Changes	Shows all the chang...				Predefined			
	Failed Logons	Shows all the failed ...	jill	paul		Predefined			
	Successful User Logon/Logoffs	Shows all the succe...				Predefined			

Figure 80: Share Information

18 Alerts

Real time alerts for all significant security changes are an essential tool to enable organizations to quickly detect and respond to potential threats. All alerts are in real time and are delivered to administrators or selected recipients either to the Lepide Dashboard, via email or directly to any iOS or Android mobile device.

The Lepide Web Console can be configured to execute a customized script whenever an alert is triggered. Scripts can be of the following types: VB Script, PowerShell Script or Batch File.

Using custom script execution, you can shut down users, servers and take other actions to mitigate the effects of a security breach.

Alerts can be set up by either using one of the pre defined Threat Models or by setting up an Alert on a report. In this guide, we will look at both methods.

18.1 Alert Status

- To see a list of Alert Reports, select **Alert Status**

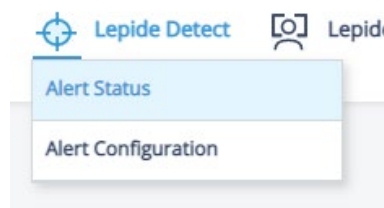
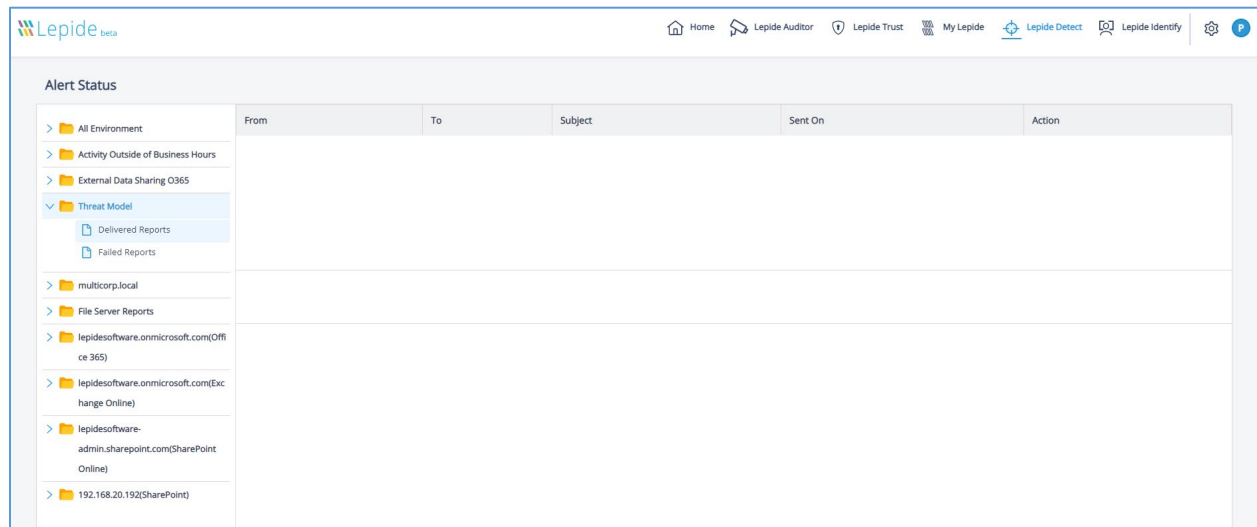


Figure 81: Alerts Menu

This will display the Alert Status screen. Here any Alert Reports which have run will be displayed



Alert Status	From	To	Subject	Sent On	Action
> All Environment					
> Activity Outside of Business Hours					
> External Data Sharing O365					
> Threat Model					
Delivered Reports					
Failed Reports					
> multicorp.local					
> File Server Reports					
> lepidesoftware.onmicrosoft.com(Office 365)					
> lepidesoftware.onmicrosoft.com(Exchange Online)					
> lepidesoftware-admin.sharepoint.com(SharePoint Online)					
> 192.168.20.192(SharePoint)					

Figure 82: Alert Status

18.2 Alert Configuration

All Alerts are set up from the Alert Configuration screen which is accessed as follows:

- From the Dashboard screen choose **Lepide Detect, Alert Configuration**

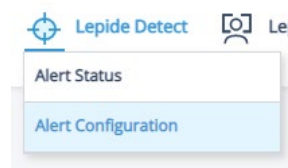


Figure 83: Alerts Menu

The Alert Configuration screen will be displayed:

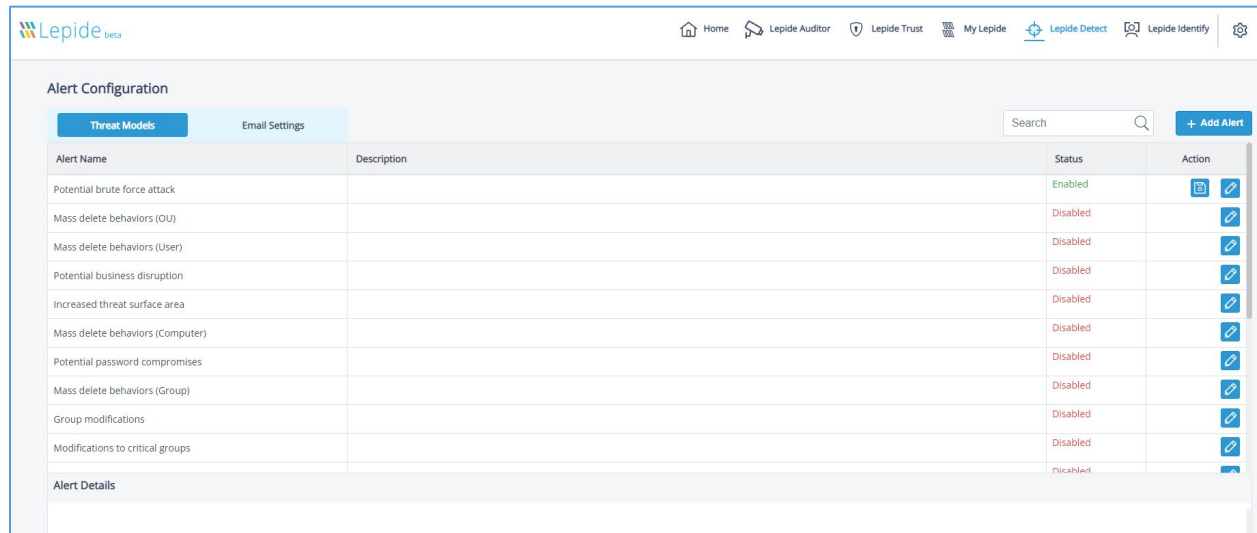


Figure 84: Alert Configuration

18.3 Threat Models

- There are many threat models included with the Lepide Web Console. A threat model is a predefined alert for a particular scenario and examples of scenarios could be a potential ransomware attack, or files copied. Enabling one of these predefined threat models allows you to generate real time alerts whenever a potential threat is detected

All the threat models available within the Lepide Web Console are displayed on the Alert Configuration screen, under the **Threat Models** tab:

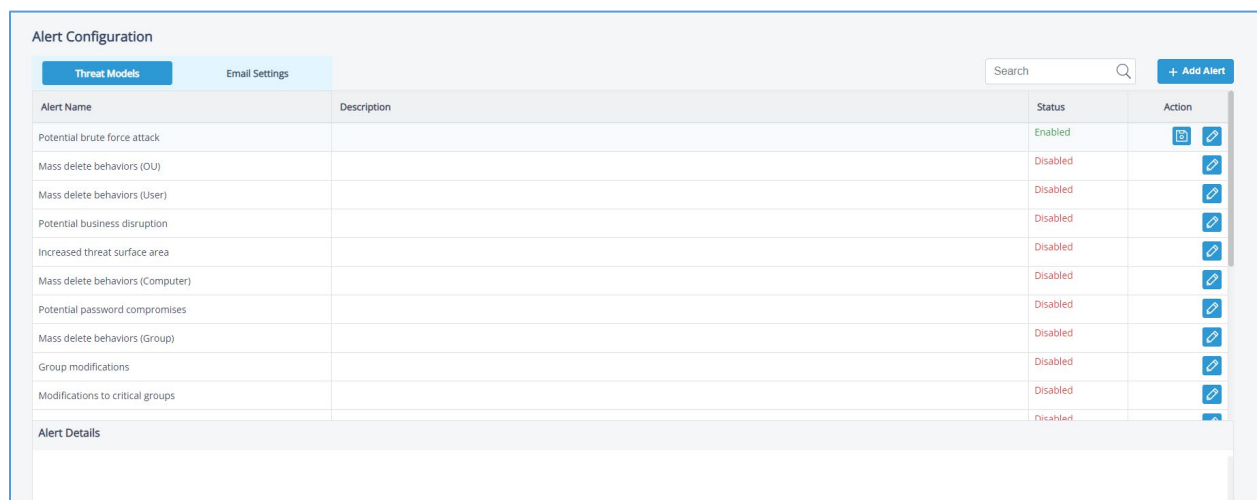



Figure 85: Threat Models

The Threat Models can be enabled as needed. They can then be configured to generate an alert and respond to a threat. The example below explains how to enable the **Potential Ransomware Attack Threat Model**.

18.3.1 How to Enable and Configure a Threat Model

- From the Alert Configuration screen scroll down until you can see the Threat Model you want to enable. You can also type into the search bar at the top to search for a specific Threat Model.
- To enable the Potential Ransomware Attack Threat Model, click the Edit icon .

The Edit Alert dialog box will be displayed:

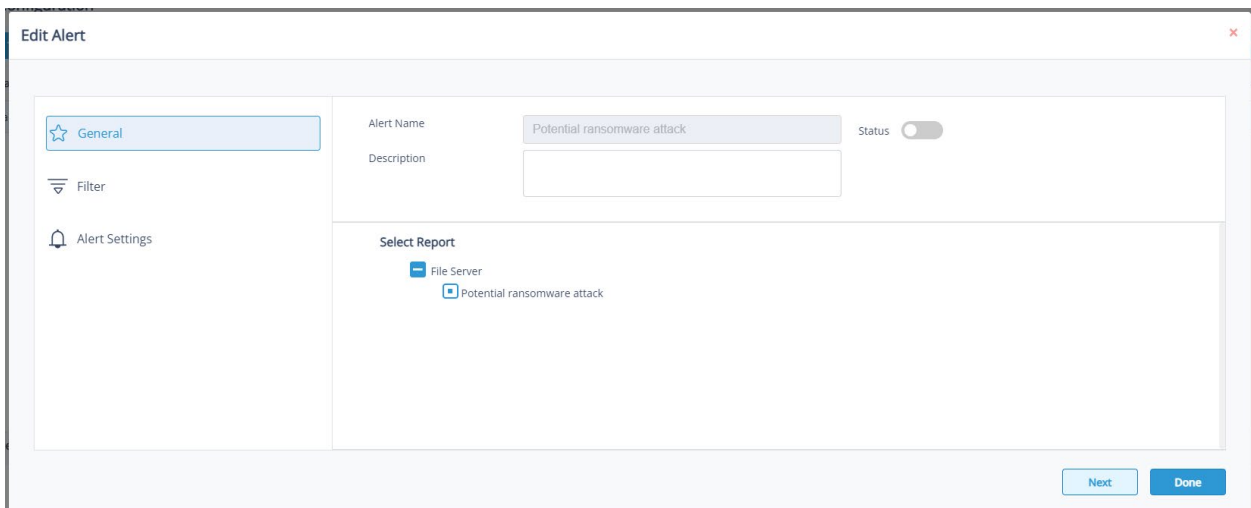


Figure 86: Enable a Threat Model

- Slide the **Status** toggle button to the right to enable the Threat Model
- Click **Next**

This will take you to the **Filter** option:

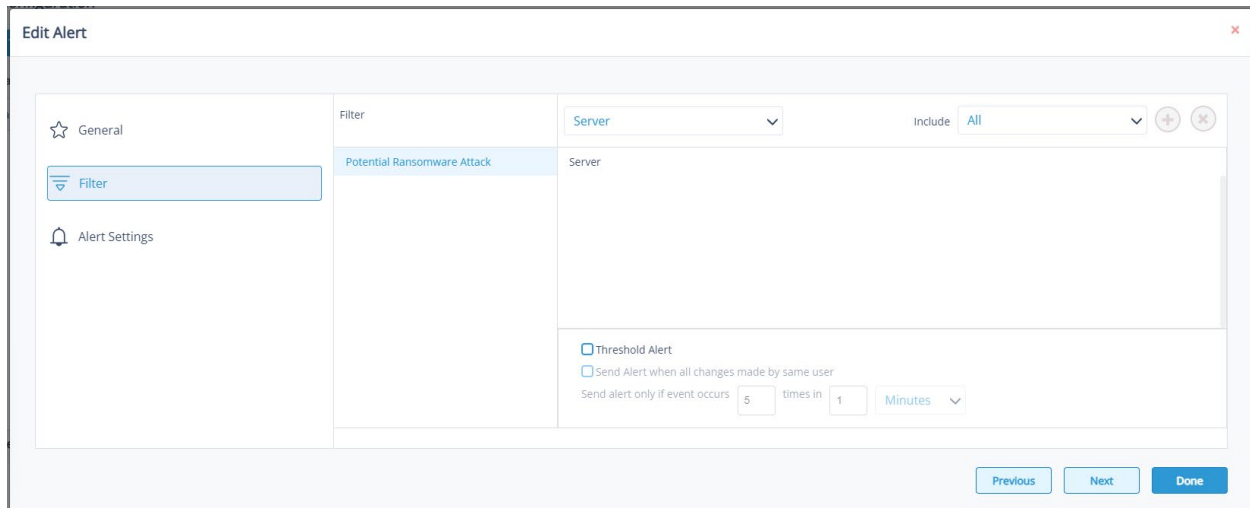


Figure 87: Filter Option

- On the left of the dialog box, you can see the Threat Model you are working on which is **Potential Ransomware Attack**.
- Click the Server drop down to select options to change the settings for **Server, User, Object Name, Object Path, Operation, Process and From**. The default setting for all these options is **All**.
- The threshold alert options can be customized as follows:

Threshold Alert:

Check this box to switch threshold alerting on

Send alert when all changes made by same user:

Check this if you want an alert to be sent when all changes have been made by a single user

Send alert only if event occurs:

Change the number of times the event occurs, the time value and time-period here

- Click **Next**

The Alert Settings are shown:

Edit Alert

General

Filter

Alert Settings

Action	Details
Email	Sender Email : jill; Recipient's Email : paul@multicorp.local; <SendEmailToUser>NO<\SendEmailToUser> <SendActionsToUser>NO<\SendActionsToUser>

Alert Type: Critical

Previous Done

Figure 88: Alert Settings

This allows you to set up responses to occur when an alert has been triggered and displays any existing responses which have been set up. You can also change the **Alert Type**.

- To create a new response to an alert, click the **Add Action** button
- The **Alert Action** dialog box is displayed:

Alert Action

Select Alert Action: Send Email Alert

Sender Email Account: jill Add New Email Account

Send Action for past: ☐ Days

Report Format: ☐ CSV ☐ MHT ☐ PDF

Email Content: Hello %USERNAME%,

Send email to user: ☐

Note: Send Email to User option is applicable for File Server alerts only.

Cancel Done

Figure 89: Alert Action

- Click the **Select Alert Action** drop down arrow to see a list of actions available:

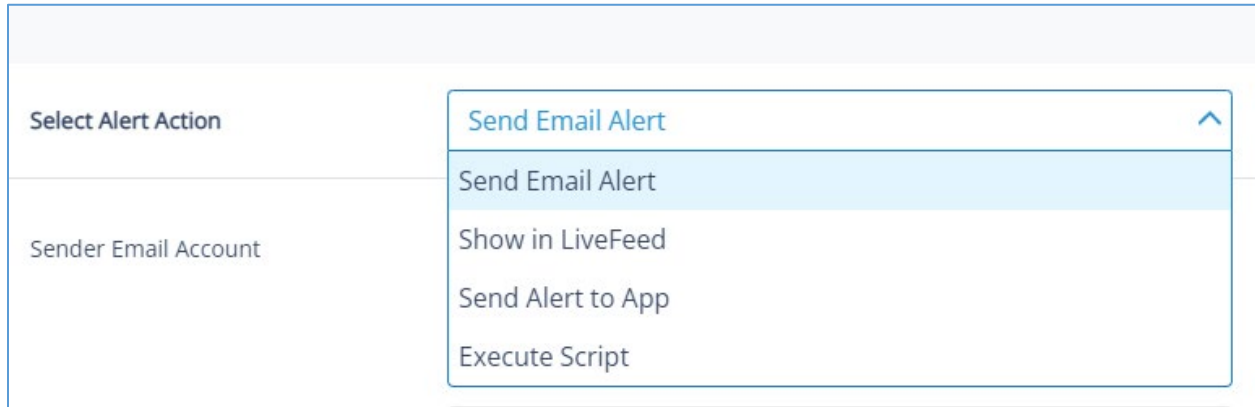
A screenshot of a web console interface. On the left, there are two labels: "Select Alert Action" and "Sender Email Account". To the right of "Select Alert Action" is a dropdown menu that is open, showing a list of five options: "Send Email Alert" (highlighted in blue), "Send Email Alert", "Show in LiveFeed", "Send Alert to App", and "Execute Script". The "Sender Email Account" label is positioned below the "Select Alert Action" label.

Figure 90: Alert Actions

The Alert Actions are as follows:

- Send Email Alert
- Show in LiveFeed
- Send Alert to App
- Execute Script
- The configuration of each of these actions is explained below:

1. Send Email Alert

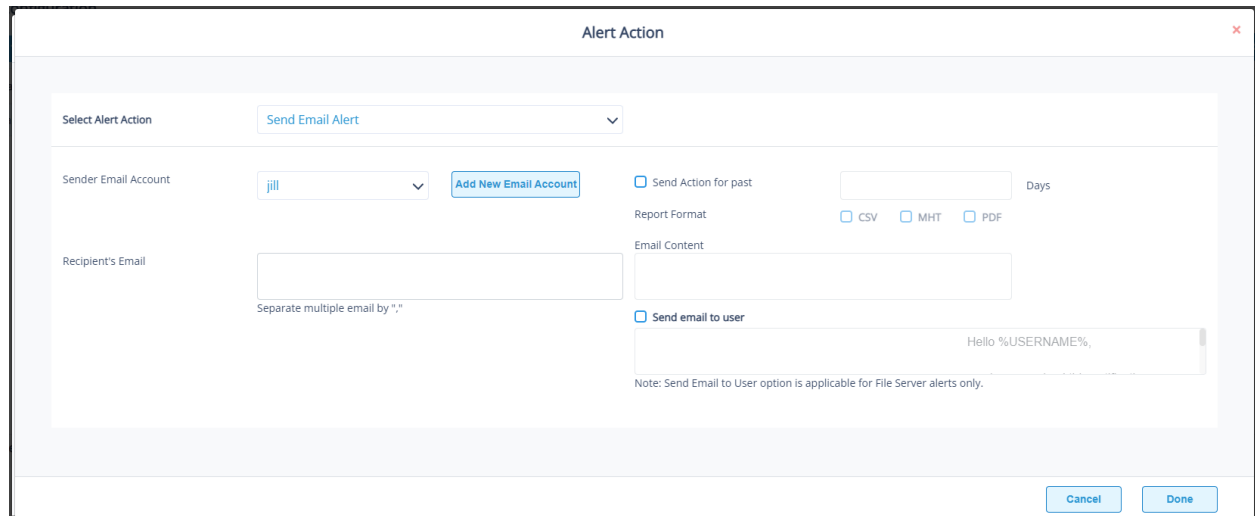
A screenshot of a web console dialog titled "Alert Action". The dialog contains several fields and options for configuring an email alert. At the top, there is a "Select Alert Action" dropdown menu with "Send Email Alert" selected. Below this, there is a "Sender Email Account" dropdown menu with "jill" selected, and an "Add New Email Account" button. To the right of the "Sender Email Account" dropdown is a checkbox labeled "Send Action for past" followed by a text input field for "Days". Below the "Sender Email Account" dropdown is a "Recipient's Email" text input field with a note "Separate multiple email by ','" below it. To the right of the "Recipient's Email" field is a "Report Format" section with three checkboxes: "CSV", "MHT", and "PDF". Below the "Report Format" section is an "Email Content" text input field with a placeholder "Hello %USERNAME%,". Below the "Email Content" field is a checkbox labeled "Send email to user" followed by a text input field. At the bottom of the dialog, there are "Cancel" and "Done" buttons. A note at the bottom of the dialog states: "Note: Send Email to User option is applicable for File Server alerts only."

Figure 91: Send Email Alert

This option allows you to send an email once an alert has been triggered. The elements of the dialog box are as follows:

- **Sender Email Account:** The Sender's email account will be displayed here if it has been selected.
- Click **Add New Email Account** to enter a new Sender Email Account.
For further information on adding a new email account, please refer to Section 17.4 of this guide.
- **Recipient's Email:** Add recipient emails by typing the email addresses into the box. If there are multiple email addresses, separate them with a ','
- **Send Actions for past xx days:** This option allows you to see everything that this user has done over the last number of specified days. For example, if an alert is triggered because they have been copying files, then you may want to see what else they have been doing. Check this box and specify the number of days and an email will be sent with an attachment listing everything that the user has done over the specified number of days.
- **Report Format:** The attachment will contain a report and the format(s) can be specified by checking the relevant box. The formats are CSV, MHT and PDF.
- **Email Content:** Type the content of the email to be sent here
- **Send Email to user:** Check this box to send an email to the user. The content of the email can be typed into the text box. To include the username within the content, use the variable %USERNAME%.
Note that this option is only applicable to File Server alerts.
- Click **Done** to save the alert action.

2. Show in LiveFeed

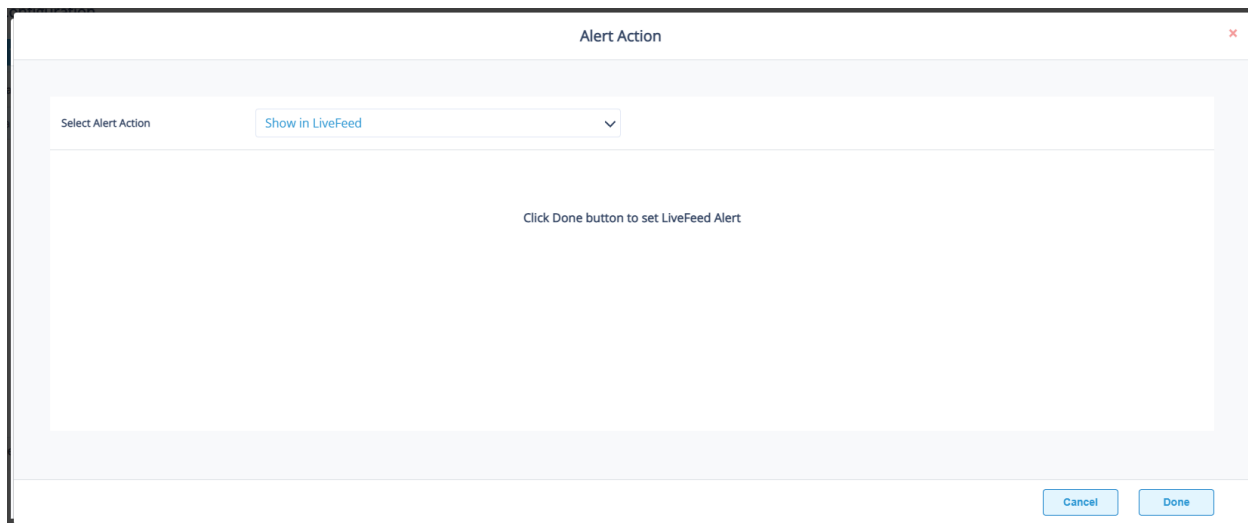
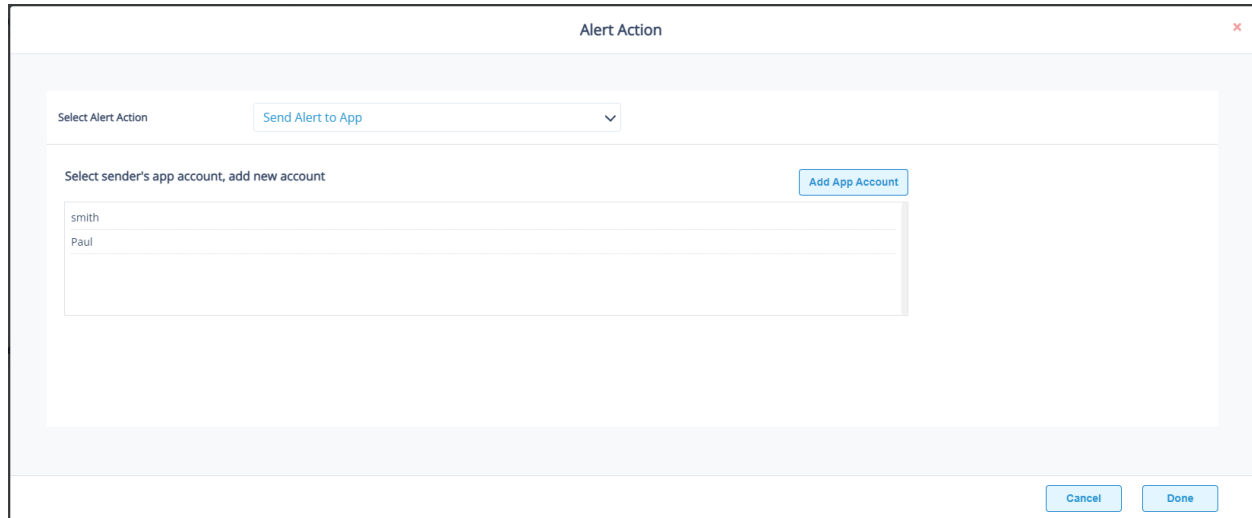


Figure 92: Show in LiveFeed

Show in LiveFeed means that the alert will be sent to the LiveFeed dashboard which can be seen on the Lepide Detect Dashboards screen.

- Click **Done** to switch the **LiveFeed** alert on.

3. Send Alert to App

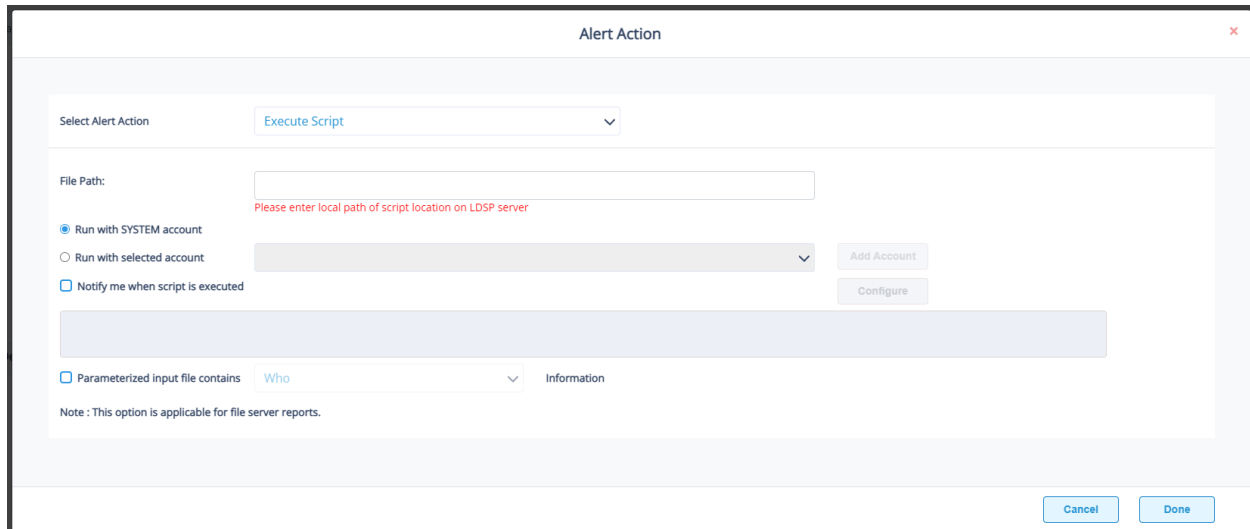


The screenshot shows a modal window titled "Alert Action". At the top, there's a "Select Alert Action" dropdown menu with "Send Alert to App" selected. Below this, there's a section titled "Select sender's app account, add new account" with an "Add App Account" button. A list of accounts is shown, with "smith" and "Paul" visible. At the bottom right are "Cancel" and "Done" buttons.

Figure 93: Send Alert to App

- The **Send Alert to App** option sends the alert to a mobile device.
- Click **Add App Account** to add a new mobile account. For further information on adding a new App Account, please refer to Section 17.4 of this guide.

4. Execute Script




The screenshot shows a web console window titled "Alert Action" with a close button (X) in the top right corner. Inside the window, there is a form for configuring an alert action. At the top, "Select Alert Action" is set to "Execute Script" with a dropdown arrow. Below this is a "File Path:" label followed by a text input field. A red error message "Please enter local path of script location on LDSP server" is displayed below the input field. There are three radio buttons: "Run with SYSTEM account" (selected), "Run with selected account" (unselected), and "Notify me when script is executed" (unselected). To the right of the "Run with selected account" radio button is a dropdown menu and two buttons: "Add Account" and "Configure". Below the radio buttons is a checkbox labeled "Parameterized input file contains" which is unselected. To its right is a dropdown menu showing "Who" and a button labeled "Information". A note at the bottom states: "Note : This option is applicable for file server reports." At the bottom right of the dialog are "Cancel" and "Done" buttons.

Figure 94: Execute Script

The last action from the drop-down menu is **Execute Script**

This sets up the option to execute one of the predefined PowerShell scripts when an alert is triggered.

The elements of the dialog box are as follows:

- **File Path:** Browse to choose the file path of the PowerShell script by clicking 
Choose either: Run with SYSTEM account or
Run with selected account.
- If you choose **Run with selected account**, you can use the drop-down to select the account or click **Add Account** to specify the account to be used.
- Choose **Notify me when a script is executed** to send an email on script execution.
- When this option is checked, the **Configure** button becomes available. Choose **Configure** to set up the sender's account and recipient's email address.
- Choose **Parameterized input file contains** to specify a variable to include in the script. When this option is checked, a drop-down menu becomes available to choose a variable:

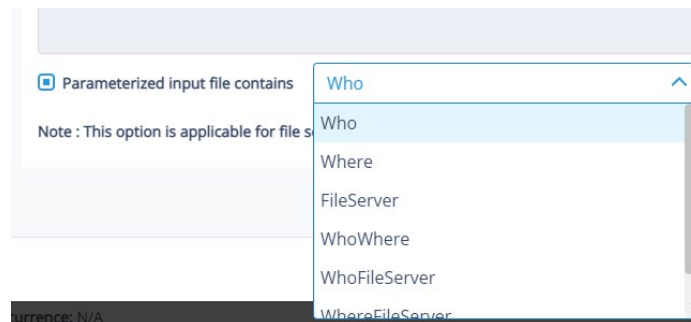


Figure 95: List of Variables

- Click **Done** to return to the **Alert Settings**
- Now choose the **Alert Type** which can be Critical, Warning or Normal
- Click **Next** to continue
- The **Confirmation** dialog box is displayed with the alert details
- Click **Done** to finish

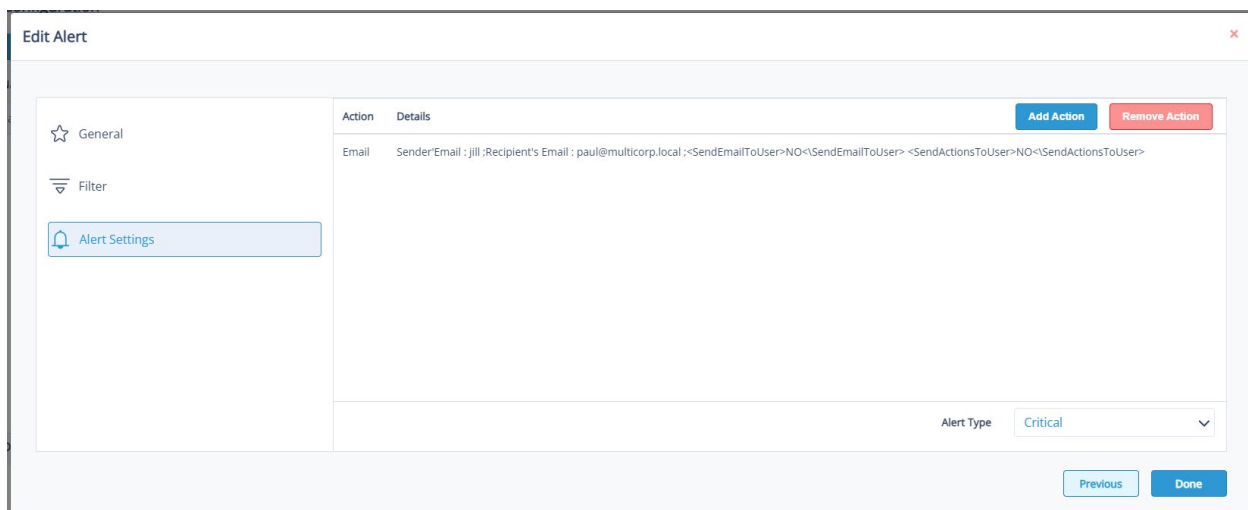


Figure 96: Edit Alert

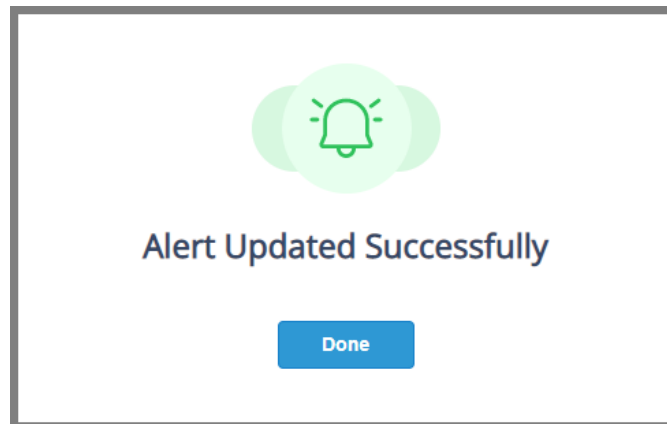


Figure 97: Alert Updated Successfully

18.4 Setting Alerts

To set up alerts without using a threat model, follow the steps below:

- From the Alert Configuration screen, select **+ Add Alert**

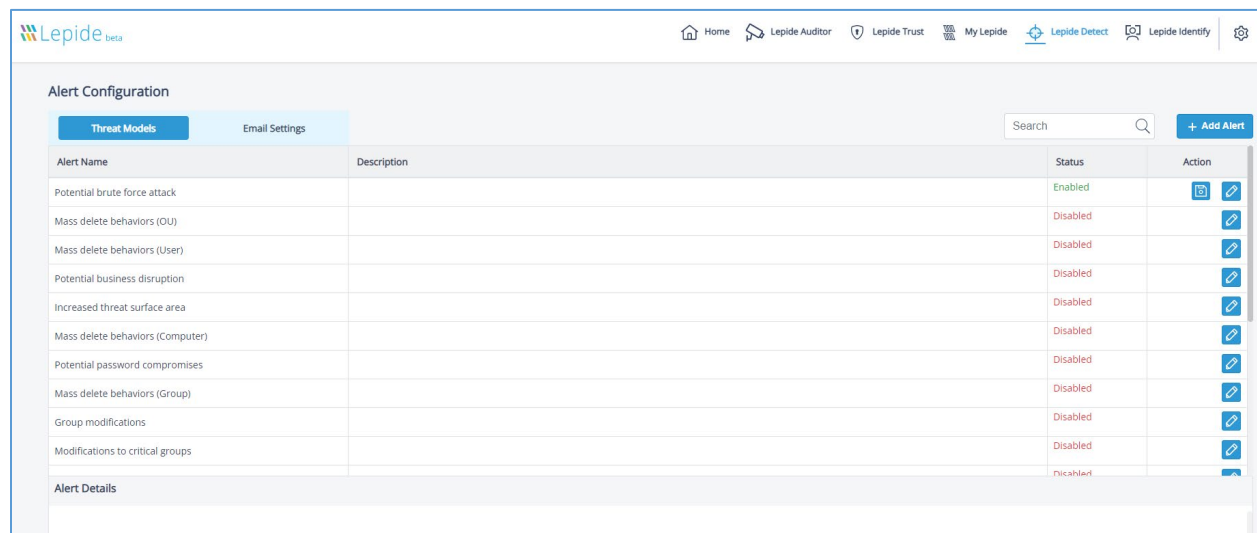
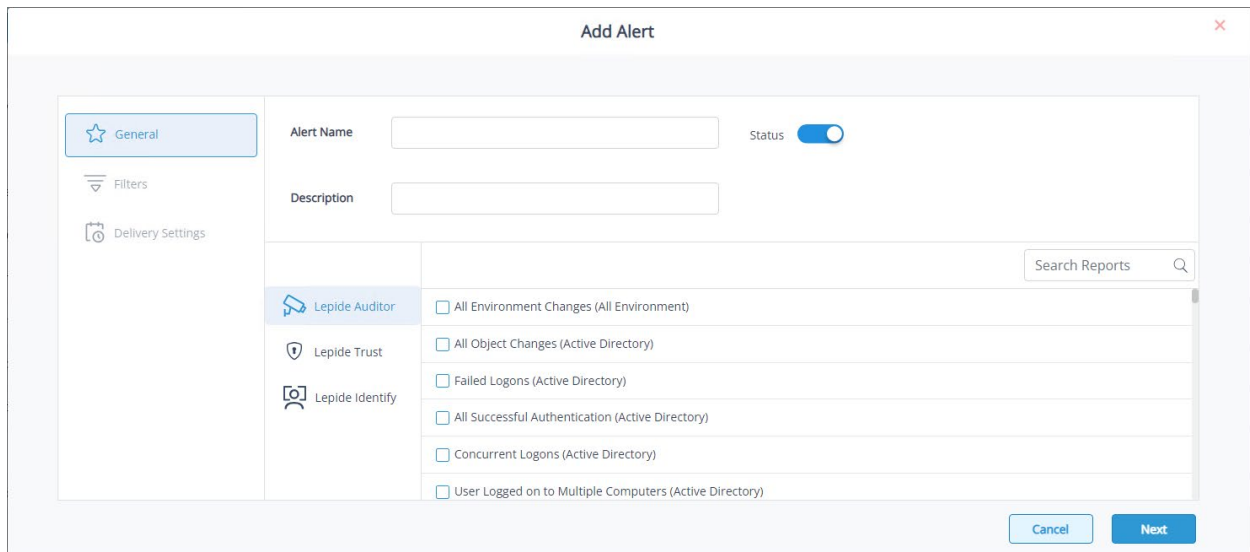


Figure 98: Alert Configuration

The Add Alert dialog box is displayed:

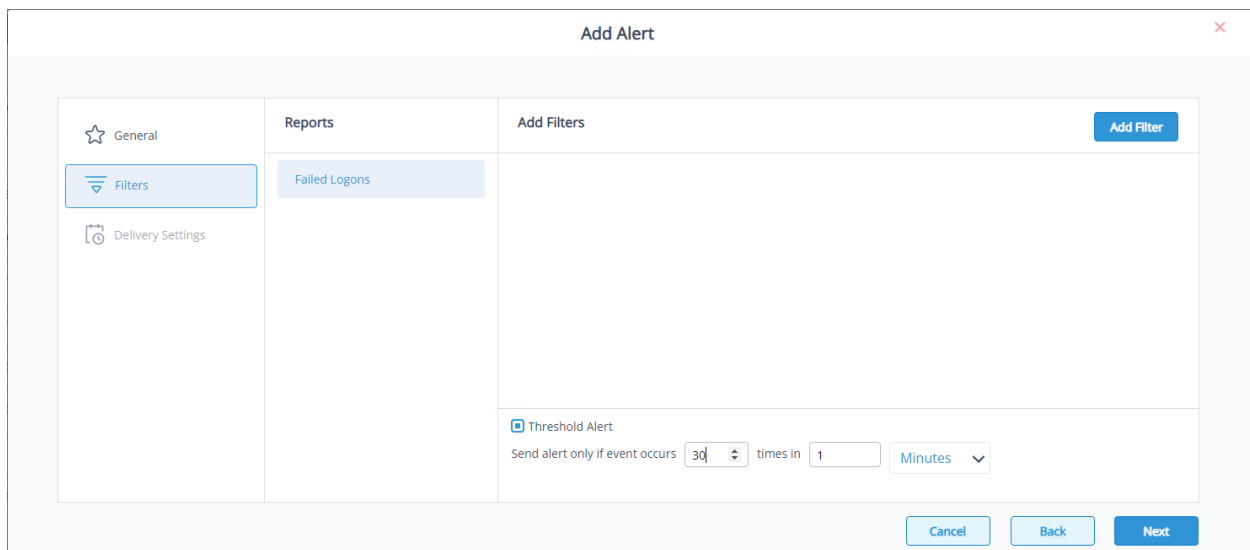


The 'Add Alert' dialog box features a sidebar on the left with three tabs: 'General' (selected), 'Filters', and 'Delivery Settings'. The 'General' tab contains an 'Alert Name' text field, a 'Description' text field, and a 'Status' toggle switch currently set to 'On'. The main area is divided into two columns. The left column lists three categories: 'Lepide Auditor' (selected), 'Lepide Trust', and 'Lepide Identify'. The right column displays a list of reports with checkboxes: 'All Environment Changes (All Environment)', 'All Object Changes (Active Directory)', 'Failed Logons (Active Directory)', 'All Successful Authentication (Active Directory)', 'Concurrent Logons (Active Directory)', and 'User Logged on to Multiple Computers (Active Directory)'. A 'Search Reports' input field with a magnifying glass icon is located at the top right of the report list. At the bottom right, there are 'Cancel' and 'Next' buttons.

Figure 99: Add Alert

- Add the Alert Name and optional Description
- Select the report(s) on which you want to create an alert
- Click **Next**

The Add Filters option is displayed:



The 'Add Alert' dialog box is shown with the 'Filters' tab selected in the sidebar. The 'Reports' column on the left now shows 'Failed Logons' as the selected report. The 'Add Filters' column on the right is empty, with an 'Add Filter' button in the top right corner. At the bottom of the 'Add Filters' column, there is a 'Threshold Alert' section. It includes a checkbox labeled 'Threshold Alert' which is checked, and a text field that reads 'Send alert only if event occurs 30 times in 1 Minutes'. The '30' and '1' are in input boxes with up/down arrows, and 'Minutes' is a dropdown menu. At the bottom of the dialog, there are 'Cancel', 'Back', and 'Next' buttons.

Figure 100: Add Filters

- Click the **Add Filter** button to add a new filter

The Add Filters options are displayed:

The screenshot shows the 'Add Alert' dialog box with the 'Add Filters' tab selected. The 'Add Filters' tab contains a filter configuration for 'Who' with 'Include' set to 'Not Equal' and 'value' set to 'ADMIN'. There is a 'Threshold Alert' section with a checkbox, and a 'Send alert only if event occurs' section with input fields for '30' times in '1' Minutes. Buttons for 'Cancel', 'Back', and 'Next' are at the bottom.

Figure 101: Filter Options

- Select the filter options
- Click the **Add Filter** button again to add more filters if required
- The threshold alert options can be customized as follows:

Threshold Alert:

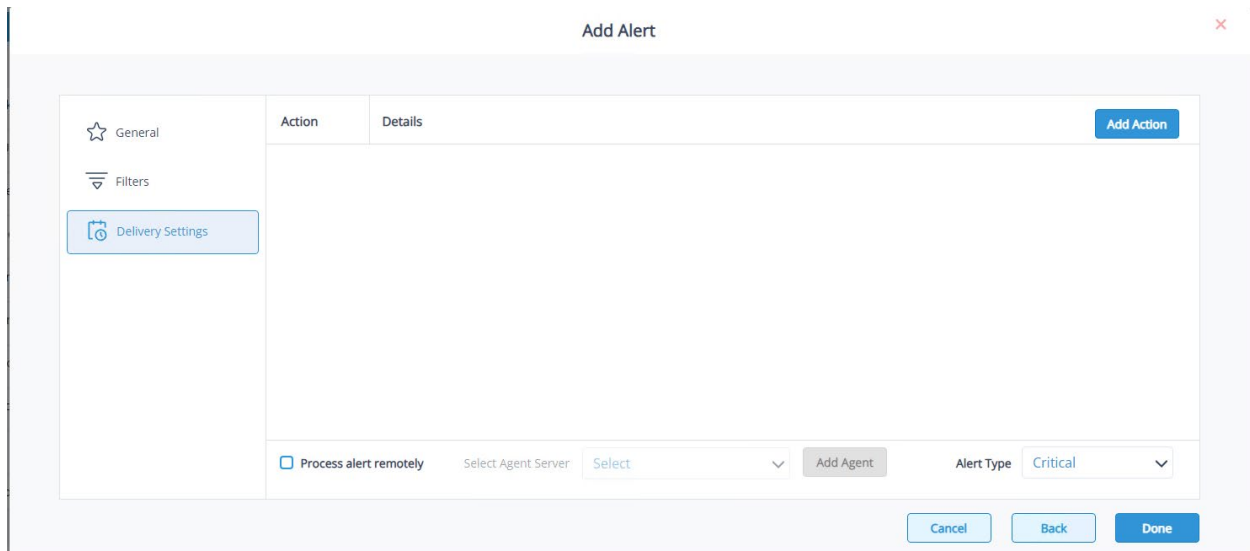
Check this box to switch threshold alerting on

Send alert only if event occurs:

Change the number of times the event occurs, the time value and time-period here

- Click **Next**

The Delivery Settings options are displayed:

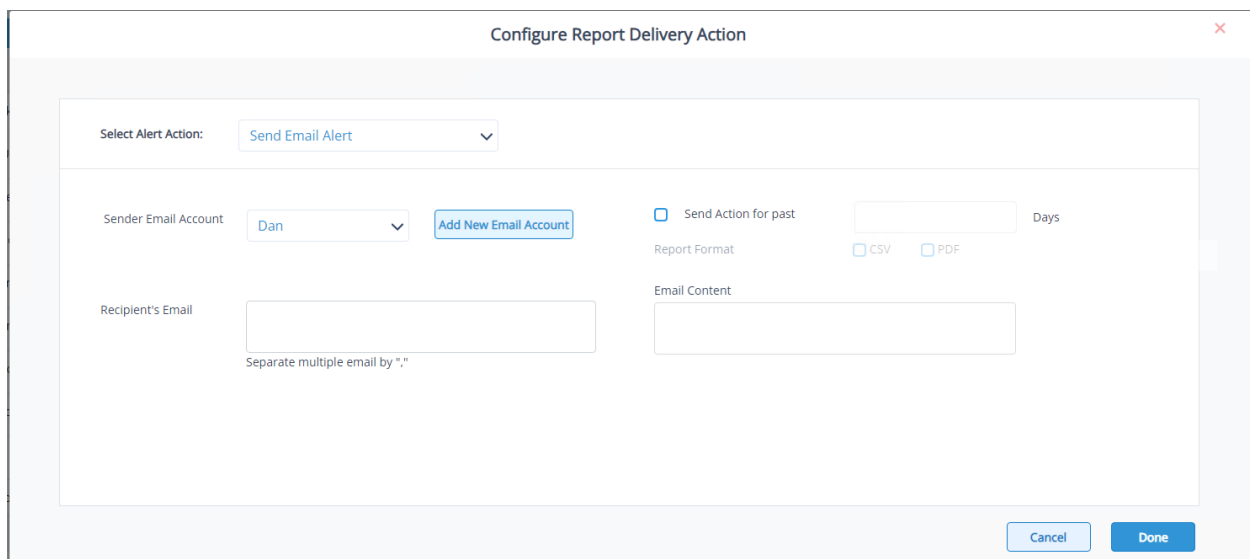


The "Add Alert" dialog box is shown with the "Delivery Settings" tab selected. The left sidebar contains "General", "Filters", and "Delivery Settings". The main area has "Action" and "Details" tabs. At the bottom, there is a checkbox for "Process alert remotely", a "Select Agent Server" dropdown menu, an "Add Agent" button, and an "Alert Type" dropdown menu set to "Critical". An "Add Action" button is in the top right corner. At the bottom right are "Cancel", "Back", and "Done" buttons.

Figure 102: Delivery Settings

- Click **Add Action** to add a delivery action

The Configure Report Delivery Action dialog box is displayed:



The "Configure Report Delivery Action" dialog box is shown. It has a "Select Alert Action:" dropdown menu set to "Send Email Alert". Below this, there is a "Sender Email Account" dropdown menu set to "Dan" with an "Add New Email Account" button next to it. To the right, there is a checkbox for "Send Action for past" followed by a text input field and the word "Days". Below that is a "Report Format" section with checkboxes for "CSV" and "PDF". There is also an "Email Content" text input field. At the bottom right are "Cancel" and "Done" buttons.

Figure 103: Configure Report Delivery Action

- Select the **Alert Action**

This can be one of the following options:

- Send Email Alert
- Show in LiveFeed
- Send Alert to App
- Execute Script

In this example, **Send Email Alert** has been selected:

The screenshot shows a 'Configure Report Delivery Action' dialog box. The 'Select Alert Action' dropdown menu is open, displaying four options: 'Send Email Alert' (which is highlighted), 'Show in LiveFeed', 'Send Alert to App', and 'Execute Script'. To the right of the dropdown is a button labeled 'Add New Email Account'. Below the dropdown, the 'Sender Email Account' field is visible. The 'Recipient's Email' field has a text area with a note 'Separate multiple email by \",\"'. The 'Report Format' section includes a checkbox for 'Send Action for past' followed by a 'Days' input field, and two radio buttons for 'CSV' and 'PDF'. The 'Email Content' field is a large text area. At the bottom right, there are 'Cancel' and 'Done' buttons.

Figure 104: Select Alert Action

- Specify the **Sender Email Account**
- Click **Add New Email Account** to add a different email account if required
- Select **Send Action for past xx days** if required
- Select the **Report Format**. This can be CSV or PDF
- Specify the **Recipient's Email**. For multiple email addresses, separate them with a ','
- Specify the **Email Content** to be included in the email when an alert is triggered
- Click **Done** when finished

Figure 105: Configure Report Delivery Action Completed

The alert is displayed in the Add Alert dialog box:

Figure 106: Add Alert

- Select **Process alert remotely** if required.
- To do this you will need to specify an Agent from the **Select Agent Server** drop down list.
- If you need to add an Agent, select the **Add Agent** button and follow the steps in Section 18.5 of this guide.
- Specify the **Alert Type**. This can be Critical, Warning or Normal.

- Click **Done** when finished.
- The Alert will be displayed at the end of the list and will show as **Enabled**.
- Click on the Alert Name to display **Alert Details** at the bottom of the screen.

The screenshot shows the Lepide web console interface. At the top, there's a navigation bar with links to Home, Lepide Auditor, Lepide Trust, My Lepide, Lepide Detect, and Lepide Identify. Below this is the 'Alert Configuration' section with tabs for 'Threat Models' and 'Email Settings'. A table lists various alerts, including 'Mass data copy (FS)', 'Potential ransomware attack', 'Increased threat surface area (FS)', 'Mass delete behaviors (FS)', 'Critical files moved', 'Permissions escalation (File)', 'Permissions escalation (Folder)', 'Ownership modifications', 'Potential data leakage', and 'Failed Logon Alert'. The 'Failed Logon Alert' is highlighted, and its details are shown below. The details include the alert name, filters, and report name.

Alert Name	Description	Agent Status	Status	Action
Mass data copy (FS)		N/A	Disabled	
Potential ransomware attack		N/A	Disabled	
Increased threat surface area (FS)		N/A	Disabled	
Mass delete behaviors (FS)		N/A	Disabled	
Critical files moved		N/A	Disabled	
Permissions escalation (File)		N/A	Disabled	
Permissions escalation (Folder)		N/A	Disabled	
Ownership modifications		N/A	Disabled	
Potential data leakage		N/A	Disabled	
Failed Logon Alert		N/A	Enabled	

Alert Details

Alert Name : Failed Logon Alert

Filters :

Report Name: Failed Logons

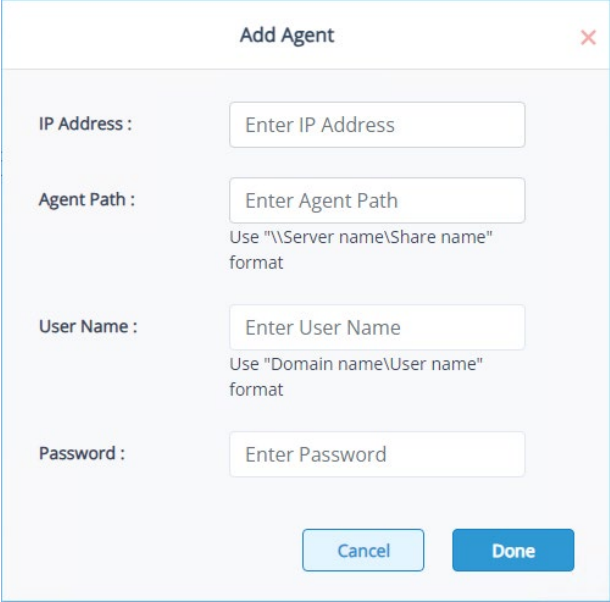
Delivery Mechanism : Email Alert

Figure 107: Alert Configuration with Alert Details

- To delete the alert, click the **Delete** icon
- To modify the alert, click the **Edit** icon

18.5 Adding an Agent

Before adding an Agent, the agent will need to have been installed. For information about this, please see our [e-Discovery User Guide](#).

A screenshot of a web-based dialog box titled "Add Agent" with a red close button in the top right corner. The dialog contains four input fields: "IP Address" with placeholder text "Enter IP Address", "Agent Path" with placeholder text "Enter Agent Path" and a note below it "Use '\\Server name\\Share name' format", "User Name" with placeholder text "Enter User Name" and a note below it "Use 'Domain name\\User name' format", and "Password" with placeholder text "Enter Password". At the bottom right are two buttons: "Cancel" and "Done".

Add Agent

IP Address :

Agent Path :
Use "\\Server name\\Share name" format

User Name :
Use "Domain name\\User name" format

Password :

Figure 108: Add Agent

- Add the following information:
 - **IP Address:** Add the IP Address
 - **Agent Path:** Use [\\Server](#) name\\Share name format
 - **User Name:** Use domain name\\User name format
 - **Password:** Enter Active Directory password
- Click **Done** when finished

18.6 Email Settings Tab

Click the **Email Settings** tab to see the Email Settings Options. Here you can set up the Email or App information where the alert will be sent

- To add a new **Email** or **App Account**, click **Add**

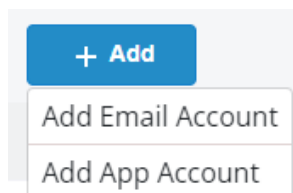


Figure 109: Add Email or Add App

- Select **Add Email Account** to add email account details
- Type the email account information and click **Submit**

A screenshot of a web form titled 'Add Email Account'. The form is divided into two main sections: 'User Information' and 'Server Information'. Under 'User Information', there are fields for 'Display Name' (containing 'jill'), 'Sender's Email Id' (containing 'jill@multicorp.lc'), 'Requires authentication' (checked), 'Logon Name' (containing 'jill@multicorp.lc'), and 'Password' (masked with dots). Under 'Server Information', there are fields for 'Server Name/IP' (containing '192.168.20.196') and 'Port' (containing '25'). There is also a checkbox for 'Requires a secure connection (SSL)' which is unchecked. Below these fields, there is a 'Test Settings' section with a paragraph of text and a 'Send test mail' button. At the bottom right of the form are 'Cancel' and 'Submit' buttons.

Figure 110: Add Email Account

- The email account details will be listed in the Alert Configuration screen:



Alert Configuration			
Threat Models		Email Settings	
Account Name		Type	Details
jill		Email	Display Name: jill Sender's Email: jill@multicorp.local Login: jill@multicorp.local Server: 192.168.20.196 SSL Connection: false Port: 25
			Actions
			 

Figure 111: Email Account Details

- Select **Add App Account** to add app account details

Add App Account

Please enter login credentials for using both Windows and Mobile App

User ID:

Password:

Mobile App ID:

Note: Use this App ID to configure App on Android, iOS and Windows


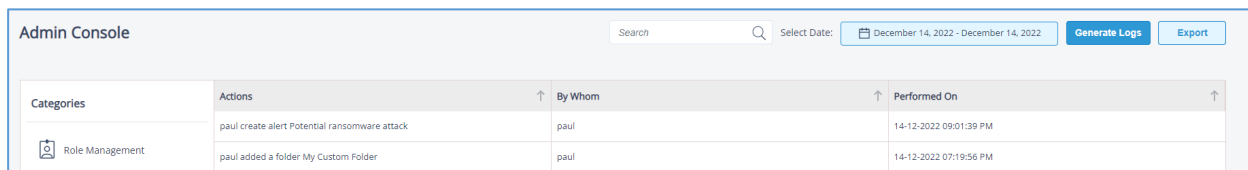


Figure 112: Add App Account

- Enter the **User ID** and **Password**
- Enter the **Mobile App ID** which is generated by using the mobile device to scan the QR code displayed at the bottom of the dialog box.
- Click **OK**

19 How to View Logs

Activity logs can be viewed from within the Admin Console:



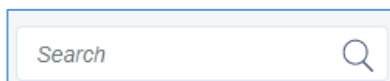
The screenshot shows the Admin Console interface. At the top, there is a search bar and a date range selector set to "December 14, 2022 - December 14, 2022". Below these are "Generate Logs" and "Export" buttons. The main area displays a table of activity logs.

Categories	Actions	By Whom	Performed On
Role Management	paul create alert Potential ransomware attack	paul	14-12-2022 09:01:39 PM
	paul added a folder My Custom Folder	paul	14-12-2022 07:19:56 PM

Figure 113: Logs

From here you can:

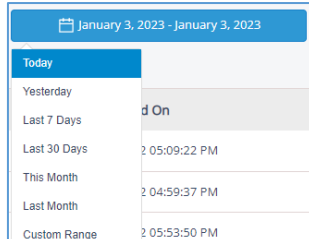
- Add **Search** criteria and click **Generate Logs** to view logs based on the search text



A search box with the placeholder text "Search" and a magnifying glass icon on the right.

Figure 114: Search Box

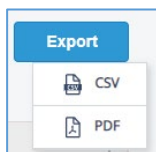
- Select **Date** and click **Generate Logs** to view activity for that date/time period



A dropdown menu for selecting a date and time. The top bar shows "January 3, 2023 - January 3, 2023". The menu options are: Today, Yesterday, Last 7 Days, Last 30 Days, This Month, Last Month, and Custom Range. The "Custom Range" option is selected, showing a time range from "2 05:09:22 PM" to "2 05:53:50 PM".

Figure 115: Select Date/Time

- Export the activity logs to **CSV** or **PDF** by clicking the **Export** button




An "Export" button with a dropdown menu showing two options: "CSV" and "PDF".

Figure 116: Export Activity Logs

20 How to Change the Date and Time Format

The Date and Time format can be changed from within the Admin Console

- From the Home Screen, click the Settings icon  at the top right of the screen
- The Admin Console will be displayed:

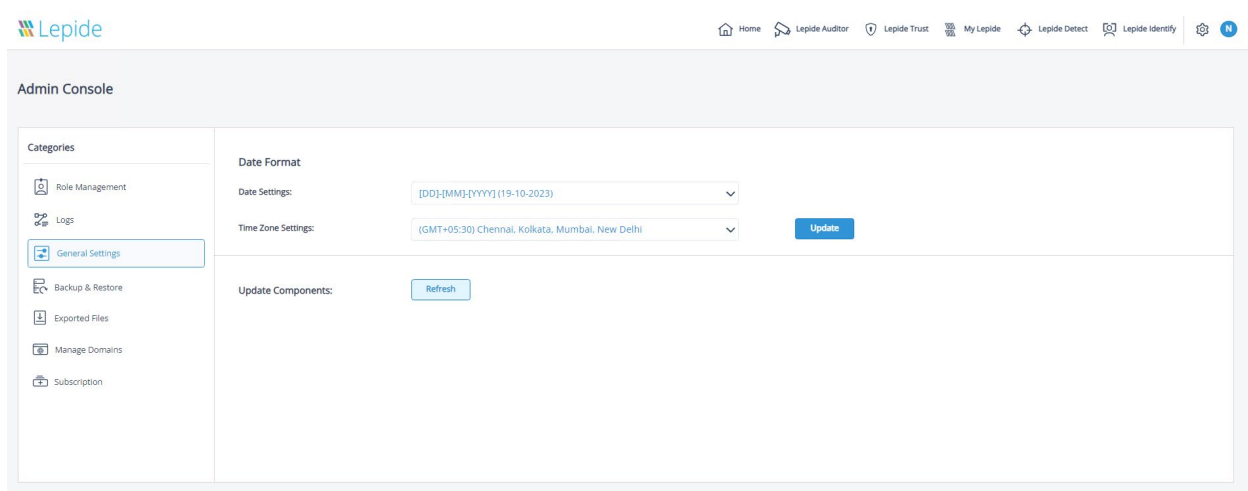



Figure 117: Change Date/Time Format

- Choose **General Settings**
- Click **Date Settings** and choose the date setting required
- Click **Time Zone Settings** and choose the time zone required
- Click **Update** to update these settings
- Choose **Refresh** to Update Components

21 Backup & Restore

- Backup and Restore options can be set within the Admin Console.
- These options allow you to export and import the database which contains all the configuration options you have chosen in the Web Console including custom reports and folders. Examples of where you may want to use the backup and restore feature include:
 - the best practice approach of taking regular backups
 - in the event of wanting to migrate the Web Console to a different server

21.1 To Backup & Restore

- From the Home Screen, click the Settings icon  at the top right of the screen
- From the Admin Console Screen, choose **Backup & Restore**:

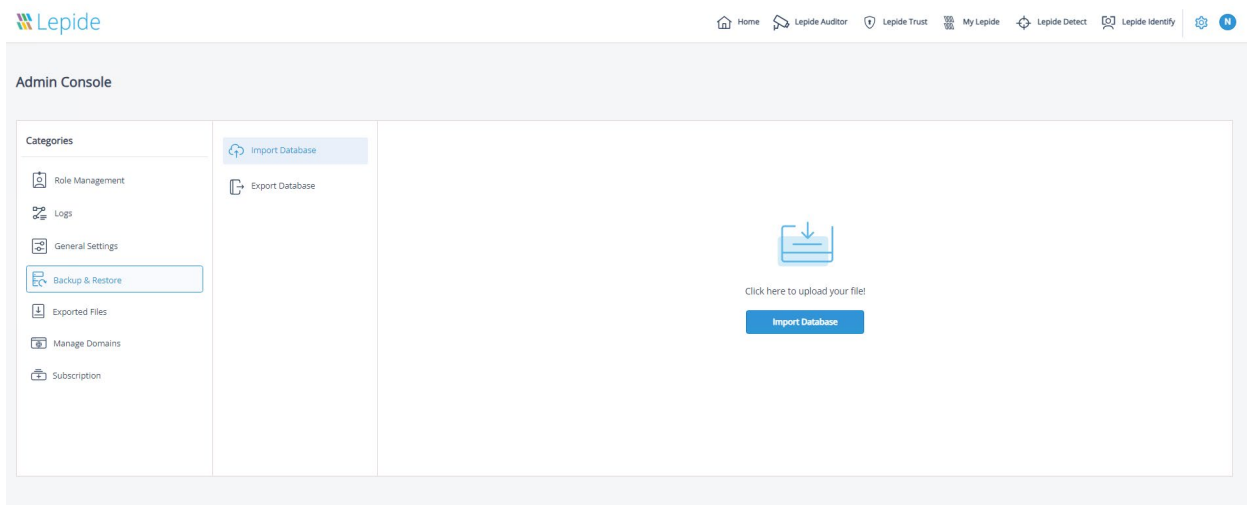


Figure 118: Backup/Restore

To Import the Database:

- Choose **Import Database**
- Click the **Import Database** button
- A list of files in the Download folder appears:

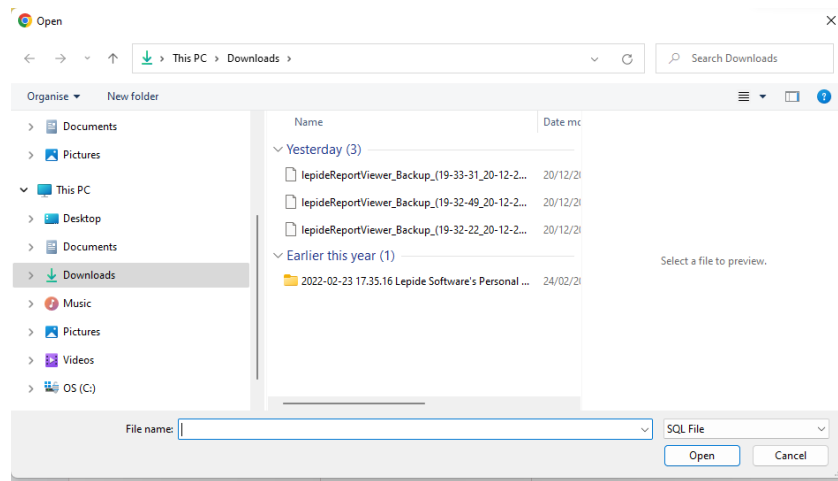


Figure 119: Select Database File to Import

- Select the database file to be imported
- Click **Open**
- A message box appears:

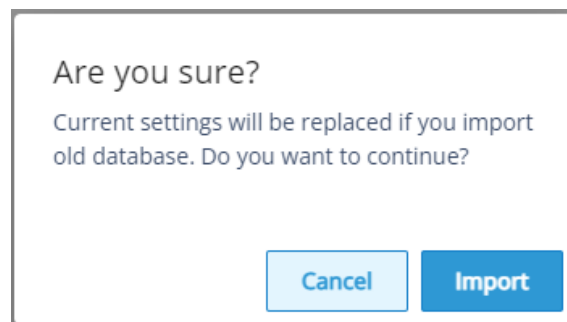


Figure 120: Confirmation to Import Database

- Click **Import** and the following is displayed:

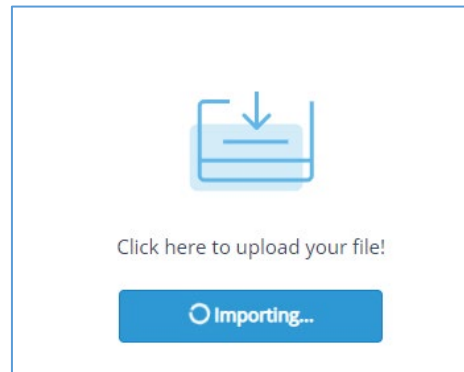


Figure 121: Importing Database

- The import may take some time
- To Export the Database:
- From the Admin Console Screen, select **Export Database**:

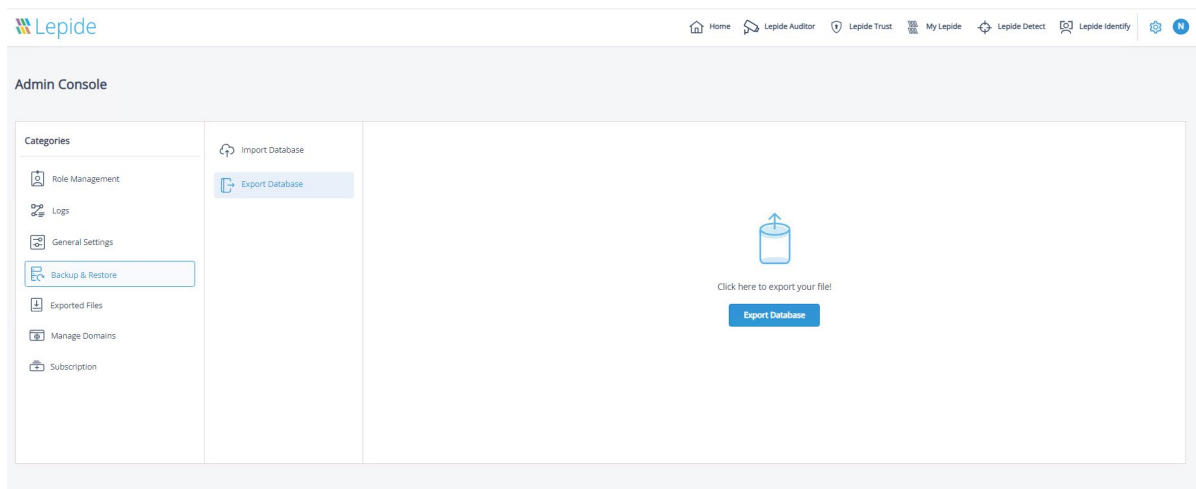



Figure 122: Export Database

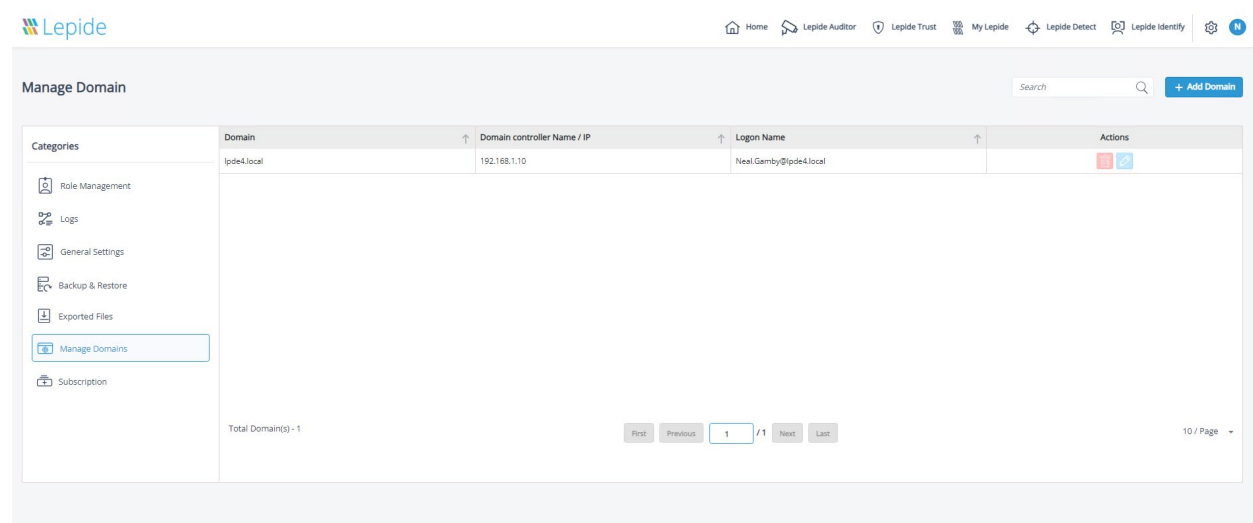
- Click the **Export Database** button
- The screen will show **Loading** at the top
- The export may take some time.
- When it is finished you will see an SQL file in your Downloads folder. This will start with 'lepideReportViewer_Backup' and will be an SQL file type.
For example: lepideReportViewer_Backup_(19-00-02_21-12-2022)
- This file can then be selected when importing the database

22 Manage Domains

The options for managing domains can be set within the Admin Console. New domains can be added here but the default domain cannot be edited or removed.

22.1 Add a Domain

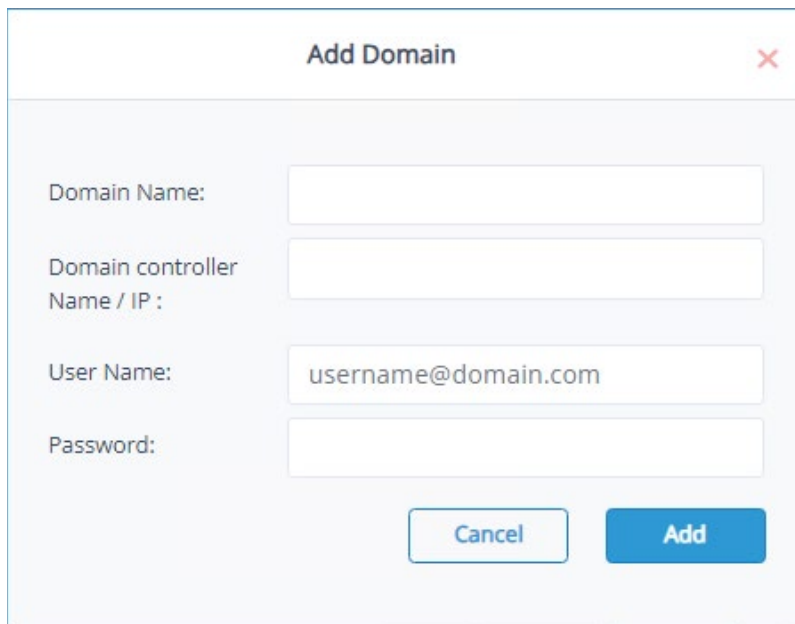
- From the Home Screen, click the Settings icon  at the top right of the screen
- From the Admin Console Screen, choose **Manage Domains**:



The screenshot shows the Lepide web console interface. At the top, there is a navigation bar with the Lepide logo and several menu items: Home, Lepide Auditor, Lepide Trust, My Lepide, Lepide Detect, Lepide Identity, and a Settings icon with a notification badge. Below the navigation bar, the main content area is titled "Manage Domain". On the left side, there is a sidebar with a "Categories" list: Role Management, Logs, General Settings, Backup & Restore, Exported Files, Manage Domains (which is highlighted), and Subscription. The main table displays a list of domains with columns: Domain, Domain controller Name / IP, Logon Name, and Actions. The first row shows "lpde4.local" with IP "192.168.1.10" and Logon Name "Neal Gamby@lpde4.local". At the bottom of the table, it says "Total Domain(s) - 1". There are pagination controls at the bottom right showing "1 / 1" and "10 / Page". A "+ Add Domain" button is located in the top right corner of the main content area.

Figure 123: Manage Domains

- Click the **+ Add Domain** button
- The Add Domain dialog box is displayed:



The 'Add Domain' dialog box contains the following fields and buttons:

- Domain Name:** An empty text input field.
- Domain controller Name / IP :** An empty text input field.
- User Name:** A text input field containing the placeholder text 'username@domain.com'.
- Password:** An empty password input field.
- Buttons:** 'Cancel' (light blue) and 'Add' (dark blue).

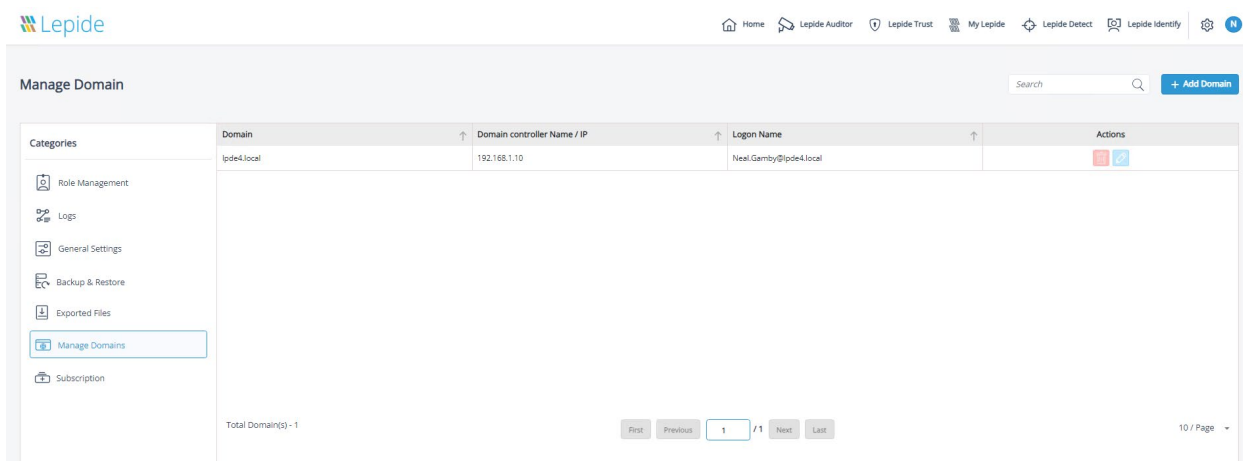
Figure 124: Add Domain

- Enter the details as follows:

Domain Name: Add the domain name in the format
Domain controller Name/IP: Add the domain controller name or IP address
User Name: Add the user name in the format [username@domain.com](#)
Password: Add the domain password

- Click **Add** when finished

The added domain will be listed in the Admin Console:



The screenshot shows the 'Manage Domain' page in the Lepide Admin Console. The page includes a sidebar with navigation links, a top navigation bar, and a main table area.

Categories:

- Role Management
- Logs
- General Settings
- Backup & Restore
- Exported Files
- Manage Domains**
- Subscription

Table:

Domain	Domain controller Name / IP	Logon Name	Actions
lpde4.local	192.168.1.10	Neal.Gemby@lpde4.local	[Edit] [Delete]

Footer:

Total Domain(s) - 1

First Previous 1 / 1 Next Last

10 / Page

Figure 125: Added Domain

- To delete a domain, click the **Delete** icon



- To edit a domain click the **Edit** icon



23 How to Uninstall the LDSP Web Console

To uninstall the Web Console follow the steps below:

- Go to **Control Panel, All Control Panel Items, Programs and Features**
- Right click on the **LDSP Web Console**

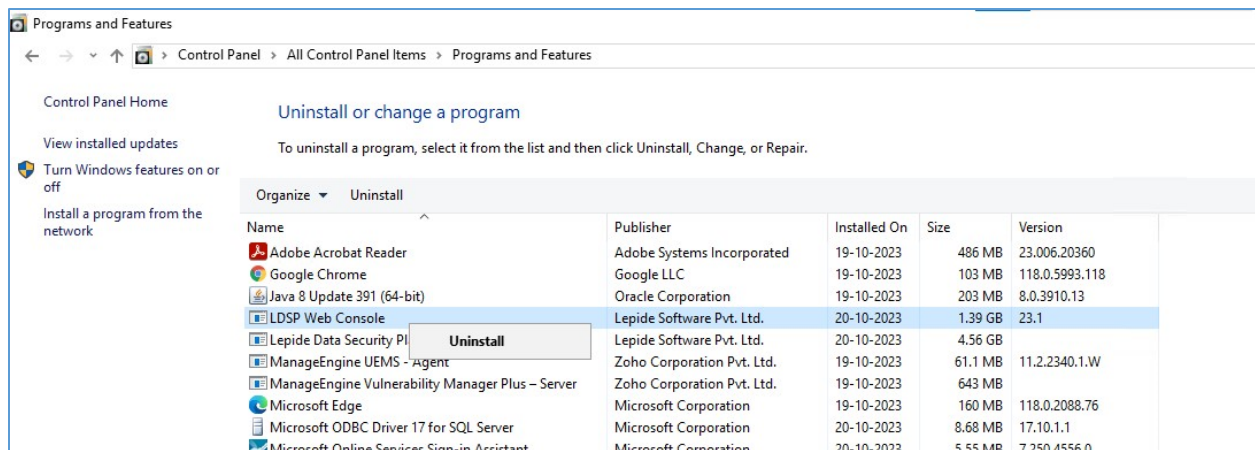


Figure 126: Uninstall the LDSP Web Console

- Select **Uninstall**

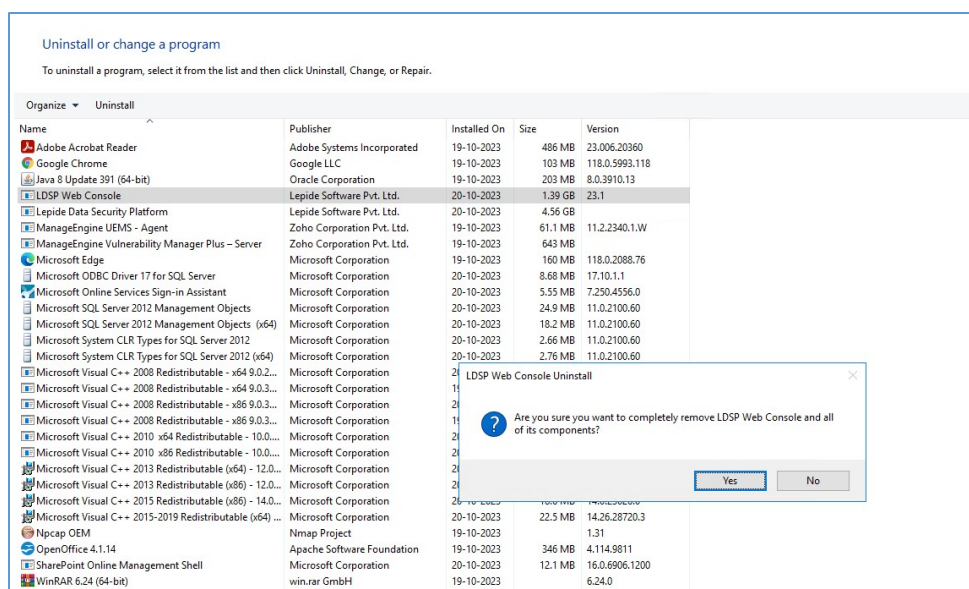


Figure 127: Confirm Uninstallation

A confirmation dialog box will be displayed.

- Select **Yes** to confirm you want to remove the LSP Web Console

The **Uninstall Status** box will be displayed:

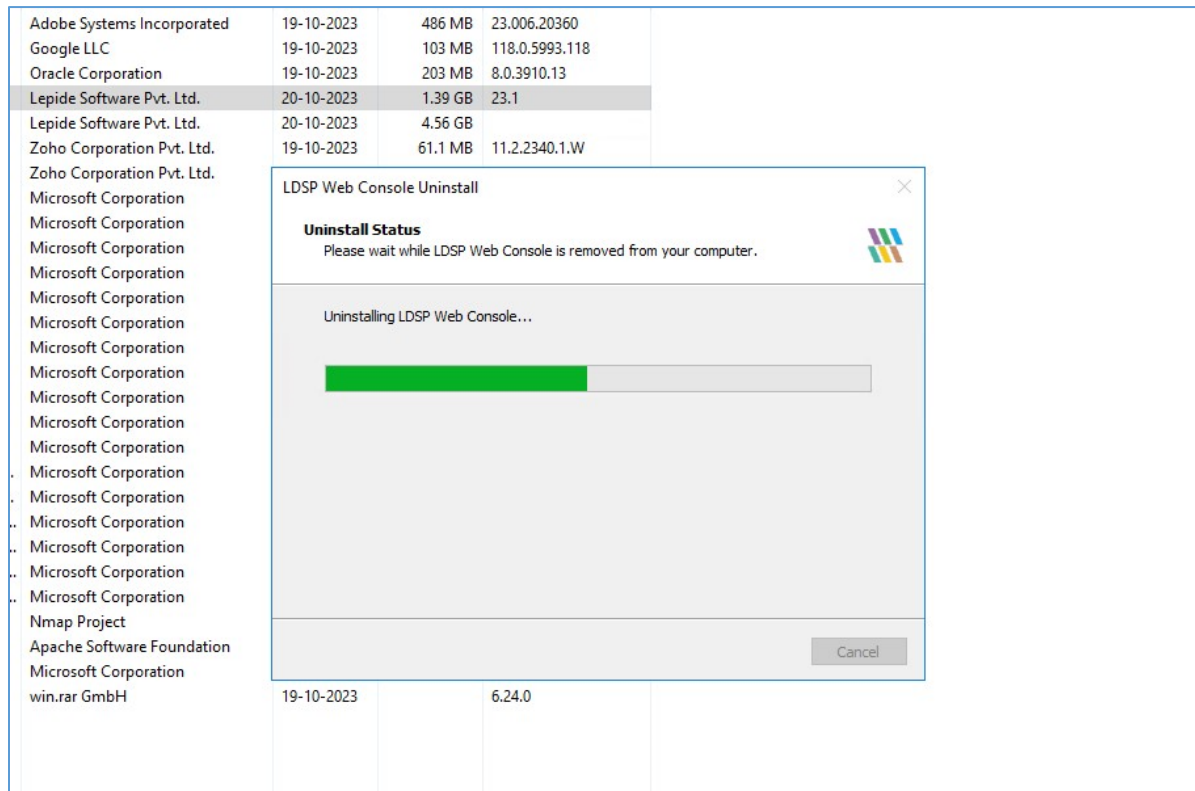


Figure 128: Uninstall Status

- When finished, a message box will be displayed confirming that the uninstall is complete. Any elements which could not be removed can be removed manually.

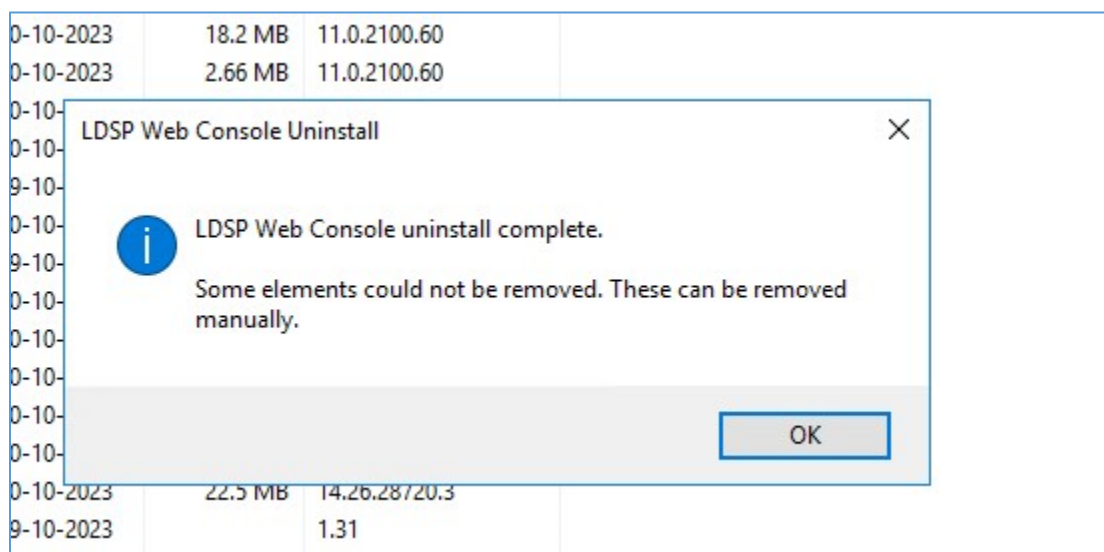


Figure 129: Uninstall Complete

24 Support

If you are facing any issues whilst installing, configuring, or using the solution, you can connect with our team using the contact information below.

Product Experts

USA/Canada: +1(0)-800-814-0578

UK/Europe: +44 (0) -208-099-5403

Rest of the World: +91 (0) -991-004-9028

Technical Gurus

USA/Canada: +1(0)-800-814-0578

UK/Europe: +44 (0) -208-099-5403

Rest of the World: +91(0)-991-085-4291

Alternatively, visit <https://www.lepide.com/contactus.html> to chat live with our team. You can also email your queries to the following addresses:

sales@Lepide.com

support@Lepide.com

To read more about the solution, visit <https://www.lepide.com/data-security-platform/>.

25 Trademarks

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